Overview of Topics to be Discussed During the Site Visit

1. Worksite Characteristics
   - Size of Workforce
   - Type of Jobs/Industry
   - Employee Characteristics
   - Staffing/Location of health promotion/healthy weight program

2. Your Health Promotion Program
   - Objectives
   - Activities
   - Innovativeness
   - Factors that contribute to successful implementation and sustainability

3. Participation
   - Eligibility
     - Percent of eligible employees who participate/enroll?
     - Are specific groups targeted as well? Percent who participate/enroll

4. Tracking
   - Who actually participates?
   - What activities do they participate in?
   - What is measured and how often?
   - What are completion rates?
     - Who? Clarify how this is different from #3 above.
     - What?
     - How often?

5. Positive Results from Your Program
   - Changes in the worksite environment
   - Changes in weight
   - Changes in health-related behaviors (e.g., diet, physical activity)

6. Support for Healthy Weight
   - Senior-level support
   - Community environment

7. Resources and Operating Costs