



**Healthy Worksite • Healthy Workforce • Healthy Communities** 

# Worksite Health 101 Leadership and Culture





### NHWP Training and Assistance

Making the Business Case

Relationship between health and business performance

Impact of worksite health programs

Key components of a comprehensive worksite health program

Module 1

Leadership and Culture

Driving senior leadership support

Creating a healthy worksite culture

Building infrastructure and capacity

**Data Collection** 

Worksite health assessment process

Types of data to collect

Using data for program planning

Planning & Implementation

Determining program goals and objectives

Developing detailed worksite health plans

Putting assessment and planning into practice

Program Evaluation

Measuring process and outcomes

Key evaluation metrics

**Module 2** 

Module 3

**Module 4** 

Module 5





# Learning Objectives

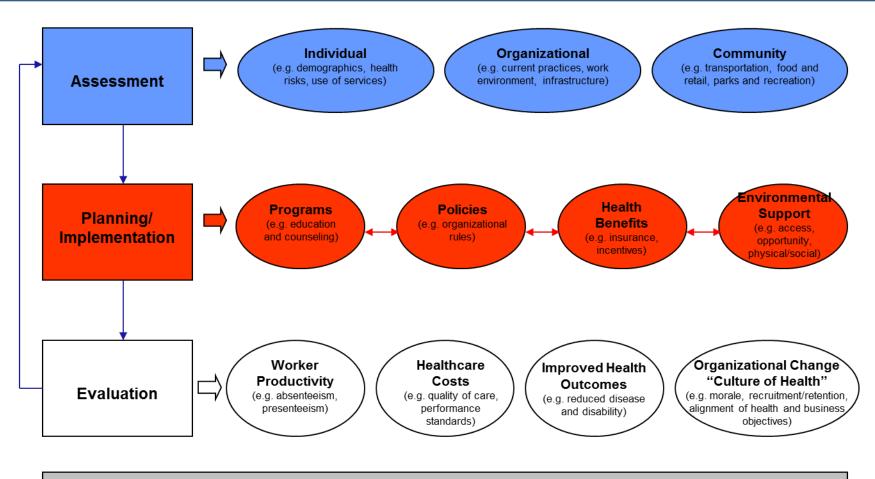
#### Understand the following:

- The importance of senior leadership support and worksite health infrastructure
- How to create leadership support for worksite health
- How to create a healthy worksite culture
- How to build a strong infrastructure for worksite health





### CDC Comprehensive Worksite Health Model



#### **Workplace Governance**

(e.g. leadership support, dedicated resources, health improvement plan, staffing, partners/vendors, communications, informatics)

#### **Contextual Factors**

(e.g. company size, company sector, capacity, geography)

### Importance of Senior Leadership

#### In this section:

- Why leadership support is important
- Creating management support
- How leaders and managers can impact program engagement and success





# Leadership Support for Worksite Health

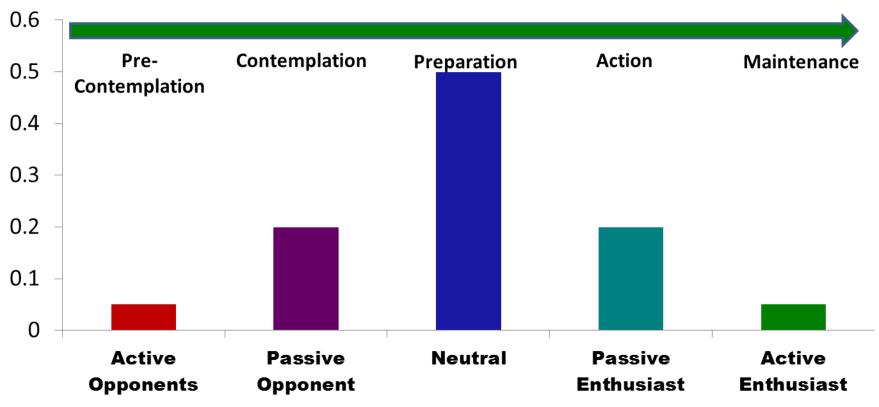
#### Leaders have the ability to:

- Integrate worksite health into the business strategy
- Create a healthy corporate culture with worksite policies and a supportive environment
- Recognize and overcome barriers to engagement
- Allocate resources and determine priorities
- Set an example and celebrate success





# Creating Leadership Support



Use multiple strategies for creating support among leaders and managers

Linnan L, Weiner B, Graham A, Emmons K. Manager Beliefs Regarding Worksite Health Promotion. Am J Health Promo. 2007 Jul/Aug; 21(6):521-528.





### Creating Leadership Support

- Build the business case for worksite health
  - Link employee health to business performance
  - Link the worksite health program to business strategy
- Lead by example
  - Participate in worksite health programs
  - Integrate worksite health responsibilities into job descriptions/annual reviews and job performance criteria
  - Implement a senior-level worksite health pilot program
  - Celebrate personal and organizational success





# Creating a Healthy Worksite Culture

#### In this section:

- Creating a healthy worksite culture
- Developing worksite health infrastructure
- Implementing a worksite health champion team





### A Healthy Worksite Culture

- A work environment where employee health and safety is valued, supported and promoted
- Leadership implements a comprehensive worksite health program, including policies, benefits, and environmental supports
- All levels of the organization are involved and the worksite health program is a routine part of business operations aligned with overall business goals
- Access and opportunities to participate are made available to all employees





### Creating a Healthy Worksite Culture

#### Leadership must:

#### Communicate support

Written communications, supportive policies, facility design

#### Allocate resources

 Worksite health team time, money and resources, and release time for programs

#### Participate/engage in programs

Management at all levels participate in worksite health programs and process





### Communications Support a Healthy Culture

#### Develop a program name and logo

- Leverage existing brand equity / integrate into corporate culture
- Involve employees in name / logo process
- Use images that reflect your employee population
- Brand all program communications for consistency

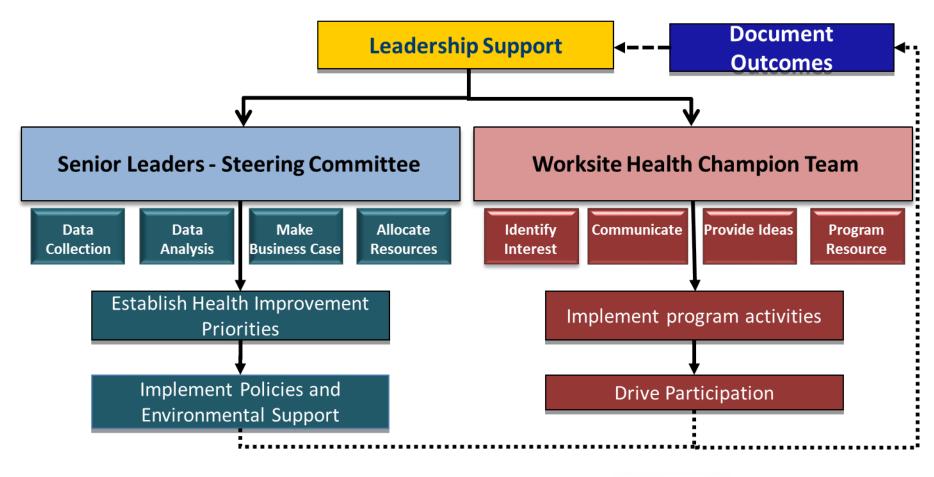
#### Consistently communicate

- Utilize multiple communication channels for all communications
  - Posters / Flyers / Intranet / Email / Home Mailers
- Provide actionable information
- Consider multiple languages / low literacy





### Worksite Health Infrastructure







### Worksite Heath Champion Team Benefits

### Champion Teams:

- Create program ownership
- Act as the eyes, ears, and voice for worksite health
- Help spread the work load
- Inspire creativity and provide great ideas





### Characteristics of a Champion

### Worksite Health Champions:

- Believe in worksite health
  - Create opportunities and encourage others to participate
- Are role models
  - Have frequently made a healthy lifestyle change
  - Provide peer-to-peer support
- Reward success and recruit others
- Link employee interests and health risk priorities





# Assembling Your Champion Team

- Leverage existing worksite infrastructure:
  - Safety team; social committee; paid or volunteer coordinator
- Assemble teams based on employer size and need
- Select members from all levels and departments of the organization

Senior Leaders	All Shifts	
Safety Personnel	IT Support	
Marketing/communication	Union Representation	
Middle Management	On-site Medical	
Human Resources	Spouse/Retirees	





### Champion Team Structure

- Formal or informal charter or bylaws
  - Assures sustainability by defining roles, job descriptions, terms, and committees
- Effective team leader
  - Integrates worksite health vision with business strategy
  - Empowers others to be valued team members
  - Paid or volunteer coordinator
- Typically meet once per month
  - More often for large projects or at the start of your program
  - Alternate team members who lead meeting
- Provide Talking Points and Meeting Minutes for team members to share with managers and co-workers





### Leadership Support for Teams

#### Leaders can:

- Create job descriptions that empowers the team
- Implement team recommendations, including policies, environmental changes, and programs
- Set alternating team member terms (1-2 years)
- Require periodic reports from the team and share progress across the organization
- Routinely recognize team and individual success





### Leadership and Culture Summary

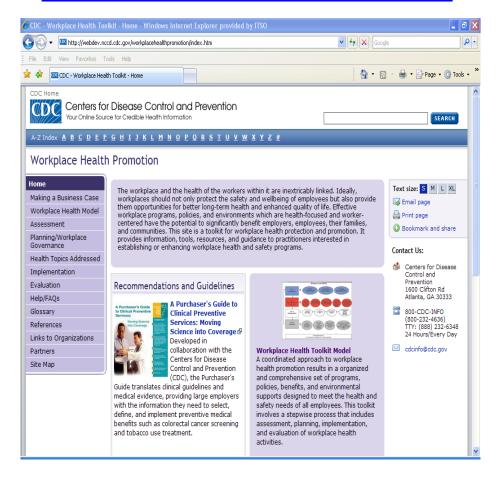
- Leadership support is critical to program success
- Tie worksite health to the business strategy
- Leaders have the ability to remove or reduce barriers to program participation
- Leadership must communicate, allocate, and participate
- Establish internal infrastructure and capacity to support the worksite health program





### CDC Worksite Health Promotion Resources

#### www.cdc.gov/WorkplaceHealthPromotion



#### www.cdc.gov/NationalHealthyWorksite/

