

Jurisdiction Data Reporting

Accessing Jurisdiction Data Reporting Dashboards

Only jurisdiction points of contact (POCs) with a dashboard license can access these dashboards.

From your VAMS Jurisdiction Portal home page, navigate to the **Jurisdiction Data** tab. Click the **View All Dashboards** button at the bottom of the page to view all the dashboards and reports that are available for your jurisdiction.

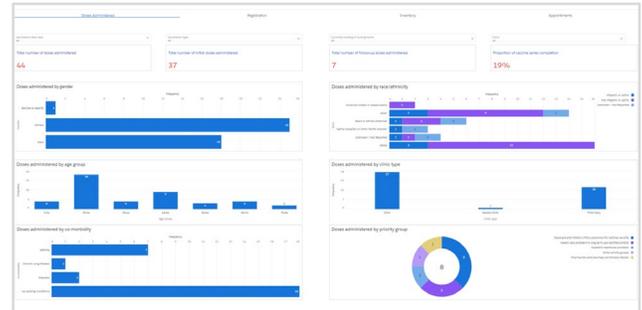
Doses Administered

The Doses Administered dashboard includes the following **reports**:

- Total number of doses administered
- Total number of initial doses administered
- Total number of follow-up doses administered
- Proportion of vaccine series completion
- Doses administered by gender
- Doses administered by race/ethnicity
- Doses administered by age group
- Doses administered by clinic type
- Doses administered by comorbidity
- Doses administered by priority group

Doses Administered reports can be **filtered** by:

- Vaccination dose date (e.g., all, before/after/between dates, relative dates)
- Vaccination type (e.g., all, Pfizer-BioNTech, Moderna)
- Currently residing in nursing home (yes/no)
- Clinic (e.g., all, Jefferson Clinic, Main St. Clinic)



Registration

The Registration dashboard includes the following **reports**:

- Total number of organizations registered
- Total number of recipients that were notified
- Total number of recipients registered
- Total number of organizations with enrollments
- Total number of activated clinics
- Total number of deactivated clinics

Registration reports **cannot** be filtered.



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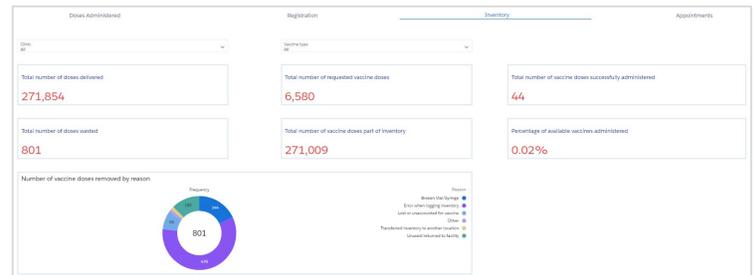
Inventory

The Inventory dashboard includes the following **reports**:

- Total number of doses delivered
- Total number of requested vaccine doses
- Total number of vaccine doses successfully administered
- Total number of doses wasted
- Total number of vaccine doses part of inventory (i.e., number of doses in inventory for all clinics)
- Percentage of available vaccines administered
- Number of vaccine doses wasted by reason

Inventory reports can be **filtered** by:

- Clinic (e.g., all, Jefferson Clinic, Main St. Clinic)
- Vaccination type (e.g., all, Pfizer-BioNTech, Moderna)



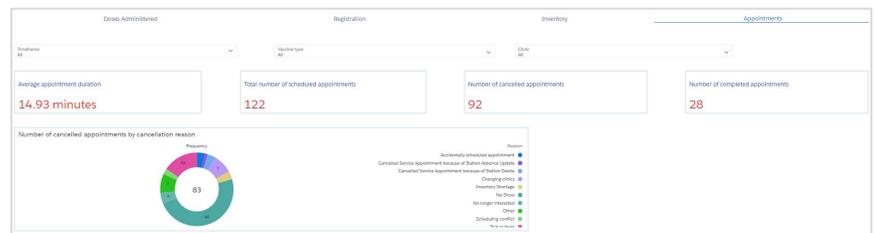
Appointments

The Appointments dashboard includes the following **reports**:

- Average appointment duration
- Total number of scheduled appointments
- Number of cancelled appointments
- Number of completed appointments
- Number of cancelled appointments by cancellation reason

Appointment reports can be **filtered** by:

- Clinic (e.g., all, Jefferson Clinic, Main St. Clinic)
- Vaccination type (e.g., all, Pfizer-BioNTech, Moderna)



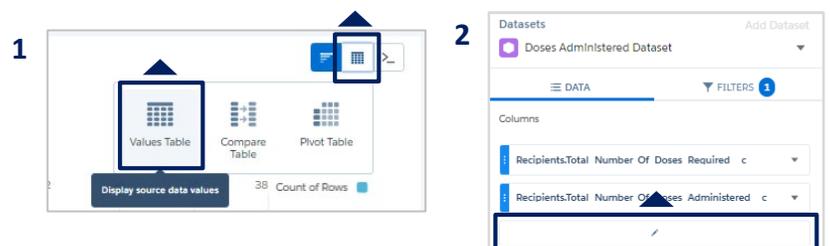
Einstein Reports

The Einstein dashboard includes:

- The same reports discussed on pages 1 and 2
- Additional ways to tailor and export the data

Einstein reports can be **customized** by using the Explore feature (see page 4).

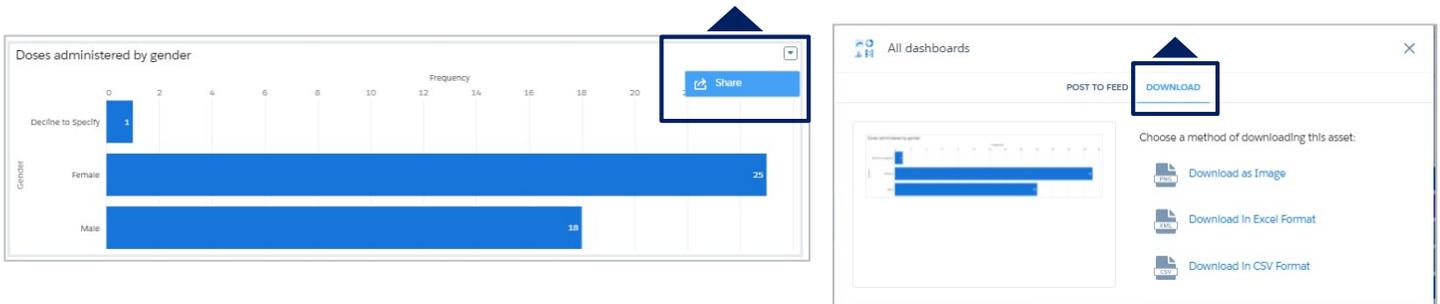
- Once in Explore, click Table Mode, then Values Table.
- Default values are shown on the left. Scroll down and click the pencil icon to add additional values.



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Downloading Reports

- You can download select VAMS reports as images, Microsoft Excel workbooks, or CSV files. Hover your mouse over a report to see if it is downloadable. If a small arrow appears in the corner of the report, you can click the **arrow**, click **Share**, then navigate to the **Download** tab to view your download options.



- You can **modify** select dashboards by clicking on data within certain reports. For example, from the Doses Administered dashboard, clicking on the Female bar in the Doses Administered by Gender report will update the rest of the reports on the dashboard to only show information for females in your jurisdiction.

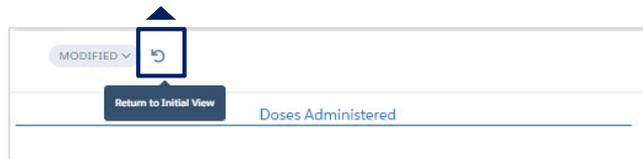
View before:



View after clicking the Female bar (highlighted):



- You can revert to your original view by clicking the circular arrow next to the **Modified** button in the top left corner of the screen.

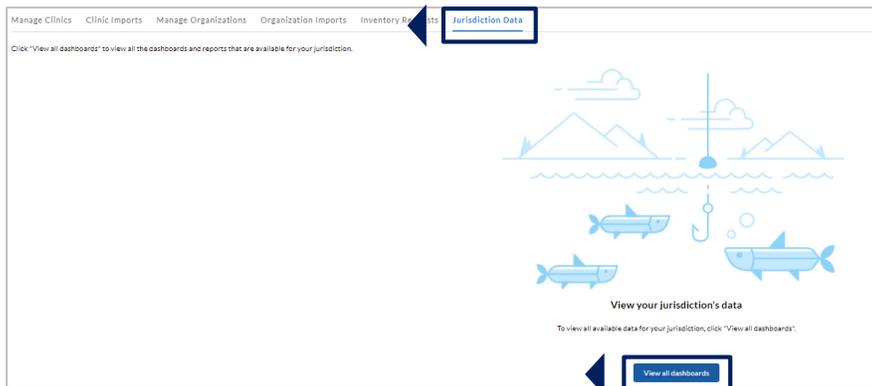


- You can print reports using your internet browser's print options or once the report is downloaded to your device.

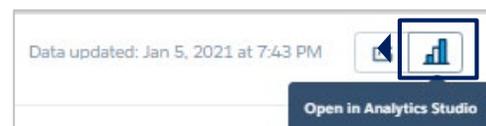
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Exporting Einstein Reports

- On the **Jurisdiction Data** tab, click the **View All Dashboards** button.



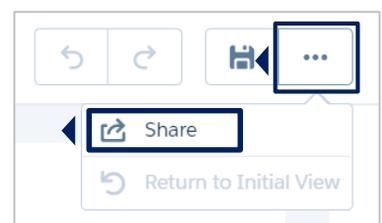
- In the upper right corner, click on the **Open in Analytics Studio** icon.



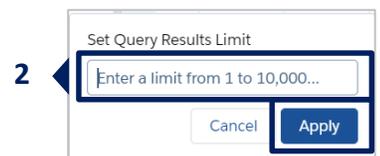
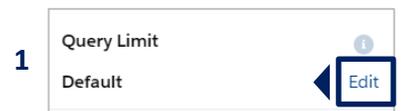
- Once you are redirected, hover over a data set until you see the **drop-down arrow**. Click the arrow, then select **Explore**.



- Once inside the Explore lens, you can sort the data as desired. Export the data by clicking the **three dots** in the upper right corner, then click the **Share** button. In the pop-up window, select the **Download** tab to choose a download format (image, Excel, or CSV).



- The lens defaults to a limit of 100 records. To increase this count, increase the Query Limit by scrolling down in the left-hand section of the lens and select **Edit** under Query Limit Default. Enter 10,000 and click **Apply**.



If you need additional support, contact the **VAMS Help Desk**. To ensure jurisdictions and clinics are fully supported, VAMS Help Desk support is limited to jurisdiction and clinic personnel only.

Toll-Free Number | +1 833-957-1100

Hours of Operation | 8:00 AM–8:00 PM EST | Monday-Friday