

CDC/ATSDR TAC Nominations

As federal organizations, the Centers for Disease Control and Prevention (CDC) and Agency for Toxic Substances and Disease Registry (ATSDR) recognize their special commitment and unique relationship with Indian tribes and are committed to fulfilling their critical role in promoting the health and safety of Indian tribes. In 2005, CDC and ATSDR established the Tribal Advisory Committee (TAC), which serves as an advisory committee to CDC and ATSDR. The TAC provides input and guidance on policies, guidelines, and programmatic issues affecting the health of Indian tribes.

The CDC/ASTDR TAC consists of 16 positions: one delegate (and authorized representative) from each of the 12 Indian Health Service (IHS) areas and one delegate (and authorized representative) from each of four federally recognized tribes at-large.

Vacancies

The TAC currently has vacancies in the following seats:

- Albuquerque area
- California area
- Phoenix area

Eligibility

Delegates must be elected tribal officials acting in their official capacity as elected officials of their tribe, with authority to act on behalf of the tribe, and qualified to represent the views of the Indian tribes in the respective area from which they are nominated. Term lengths for these vacant seats may be up to three years to ensure appropriate rotation of terms moving forward and will be determined based on election cycles for those nominees selected to fill each position.

Selection Process

Nominations must be made by an elected or appointed tribal official from a federally recognized tribe acting in his or her official capacity and submitted on official tribal letterhead. Letters must state the nominee's official title and confirm that he or she will be acting in his or her official capacity as an elected or appointed official of the tribe, with authority to act on behalf of the tribe. A sample letter is enclosed and also available on the CDC/ATSDR Tribal Support website at: www.cdc.gov/tribal/tac.

The CDC Office of the Director, through the Director for the Office for State, Tribal, Local and Territorial Support, will designate the designated federal official/executive secretary with the responsibility for selecting and finalizing the body of members. The seated TAC membership will be fully engaged in the recruitment process.

Eligible nominees will be considered in the priority order listed below:

1. Tribal president/chairperson/governor
2. Tribal vice president/vice-chairperson/lit. governor

3. Elected or appointed tribal official
4. Designated tribal official

If there is more than one nomination for a delegate at a certain level of the priority order, letters of support from regional or national tribal organizations will be taken into consideration.

CDC and ATSDR will support the travel of the delegate to attend in-person meetings, which are typically held twice a year. If the delegate cannot attend, CDC and ATSDR will pay for the authorized representative to attend.

Nomination Procedures

Candidates must be nominated by an elected tribal leader, and the nomination letter must be provided on tribal letterhead and be signed by an elected tribal leader. A sample letter is enclosed for reference. Letters must include the following information:

- Name of the nominee
- Official title
- Tribe
- Date of election and term length
- Contact information (mailing address, phone, fax, and e-mail)
- Name of tribal leader submitting nomination
- Official title of tribal leader submitting nomination
- Contact information for tribal leader submitting nomination and/or administrative office for tribal government
- Confirmation that the nominee:
 - Is an elected tribal official acting in his or her official capacity as an elected official of his or her tribe.
 - Has the authority to act on behalf of the tribe.
 - Is qualified to represent the views of the Indian tribes in the respective area from which he or she is nominated.

Signed nomination letters will be accepted until **May 30, 2014**, and may be submitted to:

CAPT Craig Wilkins
Acting Director, Tribal Support Unit
Office for State, Tribal, Local and Territorial Support
Centers for Disease Control and Prevention
4770 Buford Highway NE, MS E-70
Atlanta, Georgia 30333
Fax: (404) 498-6882
E-mail: TribalSupport@cdc.gov

Selected delegates will be notified by June 13, 2014. More information about the TAC may be found at www.cdc.gov/tribal/tac. Please contact CAPT Wilkins at TribalSupport@cdc.gov or (404) 498-2208 with any questions or concerns.