##  [USE OFFICIAL TRIBAL LETTERHEAD]

##  [DATE]

Director

Office of Tribal Affairs and Strategic Alliances

Center for State, Tribal, Local, and Territorial Support

Centers for Disease Control and Prevention

Dear OTASA Director:

This letter is to nominate [NOMINEE NAME] to serve as the [Area] delegate on the Centers for Disease Control and Prevention/Agency for Toxic Substances and Disease Registry (CDC/ATSDR) Tribal Advisory Committee (TAC) and affirm [his/her] status as an elected tribal official of the [TRIBE NAME]. [NOMINEE NAME] was elected to the official position of [TITLE] in [MONTH, YEAR] for a term of [TERM LENGTH].

As a delegate on the TAC, [NOMINEE NAME] will be acting in [his/her] official capacity as an elected official of the [TRIBE NAME]. [S/He] has the authority to act on behalf of the tribe and is qualified to represent the views of the Indian tribes in the area from which [s/he] is nominated.

The contact information for [NOMINEE NAME] is

NAME

OFFICIAL TITLE

TRIBE

MAILING ADDRESS

EMAIL ADDRESS

PHONE NUMBER

FAX NUMBER

Please contact [TRIBAL GOVERNMENT CONTACT NAME] at [PHONE NUMBER] with any questions.

Sincerely,

[SIGNATURE OF ELECTED TRIBAL OFFICIAL PROVIDING NOMINATION]

[NAME OF ELECTED TRIBAL OFFICIAL PROVIDING NOMINATION]

[OFFICIAL TITLE]

[TRIBE]