

## **CDC/ATSDR TAC Nominations**

As federal organizations, the Centers for Disease Control and Prevention/Agency for Toxic Substances and Disease Registry (CDC/ATSDR) recognize their special commitment to, and unique relationship with, Indian tribes and are committed to fulfilling their critical role in promoting tribal health and safety. In 2005, CDC and ATSDR established the Tribal Advisory Committee (TAC), which serves as an advisory committee to CDC and ATSDR. The TAC provides input and guidance on policies, guidelines, and programmatic issues affecting the health of Indian tribes.

The CDC/ASTDR TAC consists of 16 positions: one delegate (and authorized representative) from each of the 12 Indian Health Service areas and one delegate (and authorized representative) from each of four federally recognized Tribes at Large.

### **Vacancies**

The TAC currently has a vacancy for the following seat:

- Tribes at Large Delegate

### **Eligibility**

Delegates must be elected tribal officials acting in their official capacity as elected officials of their tribe, with authority to act on behalf of the tribe, and qualified to represent the views of the Indian tribes in the area from which they are nominated. The term length for this vacant seat may be up to three years to ensure appropriate rotation of terms moving forward. Term lengths for TAC seats are determined based on election cycles for those nominees selected to fill each position.

### **Nomination Procedures**

Candidates must be nominated by an elected tribal leader. The nomination letter must be provided on tribal letterhead and signed by an elected tribal leader. A sample letter is enclosed for reference. Letters must include the following information:

- Name of the nominee
- Official title
- Tribe
- Date of election and term length
- Contact information (mailing address, phone, fax, and email)
- Name of tribal leader submitting nomination
- Official title of tribal leader submitting nomination
- Contact information for tribal leader submitting nomination and/or administrative office for tribal government
- Confirmation that the nominee
  - Has the authority to act on behalf of the tribe
  - Is qualified to represent the views of the Indian tribes in the respective area from which he or she is nominated

## **Selection Process**

Nominations must be made by an elected or appointed tribal official from a federally recognized tribe acting in his or her official capacity and submitted on official tribal letterhead. Letters must state the nominee's official title and confirm that he or she will be acting in his or her official capacity as an elected or appointed official of their tribe, with authority to act on behalf of their tribe. A sample letter is enclosed and also available on the CDC/ATSDR Tribal Support website at [www.cdc.gov/tribal/tac](http://www.cdc.gov/tribal/tac).

The CDC Office of the Director, through the Director of the Office for State, Tribal, Local and Territorial Support, will select the TAC's Designated Federal Official/Executive Secretary, who will have responsibility for selecting and finalizing the body of members. The seated TAC membership will be fully engaged in the recruitment process.

Eligible nominees will be considered in the following priority order:

1. Tribal president/chairperson/governor
2. Tribal vice president/vice-chairperson/lieutenant governor
3. Elected or appointed tribal official
4. Designated tribal official

If more than one delegate is nominated at the same priority level, letters of support from regional or national tribal organizations will be taken into consideration.

CDC/ATSDR will support the travel of the delegate to attend in-person meetings, which are typically held twice a year. If the delegate cannot attend, CDC/ATSDR will pay for the authorized representative to attend.

Signed nomination letters will be accepted until **June 5, 2015**, and may be submitted to:

CAPT Carmen Clelland, PharmD, DPh, MPA  
Associate Director, Tribal Support Unit  
Office for State, Tribal, Local and Territorial Support  
Centers for Disease Control and Prevention  
4770 Buford Highway NE, MS E-70  
Atlanta, Georgia 30341-3717  
Fax: (404) 498-6882  
Email: [TribalSupport@cdc.gov](mailto:TribalSupport@cdc.gov)

Nominees will be notified of their selection by June 12, 2015. More information about the TAC may be found at [www.cdc.gov/tribal/tac](http://www.cdc.gov/tribal/tac). Please contact CAPT Clelland at [TribalSupport@cdc.gov](mailto:TribalSupport@cdc.gov) or (404) 498-0300 with any questions or concerns.