

TB Contact Investigation Interviewing Skills Course Facilitator Agenda

Day 1

Time	Topic	Materials	Faculty
8:00-8:30	Pre-test and self-assessment of interviewing skills	Pre-test (App A) Self-assessment (App B)	
8:30-9:15	Course Introduction	PowerPoint: Course Introduction Exercise: Icebreaker-Who Am I? (App C)	
9:15-10:00	Introduction to TB Contact Investigation (CI) Process	PowerPoint: Introduction to CI Process (Slides 1-33) Handout: Contact Investigation Form (App D)	
10:00-10:15	BREAK		
10:15-12:00	Introduction to TB CI Process (cont'd)	PowerPoint: Introduction to CI Process (Slides 34-73) Exercises: <ol style="list-style-type: none"> 1. Decision to Initiate a CI (App E) 2. Determining the Infectious Period (App F) 3. Refining the Infectious Period (App G) 	
12:00-1:00	LUNCH		
1:00-2:30	Introduction to TB CI Process (cont'd)	PowerPoint: Introduction to CI Process (Slides 74-106) Exercise: Prioritization of Contacts (App H)	
2:30-2:45	BREAK		
2:45-4:00	Communication Skills	PowerPoint: Communication Skills for Building Rapport During CI Interviewing Exercises: <ol style="list-style-type: none"> 1. Active Listening (App I) 2. TB Assertiveness (App K) Handout: Nonverbal Communication (App J)	
4:00-4:15	Interview Question Types	PowerPoint: Interview Question Types Handout: Open-Ended Questions (App L)	
4:15-4:30	Review/Q&A		

Day 2

Time	Topic	Materials	Faculty
8:00-9:30	Cultural and Diversity Considerations for Interviewing	PowerPoint: Cultural and Diversity Considerations Exercise: What is Diversity? (App M) Handout: Cultural Competency Resources (App N) Video: Making the Connection	
9:30-9:45	BREAK		
9:45-11:30	Interviewing for TB Contact Investigation	PowerPoint: Interviewing for TB Contact Investigation (Slides 1-30) Video: Effective TB Interviewing for CI Handout: TB Interview Checklist (App O) Exercise: Medical Terminology (App P)	
11:30-12:30	LUNCH		
12:30-2:15	Interviewing for TB Contact Investigation (cont'd)	PowerPoint: Interviewing for TB Contact Investigation (Slides 31-72) Video: Effective TB Interviewing for CI Exercises: <ol style="list-style-type: none"> Contact Identification Exercise (App Q) 	
2:15-2:30	BREAK		
2:30-4:00	TB Interview Strategy Exercise/Role Play	Exercise: TB Interview Strategy Exercise (App R)	
4:00-4:30	Participant Interview Role Play Instructions and Assignments	PowerPoint: Introduction to CI Role Plays Role Play Exercises/Handouts (App T) <ol style="list-style-type: none"> Materials for Cases Materials for Course Facilitator Materials for Interviewer Materials for Observer Guide to Giving Feedback 	
4:30-5:00	Review/Q&A		

Day 3

Time	Topic	Materials	Faculty
8:00-9:00	Introduction to CI Role Plays/Feedback	PowerPoint: Providing Feedback	
9:00-10:00	TB Interview Demonstration	Exercise: Role Play by Facilitators (App S)	
10:00-10:15	BREAK		
10:15-11:15	Participant Role Play Preparation	Role Play Exercises/Handouts (App T)	
11:15-12:15	LUNCH		
12:15-3:15	Participant Role Plays	Role Play Exercises/Handouts (App T)	
3:15-3:30	BREAK		
3:30-4:15	Role Play Debrief	Large Group Discussion	

Day 4

Time	Topic	Materials	
8:00-9:00	Meeting with Contacts	Power Point: Meeting with Contacts Exercise: Meeting with a Contact (App U)	
9:00-10:00	Special Circumstances	PowerPoint: Special Circumstances	
10:00-10:15	BREAK		
10:15-10:30	Participant Mini Role Plays Instructions	Mini Role Play Exercise/Handouts (App V)	
10:30-11:25	Participant Role Plays, Part 1	Mini Role Play Exercises/Handouts (App V)	
11:30-12:30	Participant Role Plays, Part 2	Mini Role Play Exercises/Handouts (App V)	
12:30-1:30	LUNCH		
1:30-2:30	Participant Role Plays, Part 3	Mini Role Play Exercises/Handouts (App V)	
2:30-2:45	Role Play Debrief		
2:45-3:15	Review/Course Q&A		
3:15-3:30	Course evaluation, post-test, self-assessment of skills	Handouts: <ol style="list-style-type: none"> 1. Course Evaluation (App W) 2. Self-Assessment (App X) 3. Post-test (App Y) 4. Self-Assessment of Video (App Z) 	