

## Tips for Accessing Reports and Data in the CDC Grant Funding Tool

<http://wwwn.cdc.gov/FundingProfiles/FundingProfilesRIA/>

- When you open the grant funding tool, it defaults to the state view. Click “Generate Report” on top left. You should see a list of summary reports on the screen, as well as a file that contains a data set of all state profiles.
- To view territory data, click the “Territories” tab on top right. Click “Generate Report” on top left. You should see a list of summary reports on the screen.
- To view the summary for only one state or territory, click on the state or territory on the map and then click the “Generate Report” button on left.
- To sort and customize the data, click “Funding Query” tab on top left. You can then sort the 19 data fields by clicking on the column heading you choose. To download the customized or entire data set, click the “Export to CSV or XML file” link on bottom right.