

Work Plan Template

Provide a Work Plan for each of the 5 sections of the Center Core (infrastructure and administration; community engagement, partnerships, and technical assistance; communication and dissemination; training; and evaluation) and for the Research Project as in the template below:

Funding Opportunity Announcement Section: __ Infrastructure __Community Engagement __ Communication __ Training __ Evaluation __ Research			
Project Period Goal (up to 3) 1: An outcome statement that defines what the program intends to accomplish over the five year project period.			
Long-term Impact or Outcome 1: A statement describing the intended effect or result if the project period goal is achieved.			
Long-term Measure of Success 1: Standard(s) developed to assess progress towards achieving project period goal and outcome.			
Annual Objectives (limit 5 objectives per goal)	Activities (limit 4 activities per objective)	Team Member Responsible	Completion Date
Precise, time-based, and measurable actions that support the completion of a project period goal. Objective 1.1	Key events or actions implemented to achieve a specific annual objective Activity 1.1.1		Actual or anticipated completion date for the activity