Appendix Y

CATI File Layouts

This appendix provides the layouts of the five files being transferred between PRAMTrac and the Web-CATI system. There are two files uploaded to the CATI system from PRAMTrac, 1) the CATI Import File containing contact information for calling the mothers includes names, addresses, phone numbers, and several other variables that are useful for telephone interviewers at the state level but that are not included in the data sent each month to CDC, and 2) the Finalized Cases file that just contains the study number of the mothers who have completed a mail survey so that they can be closed out from further follow-up in Web-CATI. The recommended naming convention for the CATI Import File is CATI_IMPORT#.csv, where # denotes the batch number. This will be the default name when it is generated by PRAMTrac. The default naming convention for the Finalized Cases file from PRAMTrac is FINALIZE #.csv, where # denotes the batch number.

Web-CATI produces several files that summarize telephone operations. There are three files produced by Web-CATI that are used by PRAMTrac: the Call Attempts file, the Operational Summary file, and the Final Call Dispositions file. As these files are exported, WebCATI supplies the following default file names: CallAttempts_#.csv, FinalCallDisposition_#.csv, and OperationalSummary_#.csv where # denotes the batch number. Once exported from CATI, these files are imported into PRAMTrac by the user to update the telephone operations information and generate the compare report.

All five files transferred between PRAMTrac and Web-CATI use the CSV (comma-delimited) format.

CATI Import File (CATI_IMPORT#.csv)

This file is generated by PRAMTrac and imported into the CATI CMS System. The file is CSV formatted (Comma delimited). It contains one record for every mother in the batch. (Note: Variables with a * indicate those which will not be uploaded to Web-CATI for states who decide not to upload personal identifiers.)

Variable	Description
Version	*PRAMTrac Version number*
FinalStatus	*Current tracking status*
Flag field	*Future use (NYC-Chinese)*
Batch	batch number
MomID	study ID number from PRAMTrac
MomLname*	mother's last name
MomFname*	mother's first name
MomMName*	mother's middle name
MomMaiden*	mother's maiden name
MomAge	mother's age category
BabyFname*	baby's first name
BabyLname*	baby's last name
BabyMI*	baby's middle initial
BabySex	Sex of baby
BabyDOB	baby's date of birth
BabyDead	indicator of infant death
BabyMultiple	indicator of multiple birth
DadFname*	father's first name
DadLname*	father's last name
DadMI*	father's middle initial
Race	mother's race
Hispanic	indicator of Hispanic ethnicity
MaritalStatus	mother's marital status
BirthWeight	baby's birthweight category
Stratum1	value of first stratification variable
Stratum2	value of second stratification variable
ExpDesign1	experiment group 1
ExpDesign2	experiment group 2
Teen	indicator of minor
MomYearofBirth	mother's year of birth
AddressIndex	indicator of address index
Address*	mother's address
Address2*	mother's address line 2
City*	mother's city of residence
State*	mother's state of residence

Zip*	mother's zip code
Address_1*	mother's alternate address
Address2_1*	mother's alternate address line 2
City_1 *	mother's alternate city
State_1*	mother's alternate state
Zip_1*	mother's alternate zip code
GoodAddress	indicator of whether the address is a good one
PhoneNumber_BC**	phone number from birth certificate
PhoneSource_BC	source of phone number
PGoodNumber_BC	indictor of whether number is correct one
PhoneNumber1**	phone number from source 1
PhoneSource1	source of phone number 1
PGoodNumber1	indicator of correct number
PhoneNumber2**	phone number from source 2
PhoneSource2	source of phone number 2
PGoodNumber2	indicator of correct number
PhoneNumber3**	phone number from source 3
PhoneSource3	source of phone number 3
PGoodNumber3	indicator of correct number
PhoneNumber4**	phone number from source 4
PhoneSource4	source of phone number 4
PGoodNumber4	indicator of correct number
PhoneNumber5**	phone number from source 5
PhoneSource5	source of phone number 5
PGoodNumber5	indicator of correct number
PhoneNumber6**	phone number from source 6
PhoneSource6	source of phone number 6
PGoodNumber6	indicator of correct number
PhoneNumber7**	phone number from source 7
PhoneSource7	source of phone number 7
PGoodNumber7	indicator of correct number
BatchExpire	date batch expires in phone phase
FinalColumn	dummy value indicating end of record (shows MomID)

** Dummy phone numbers will be uploaded for states that choose not to upload personal identifiers. Web-CATI requires a phone number to be listed in order to call a mother. States not uploading identifiers have the option to upload only the area codes of phone numbers to ensure calls are made at appropriate times of the day.

Finalized Cases file (FINALIZE_#.csv)

This file consists of records for each record that need to be closed out of WebCATI including completed mail surveys, dropped moms, and mail refusals. If the study number matches that of a record in the CATI CMS system, Web-CATI assigns that record the appropriate status and removes it from the calling queues.

Variable	Description
Version	*PRAMTrac Version number*
Batch	*Batch number*
MomID	study ID number from PRAMTrac
FinalStatus	*Current tracking status*

Call Attempts File (CallAttempts_#.csv)

This file is generated by Web-CATI and imported into PRAMTrac. The file is CSV formatted (Comma delimited). It contains a record for every call that was attempted in Web-CATI.

Variable	Description
Batch	batch number
MomID	study ID number from PRAMTrac
RosterLineNumber	index of which phone number
PhoneNumberCalled	phone number
AttemptNum	which call attempt
InterviewerID	interviewer ID (first two letters of CATI username)
ResultCode	PRAMTrac result code
CallDate	date of call attempt
Calltime	time of call attempt
Source	source of phone number

Final Call Dispositions File (FinalCallDisposition_#.csv)

This file is generated by Web-CATI and used by PRAMTrac to produce the Compare Report. The file is CSV formatted (Comma delimited). It contains a record for every mother in the batch that was imported into Web-CATI.

Variable	Description
MomID	study ID number from PRAMTrac
Complete_or_Partial	status of questionnaire (C,P,or blank)
Cas_CaseStatus	WebCATI final status code
Cas_CaseStatusDesc	text description of WebCATI final status code

MDOB_Mth	Mother's month of birth from interview
MDOB_Day	Mother's day of birth from interview
MDOB_Yr	Mother's year of birth from interview

Operations Summary File (OperationalSummary_#.csv)

This file is generated by Web-CATI and imported into PRAMTrac. The file is CSV formatted (Comma delimited). It contains a record for every mother in the batch that was imported into Web-CATI as needing phone follow-up.

Variable	Description
MomID	study ID number from PRAMTrac
State	state abbreviation
Batch	batch number
DropMom	reason mom was dropped
BabyDead	Indicator of whether infant has died
Partial	code for percentage of interview completed
Srce_Hit	source of phone number resulting in "hit"
Intvwer	Interviewer ID
Duration	duration of interview
Num_Phon	number of phone numbers found
NumSourc	number of unique sources searched
Num_Used	number of phone numbers used to make calls
NumAtmpt	total number of call attempts