Pregnancy Risk Assessment Monitoring System (PRAMS) Proposal Application Form

Please complete one form per proposal. Refer to Proposal Form Instructions beginning on page 2.

Principal researcher's name and title:	
Principal researcher's affiliation:	
Address (no P.O. boxes, please provide physical address for FedEx):	
Phone number:	
E-mail:	
Names and affiliations of other researchers:	
Proposal title:	
Submission information	**Check all that apply and complete applicable instructions** ☐ This is a new proposal ☐ Proposal was previously submitted and approved ☐ Requesting additional year(s) of data • Specify year(s): _____ • Indicate the primary author's name and date you received your previous dataset _____ • Include the PDF of the previously approved proposal application form in your submission ☐ Requesting additional indicator(s) • Specify variable(s): _____ _____ • Indicate the primary author's name and date you received your previous dataset _____ • Update the abstract to include a justification for these additional questionnaire variables • Include the PDF of the previously approved proposal application form in your submission ☐ Requesting a new investigator be added • Submit an updated and signed data sharing agreement • Include the PDF of the previously approved proposal application form in your submission ☐ Proposal was previously submitted but not approved • Indicate the primary author's name and title of the previously submitted proposal_____ _____ _____ • Indicate the date the proposal was previously submitted_____ • Include the PDF of the previously submitted proposal in your submission • Please clearly mark the changes that have been made in your new proposal

Abstract: Please attach an abstract of 350 words or less describing your project. Include the 5 items listed to the right.	1. Research Question(s) 2. Methods and software 3. Discussion of intended outcome of analysis 4. Rationale for using PRAMS as the data source 5. (If applicable) Justification for additional questionnaire indicators not part of the PRAMS Analytic Research File 6. Type of publication (journal article, thesis, dissertation, report, etc.)
Years of PRAMS data requested: Phase 6 (2009–2011) Phase 5 (2004–2008) Phase 4 (2000–2003) Phase 3 (1996–1999) Phase 2 (1990–1995) Phase 1 (1988–1989)	Check all that apply ☐ Most recent year of data available ☐ List of specific years: _____ _____
States/sites requested:	Check one option ☐ All states/sites with most recent year of data available ☐ All states/sites with data available for years requested above ☐ List of specific states/sites: _____ _____ _____
Indicator list: Please attach list (only if requesting questionnaire indicators not part of the core PRAMS Research File)	Please review the variables included in the PRAMS Analytic Research File. If you would like to request any additional questionnaire variables that are not part of the core research file, please attach a specific list. A justification should also be included in your abstract.

NOTE TO RESEARCHERS: Any requests for additional birth certificate variables which are not included in the PRAMS Analytic Research File are not processed by CDC. These requests go directly to the PRAMS coordinators in the states of interest. Researchers are responsible for obtaining individual state approvals for these requests. CDC will create datasets for these requests only upon receipt of written permission from each requested state. PRAMS coordinator contact information is available at http://www.cdc.gov/PRAMS/states.htm.

PROPOSAL FORM INSTRUCTIONS

Please provide the following information on the form. Please submit a separate form for each study.

Principal Researcher & Title:
Write the name of the principal researcher, and include their credentials and title (e.g., Jane Doe, Ph.D, Associate Professor). This person will be the primary point of contact for CDC and the states regarding the proposal.

Principal Researcher Affiliation:
Write the affiliation of the principal researcher (e.g. Emory University, Rollins School of Public Health).

Address: Write the address for mail correspondence. This address will be used when mailing out the dataset. A physical address must be provided (no P.O. boxes) for FedEx delivery.

Phone Number:
Write the phone number of principal researcher; this phone number will also be used for the FedEx delivery form.

Email:
Write e-mail address of principal researcher; this will be used as the primary means of communication regarding the proposal.

Names and Affiliations of other researchers:
List the names, credentials and affiliations of any additional researchers.

Proposal Title:
Provide the proposed or working title of the project

Submission Information:
Please indicate which ONE of the 3 categories your proposal falls into:

1) a new submission
2) a resubmission with a request for additional years of data, additional indicators, or additional researchers
3) a resubmission of a proposal that was not approved.

For a new submission, include the documents specified on the PRAMS website (application form, abstract, and data sharing agreement).

For resubmissions requesting additional years of data or additional variables, clearly specify these requested additions in the appropriate spaces on the application form. In addition, include a PDF of the originally approved proposal.

For resubmissions requesting the addition of a researcher to the proposal, include an updated data sharing agreement signed by the additional researcher(s). Also include the PDF of the original proposal.

For resubmissions of proposals not previously approved, send a PDF of the original proposal, and a PDF of the revised proposal. Please clearly distinguish the 2 files by labeling the revised file with the new date and word "REVISED" in the file name. Revised proposals will be reviewed for response to original reviewer feedback.

Abstract:
Attach an abstract of 350 words or less describing the study. Include the following:

1) **Research question or questions:** Clearly state the research questions you plan to address with your study.

2) **Methods and software:** Briefly describe the methods you intend to use (descriptive/bivariate analysis; multivariable analysis; survival analysis, etc.); PRAMS has a complex sampling scheme necessitating the use of appropriate analytic software (SUDAAN, STATA, complex survey modules of SAS or SPSS, etc.); please indicate the software package you plan to use.

3) **Discussion of the intended outcome of the analysis:** Describe the importance of your analysis in terms of contribution to gaps in the literature or public health impact.

4) **Rationale for using PRAMS data:** PRAMS is a rich data source, but may not be appropriate for addressing all research questions; please indicate why PRAMS would be a good source of data for your study.

5) **(If applicable) Justification for additional questionnaire indicators:** Please justify the inclusion of additional questionnaire variables (e.g., standard or state questions that are only used by selected states). A list of these indicators should be provided separately. Any additional birth certificate variables cannot be requested through this proposal process (see NOTE TO RESEARCHERS on page 2).

6) **Type of Publication:** Please specify type of intended publication (e.g., journal article, ***MMWR***, fact sheet, thesis, dissertation)

Years of PRAMS data requested:

Indicate the years of data that you would like to request. The PRAMS data has undergone a series of revisions over the years. With each revision, some of the questions change. While most indicators can be compared across phases, it is often easiest to analyze data within a single phase. The years covered by the different phases are listed on the application form. For information on the questions from each phase, and states that used them, please refer to the PRAMS Topic Reference Documents. PRAMS Core and Standard Question Lists by phase may also be helpful. These documents can be found at http://www.cdc.gov/PRAMS/Questionnaire.htm.

PRAMS data for any given calendar year are usually available about 18 months later (e.g., 2008 data is available in summer of 2010). This is because of the data collection methodology and weighting process. You may request the most recent year of data available at the time of your request. You may also request specific years of data (with or without the most recent year).

States/sites requested:

PRAMS maintains a minimum response rate threshold policy for the release of data. For years 2006 and earlier, this threshold was 70%. Beginning in 2007, the threshold changed to 65%. For any given year, the majority, but not all states meet the threshold, so the number of states with data available may vary from year to year. If you would like to see state data availability by year, please refer to the document entitled ***"Data Availability by State and Year"*** at http://www.cdc.gov/prams.

You may request all available states for the years you specified, and CDC will ensure that the appropriate states are included. You may also request data from only specific states, if only selected states meet the requirements of your analysis.

Indicator list:

Please attach a questionnaire variables that you would like included in the dataset. Please refer to the PRAMS Research File codebook to determine what is included. The optional or standard questions that states may elect to add to their surveys are found in the Topics Reference Document and the PRAMS Standard question lists at http://www.cdc.gov/PRAMS/Questionnaire.htm. We recommend that you describe the indicators (e.g., hospital breastfeeding practices), and provide the survey question number (e.g., Standard Question B3).

Again, please remember that requests for additional birth certificate variables are not entertained through this proposal process (see NOTE TO RESEARCHERS on page 2).