Basics of the Incident Management System

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PRESENTER’S NAME HERE
Goals of This Lecture

• Learn basic concepts of Incident Command / Unified Command System organization
• Understand ICS terminology
• Discuss the implementation of ICS/UCS during a bioterrorism incident
Incident Command System (ICS)

- Model tool for the command, control, and coordination of resources
- May be used for both emergent and non-emergent incidents
- Management tool consisting of procedures for organizing personnel, facilities, equipment, and communications at the scene of an emergency
- Has a flexible design that allows for many jurisdictions and many agencies
Application

• Can be used for any incident:
  – Emergent: fire, HAZMAT, act of terrorism, natural disaster
  – Non-emergent: parade, sporting event, political rally
• Can be used for small and large events
• Flexible: Can expand and contract with evolution of the event
ICS Features

- ICS organization
- Incident facilities
- Incident action plan
- Span of control
- Common responsibilities
General ICS Organization

COMMAND

OPERATIONS

PLANNING / INTELLIGENCE

LOGISTICS

FINANCE / ADMIN.
Detailed ICS Organization

![Diagram of ICS Organization]

- INCIDENT COMMANDER
- INFORMATION OFFICER
  - SAFETY OFFICER
  - LIAISON OFFICER
- OPERATIONS SECTION
  - BRANCHES
  - DIVISIONS
  - GROUPS
  - TEAMS
  - TASK FORCES
  - SINGLE RESOURCES
- PLANNING/INTELLIGENCE SECTION
  - RESOURCE UNITS
  - STIUTION UNIT
  - DEMOB UNIT
  - DOCUMENTATION UNIT
- LOGISTICS SECTION
  - SERVICE BRANCH
  - SUPPORT BRANCH
  - PERSONNEL BRANCH
- FINANCE / ADMIN. SECTION
  - TIME UNIT
  - PROCUREMENT UNIT
  - COMPENSATION/CLAIMS UNIT
  - COST UNIT
Incident Commander

• In charge at the incident
• Assigned by responsible jurisdiction or agency
• May have one or more deputy incident commanders
• May assign personnel for command staff & general staff
  – Command staff includes Liaison Officer, Safety Officer, and Information Officer
The Command Staff

Information Officer

Safety Officer

Liaison Officer
Operations Section Chief

- Develop & manage the operations section
- Accomplish the incident objectives
- Only one person assigned to this role
Planning Section Chief

• Collection, evaluation, dissemination, and use of information about the development of the incident and the status of resources

• Responsible for creating action plan
Logistics Section Chief

• Provides all support needs
• Orders all resources from off-incident locations
• Responsible to acquire
  – Facilities
  – Services
  – Personnel
  – Equipment
  – Materials
Finance Section Chief

- Responsible for tracking all incident costs and evaluating the financial considerations of the incident
  - Time units
  - Procurement unit
  - Compensation/claims unit
  - Cost unit
Divide An Incident Geographically
Groups

• Pool specialized resource teams
• Establish functional areas of operation
Maintain Span of Control of Groups and Divisions

There Are Two Types Of Branches

Geographic Branches

- OPERATIONS SECTION CHIEF
  - BRANCH
    - DIVISION A
  - BRANCH 2
    - DIVISION B

Functional Branches

- OPERATIONS SECTION CHIEF
  - MEDICAL
  - SEARCH
  - SECURITY
Incident Facilities

- Incident command post
- Staging areas
Incident Action Plan

• Can be oral or written
• Includes measurable tactical objectives
• List of activated organizational elements
• Assignments to accomplish the objectives
• Supporting information
• Inform all incident supervisory personnel
Adequate span of control is very important

Optimum span of control is one to five
Common Responsibilities for All Incident Personnel

- Receive assignment from your agency
- Bring any specialized supplies or equipment
- Follow check-in procedures
- Obtain a briefing upon arrival
Unified Command System (UCS)

- Multi-jurisdictional and/or multi-agency responses
- Multi-agency command post established integrating the various agencies/jurisdictions
- UCS provides the structure for the federal, state and local on-scene coordinators to work effectively and efficiently during a response
UCS Structure

Public Health
Law Enforcement
Fire/HAZMAT

Operations
Planning
Logistics
Finance/Admin
Joint Information Center (JIC)

- Established by the lead federal agency as a focal point for the coordination and provision of information to the public and media concerning the Federal response to the emergency.
- It may be established in the same location as the Joint Operations Center (JOC) or located at an on-scene location in coordination with State and local agencies.
- In a bioterrorism event: coordinate info from LE & PH to speak with one voice.
Joint Information Center (JIC)

• The following elements should be represented at the JIC:
  – FBI Public Information Officer and staff
  – FEMA Public Information Officer and staff
  – Other Federal agency Public Information Officer and staff
  – State and local Public Information Officers
  – In a bioterrorism event: CDC / Local PH PIOs coordinate with LE and other agencies
Joint Operations Center (JOC)

- The organizational structure to implement the Federal response at the field level during a terrorist incident
- Established by the FBI under the operational control of the Federal on-scene commander
- Established to ensure inter-incident coordination and the organize multiple agencies and jurisdictions within an overall command and coordination structure
Joint Operations Center (JOC)

- Acts as the focal point for the strategic management and direction of on-site activities, identification of State and local requirements and priorities, and coordination of the Federal response
- Local FBI field office will activate a Crisis Management Team to establish the JOC
Joint Operations Center (JOC)

- Includes the following functional groups:
  - Command
  - Operations
  - Admin/Logistics
  - Consequence Management
- Representation within the JOC includes officials from local, state, and Federal agencies with specific roles in crisis and consequence management
- In a bioterrorism event: PH would have a significant role, coordinating with FBI and other response agencies
Joint Terrorism Task Force (JTTF)

• Brings together Federal as well as State and local law enforcement officers into a task force environment for the purposes of combating terrorism

• These agents and officers complement each other by bringing together special skills and knowledge about local violations to better target terrorism
Questions?

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