

# APPENDIX B. SITE BOPA

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## BioSense Platform Onboarding Process Site Acknowledgment

Site Name: \_\_\_\_\_

Site Administrator Name: \_\_\_\_\_

I acknowledge the following BioSense Platform onboarding processes and principles as a best effort attempt to adhere to the *PHIN Messaging Guide for Syndromic Surveillance*, which is the basis for the Office of the National Coordinator for Health Information Technology Vendor Certification:

- The BioSense Platform gives highest priority to emergency and urgent care facilities; ambulatory and inpatient onboarding are performed on a “best effort” basis.
- A site administrator maintains the following authority over facilities within its jurisdiction:
  - Authority to establish additional onboarding requirements to those already required for the BioSense Platform.
  - Authority to provide final approval for onboarding facilities to the BioSense Platform.
  - Authority to recommend disconnection of a facility from the BioSense Platform.
- Effective syndromic surveillance relies on continuous improvement of the quality and content of data submitted for syndromic surveillance; meeting the minimum requirements for production should only be a first step.
- Updates to the *PHIN Messaging Guide for Syndromic Surveillance* may result in requests to comply with updated guidelines.
- A facility may be given *contingent* (temporary) approval to send data to production if it does not meet the minimum requirements.
- At the discretion of the site administrator, expiration of *contingent* approval may result in disconnection from the BioSense Platform.

### Acknowledgment of Receipt of Latest Documentation

Initials	Acknowledgment Description
	I have reviewed the <b>latest</b> copy of the <i>PHIN Messaging Guide for Syndromic Surveillance</i> , located at <a href="http://www.cdc.gov/phin/resources/PHINguides.html">http://www.cdc.gov/phin/resources/PHINguides.html</a> .
	I have reviewed the <b>latest</b> version of the <i>Onboarding Guide to the BioSense Platform</i> and supporting documents, located at <a href="http://www.syndromicsurveillance.org/onboarding">http://www.syndromicsurveillance.org/onboarding</a> .

Name: \_\_\_\_\_

Position/Title: \_\_\_\_\_

Date Signed: \_\_\_\_\_