De-Energizing Equipment

1. Notify all affected employees that the equipment is being shut down.
2. Turn off the equipment (Figure 1).
3. Isolate all energy sources (May include more steps).
4. Apply the tags and locks to all lockout points.
   a. Turn electrical disconnect clockwise to lockout position (Figure 2).
   b. Turn airline dump valve 90 degrees and apply lock through hole provided (Figure 3).
5. Release any residual energy (Bleed, block, etc.)
6. **VERIFY** that the energy has been disconnected (Attempt to turn on).

<table>
<thead>
<tr>
<th>Energy Sources</th>
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<th>Isolation Devices</th>
</tr>
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### Re-Energizing Equipment

1. Clear all personnel, tools, etc. from machine. Replace all guards.
2. Notify all affected employees that the equipment is being re-energized.
3. Make sure all operator controls are in neutral position.
4. Remove all lockout devices.
5. Test equipment for proper operation.

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Procedure Summary

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