REYNOLDS ELECTRICAL & ENGINEERING CO., INC.
POSITION DESCRIPTION

POSITION TITLE: Motor Patrol Operator
JOB CODE: 036504, 031504
DATE PREPARED: July 17, 1992

SUMMARY STATEMENT

The incumbent operates motor patrol to maintain roads and drill site and event site locations, building pads, and other forms of material handling work.

DIMENSIONS

The incumbent reports to the operator foreman or general foreman and has no supervisory responsibilities.

NATURE AND SCOPE

1. Operates motor patrol to move various types of aggregate and material;
2. Reads survey grade and cuts or fills to proper grade;
3. Inspects and maintains machinery;
4. Adheres to all Company EEO, affirmative action, environmental, health, safety, quality assurance, and security programs;
5. Performs related work as required.

ESSENTIAL JOB FUNCTIONS

Physical

1. Occasional standing/walking while performing job duties;
2. Constant sitting while operating equipment; occasionally subject to bouncing/jarring/vibration, depending on equipment;
3. Minimal lifting/carrying; may sometimes lift up to 50 pounds while helping mechanics lift heavy parts, assistive devices available for lifting/carrying up to 100 pounds;
4. Frequent-to-constant pushing/pulling exerting a force up to 1 to 20 pounds while operating equipment controls;
5. Frequent climbing steps/ladders or climbing on/off equipment while performing job duties;
6. Frequent bending/twisting of waist/neck from a sitting position while driving equipment;
7. Occasional kneeling/crouching while inspecting equipment;
8. Constant use of both hands/arms reaching/handling/grasping/fingering/gripping; occasional overhead reaching/pulling up while climbing on/off equipment;
9. Constant use of sight abilities in color/depth perception, good peripheral vision, hand/eye coordination; visual acuity in near-, mid-, and far-range of vision necessary while performing job duties;

Constantly = Over 2/3 of time
Frequently = 1/3 - 2/3 of time
Occasionally = Less than 1/3 of time
Motor Patrol Operator

10. Must possess good speech/hearing abilities in communicating with coworkers/supervisors.

Mental

1. Constant mental alertness and attention to detail while operating heavy equipment/motor vehicles and monitoring routing processes;

2. Must be able to read/write/speak English to understand reports/technical information/Material Safety Data Sheet guidelines;

3. Must possess good verbal skills for routine exchanges of information with coworkers/supervisors;

4. Must have good written skills for filling out forms and performing daily equipment logs;

5. Good reasoning skills are necessary in applying established procedures and in performing work safely/effectively;

6. Must be able to make decisions with no direct supervision.

WORKING CONDITIONS AND EQUIPMENT USED

Work is performed outdoors in a climate-controlled vehicle cab environment most of the time while grading/patching/inspecting roads. The incumbent may be exposed to extremes of heat/cold of Nevada weather conditions climbing in/out of vehicle while observing/inspecting work area.

Tools & Equipment Used: Hand tools, shovel, two-way radio, rollers, graders, loaders, forklifts, scrapers, and other equipment as needed; safety equipment includes respirator, hearing/eye protection, safety shoes, gloves, hard hats, and safety belts/harnesses.

REQUIRED TRAINING AND WORK EXPERIENCE

This position requires a minimum of two years of experience or completion of a recognized apprenticeship program; the incumbent must operate all motor equipment such as loaders, scrapers, dozers, forklifts, and dirt machines; the incumbent occasionally operates rough or finish blades.

OTHER SPECIAL QUALIFICATIONS

Valid driver's license required.