Dear

Thank you for agreeing to review the draft. The draft DVD is being sent by FedEx.

For your reference, the following overview describing the document may be helpful:

**Overview:** This DVD provides video presentations of common uses of glutaraldehyde, a highly effective sterilant of medical equipment, with narration to describe engineering controls and best work practices to limit occupational exposures to airborne vapors of glutaraldehyde. Studies have indicated an association between occupational exposure to airborne glutaraldehyde and adverse health effects which include eye and upper respiratory tract irritation, sensitization, and occupational asthma. The DVD is intended to provide educational material for healthcare personnel in concise modules via an easily accessible format. Included as bonus materials on the DVD are six hazard control guidance sheets which provided the information on processes and equipment with potential to impact exposures to glutaraldehyde observed in healthcare settings. These include the following:

- 401 - Automated Endoscope Reprocessor (AER)
- 403 - Manual Instrument Reprocessing
- 404 - Glutaraldehyde: Spill Containment and Cleanup
- 405 - Vapor Containment During Liquid Transfer in Equipment Processing
- 406 - Endoscopy Suite Architectural Design
- 407 - Personal Protective Equipment (PPE) for use with Glutaraldehyde Exposures

The hazard control guidance sheets can be downloaded or printed from the DVD for reference or distribution purposes.

The following is a list of questions for you to consider as you review the product:

**Overall**
- Is there consistency throughout the product?
- Please comment on how accurately and clearly information is presented.
- Is the quality of the video and audio appropriate and consistent?
- Assess the organization of modules and provide comment.

**Content**
- Is there information which is confusing or inaccurate?
- Is there information which should be omitted?
- Is the concise format adequate and is the guidance complete?

**Conclusions**
- Does the product provide clear guidance which can be readily understood and implemented?
• Are there additional messages or recommendations which should be included?

Your comments and suggestions will be reviewed and addressed as appropriate to revise and improve the DVD. As this independent review aims to provide an overall technical quality check, other issues related to editing and formatting issues will be addressed as the DVD is subjected to editorial review by the NIOSH Scientific Writing and Visual Communications Team. Please note that your comments should be submitted in writing, and become part of the public record to be maintained in the NIOSH Docket Office without personal attributions. If you have not yet submitted your CV, please return it with your comments. Also attached is a brief “Conflict of Interest” form which can be returned by mail or fax to me.

In order to facilitate prompt revision of the draft, submission of review comments is requested by Friday, March 6, 2009. Please send your written comments to Diane Miller at DMMiller@cdc.gov, or NIOSH Docket Office, 4676 Columbia Parkway, MS C-32, Cincinnati, Ohio 45226. Should you have technical questions regarding the review of the Guide, please contact the Project Officer Thomas J. Lentz, Ph.D. at TLentz@cdc.gov.

Your role is considered an essential part of the NIOSH review process and is greatly appreciated. Thanks,

Rick

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EID conflict of Interest form ...