

## Instructions for Completion of the Hospital Respiratory Data Daily Reporting Form (57.102)

**Important:** Some acute care, critical access, or long-term acute care facilities have a CMS-certified inpatient rehabilitation unit and/or a CMS-certified inpatient psychiatric unit located within the facility. These units share the facility OrgID but have a unique CCN (even if different by only one letter or number). **Data for CMS-certified inpatient rehabilitation units and/or CMS-certified inpatient psychiatric units should be reported separately from the larger parent facility.** Please refer to [guidance](#) on how to correctly report data for CMS-certified rehabilitation and psychiatric units.

Data Field ID	Data Field Name	Instructions for Completion
1a	NHSN Org ID	<i>Required.</i> Organization ID number; the unique facility identifier assigned by NHSN.
1b	Reporting Context	<p><i>Required.</i> Context allows for unit-level reporting within a physical hospital, where required or desired.</p> <p>Context for which the record applies for a hospital, reporting for the entire hospital:</p> <ul style="list-style-type: none"> <li>• HOSP (hospital)</li> </ul> <p>Context for which the record applies for one of the following facility-within-facility scenarios:</p> <ul style="list-style-type: none"> <li>• IRF (CMS-certified inpatient rehabilitation facility unit)</li> <li>• IPF (CMS-certified inpatient psychiatric facility unit)</li> <li>• CH (children's or pediatric unit)</li> <li>• OTH (other facility-within-facility or subunit)</li> </ul> <p>Additional details on use of context field for NHSN hospital reporting: <a href="https://www.cdc.gov/nhsn/pdfs/covid19/reporting-context-guidance-508.pdf">https://www.cdc.gov/nhsn/pdfs/covid19/reporting-context-guidance-508.pdf</a></p>
1c	Reporting for Date	<i>Required.</i> Select the day for which data are being reported.
2a	All hospital inpatient beds	<p><i>Required.</i> Total number of all staffed inpatient beds in the facility that are currently set-up, staffed, and able to be used for a patient.</p> <p>Include all overflow, observation, and active surge/expansion beds used for inpatients. Include ICU, PICU, NICU, and nursery beds.</p> <p>Include any surge/hallway/overflow beds that are open for use for a patient, regardless of whether they are occupied or available.</p>

		See specific guidance for rehabilitation and psychiatric units.
2b	All adult inpatient beds	<p><i>Required.</i> Total number of all staffed adult inpatient beds in the facility that are currently set-up, staffed, and able to be used for a patient. Includes all overflow, observation, and active surge/expansion beds used for inpatients. Include ICU beds. Include any surge/hallway/overflow beds that are open for use for a patient, regardless of whether they are occupied or available.</p> <p>See specific guidance for rehabilitation and psychiatric beds.</p> <p>This is a subset of field 2a. All hospital inpatient beds.</p>
2c	All pediatric inpatient beds	<p><i>Required.</i> Total number of pediatric beds in the facility that are currently set-up, staffed, and able to be used for a patient. This count includes occupied and unoccupied inpatient pediatric beds, including PICU, NICU, newborn nursery beds, and med-surg beds (beds in which medical or surgical pediatric patients may be routinely placed). Include any surge/hallway/overflow beds that are open for use for a patient, regardless of whether they are occupied or available.</p> <p>See specific guidance for rehabilitation and psychiatric units.</p> <p>This is a subset of field 2a.</p>
3a	All hospital inpatient occupancy	<i>Required.</i> Total number of staffed inpatient beds that are occupied. This reflects occupancy levels for beds reported in field 2a (All hospital inpatient beds).
3b	All adult inpatient occupancy	<i>Required.</i> Total number of staffed adult inpatient beds that are occupied. This is a subset of field 3a (All hospital inpatient occupancy) and reflects occupancy levels for beds reported in field 2b (All adult inpatient beds).
3c	All pediatric inpatient occupancy	<p><i>Required.</i> Total number of staffed pediatric inpatient beds that are occupied. Includes PICU, NICU, newborn nursery bed, and med-surg beds (beds in which medical or surgical pediatric patients may be routinely placed). Include any occupied surge/hallway/overflow beds that are open for use.</p> <p>This is a subset of field 3a (All hospital inpatient occupancy) and reflects occupancy levels for beds reported in field 2c (All pediatric inpatient beds).</p>
4a	All ICU beds	<i>Required.</i> Total number of ICU beds that are currently set-up, staffed, and are, or could be used, for a patient. This count includes occupied and unoccupied ICU beds. This count includes NICU. This is a subset of field 2a (All hospital inpatient beds) and includes the values for fields 4b and 4c (adult ICU beds and pediatric ICU beds).

		<p>Note: All ICU beds should be considered, regardless of the unit on which the bed is housed. This includes ICU beds located in non-ICU locations, such as mixed acuity units.</p> <p>See specific guidance for rehabilitation and psychiatric units.</p>
4b	Adult ICU beds	<p><i>Required.</i> Total number of staffed adult inpatient ICU beds that are currently set-up, staffed, and are, or could be, used for a patient. This count includes occupied and unoccupied ICU beds. This is a subset of field 2b (All adult inpatient beds) and field 4a (All ICU beds) Any beds counted in field 4b (Adult ICU beds) should NOT be counted in 4c (Pediatric ICU beds).</p> <p>Note: All adult ICU beds should be considered, regardless of the unit on which the bed is housed. This includes ICU beds located in non-ICU locations, such as mixed acuity units.</p> <p>See specific guidance for rehabilitation and psychiatric units.</p>
4c	Pediatric ICU beds	<p><i>Required.</i> Total number of pediatric ICU beds in the facility that are currently set-up, staffed, and are, or could be, used for a patient. This count includes occupied and unoccupied ICU beds. This count includes NICU. This is a subset of field 2c (All pediatric inpatient beds) and field 4a (All ICU beds). Any beds counted in field 4c (Pediatric ICU beds) should NOT be counted in 4b (Adult ICU beds).</p> <p>Note: All pediatric ICU and NICU beds should be considered, regardless of the unit on which the bed is housed. This includes ICU beds located in non-ICU locations, such as mixed acuity units.</p> <p>See specific guidance for rehabilitation and psychiatric units.</p>
5a	All ICU bed occupancy	<p><i>Required.</i> Total number of staffed ICU beds that are occupied. This is a subset of field 3a (All hospital inpatient occupancy).</p>
5b	Adult ICU bed occupancy	<p><i>Required.</i> Total number of staffed adult ICU beds that are occupied. This is a subset of field 3b (All adult inpatient occupancy) and field 5a (All ICU bed occupancy).</p>
5c	Pediatric ICU bed occupancy	<p><i>Required.</i> Total number of staffed pediatric ICU beds that are occupied. This count includes NICU. This is a subset of field 3c (All pediatric inpatient occupancy) field 5a (All ICU bed occupancy).</p>
6a	All hospitalized adult patients with laboratory-confirmed COVID-19	<p><i>Required.</i> Total number of patients hospitalized in an adult inpatient bed who have laboratory-confirmed COVID-19. Include those in observation beds. Include patients who have laboratory-confirmed COVID-19 who may also have laboratory-confirmed influenza and/or laboratory-confirmed RSV in this field.</p> <p>See specific guidance for rehabilitation and psychiatric units.</p>

6b	All hospitalized pediatric patients with laboratory-confirmed COVID-19	<p><i>Required.</i> Total number of patients hospitalized in a pediatric inpatient bed, including NICU, PICU, newborn, and nursery, who have laboratory-confirmed COVID-19. Include those in observation beds. Include patients who have laboratory-confirmed COVID-19 who may also have laboratory-confirmed influenza and/or laboratory-confirmed RSV in this field.</p> <p>See specific guidance for rehabilitation and psychiatric units.</p>
7a	All hospitalized adult patients with laboratory-confirmed influenza	<p><i>Required.</i> Total number of patients hospitalized in an adult inpatient bed who have laboratory-confirmed influenza. Include those in observation beds. Include patients who have laboratory-confirmed influenza who may also have laboratory-confirmed COVID-19 and/or laboratory-confirmed RSV in this field.</p> <p>See specific guidance for rehabilitation and psychiatric units.</p>
7b	All hospitalized pediatric patients with laboratory-confirmed influenza	<p><i>Required.</i> Total number of patients hospitalized in a pediatric inpatient bed, including NICU, PICU, newborn, and nursery, who have laboratory-confirmed influenza. Include those in observation beds. Include patients who have laboratory-confirmed influenza who may also have laboratory-confirmed COVID-19 and/or laboratory-confirmed RSV in this field.</p> <p>See specific guidance for rehabilitation and psychiatric units.</p>
8a	All hospitalized adult patients with laboratory-confirmed RSV	<p><i>Required.</i> Total number of patients hospitalized in an adult inpatient bed who have laboratory-confirmed RSV. Include those in observation beds. Include patients who have laboratory-confirmed RSV who may also have laboratory-confirmed COVID-19 and/or laboratory-confirmed influenza in this field.</p> <p>See specific guidance for rehabilitation and psychiatric units.</p>
8b	All hospitalized pediatric patients with laboratory-confirmed RSV	<p><i>Required.</i> Total number of patients hospitalized in a pediatric inpatient bed, including NICU, PICU, newborn, and nursery, who have laboratory-confirmed RSV. Include those in observation beds. Include patients who have laboratory-confirmed RSV who may also have laboratory-confirmed COVID-19 and/or laboratory-confirmed influenza in this field.</p> <p>See specific guidance for rehabilitation and psychiatric units.</p>
9a	Adult ICU patients with laboratory-confirmed COVID-19	<p><i>Required.</i> Total number of patients hospitalized in an adult ICU bed who have laboratory-confirmed COVID-19. Include patients who have laboratory-confirmed COVID-19 who may also have laboratory-confirmed influenza and/or laboratory-confirmed RSV in this field.</p>

		See specific guidance for rehabilitation and psychiatric beds.
9b	Pediatric ICU patients with laboratory-confirmed COVID-19	<p><i>Required.</i> Total number of patients hospitalized in a pediatric ICU bed who have laboratory-confirmed COVID-19. Include patients who have laboratory-confirmed COVID-19 who may also have laboratory-confirmed influenza and/or laboratory-confirmed RSV in this field. This is a subset of field 5c (Pediatric ICU bed occupancy).</p> <p>See specific guidance for rehabilitation and psychiatric units.</p>
10a	Adult ICU patients with laboratory-confirmed influenza	<p><i>Required.</i> Total number of patients hospitalized in an adult ICU bed who have laboratory-confirmed influenza. Include patients who have laboratory-confirmed influenza who may also have laboratory-confirmed COVID-19 and/or laboratory-confirmed RSV in this field.</p> <p>See specific guidance for rehabilitation and psychiatric beds.</p>
10b	Pediatric ICU patients with laboratory-confirmed influenza	<p><i>Required.</i> Total number of patients hospitalized in a pediatric ICU bed who have laboratory-confirmed influenza. Include patients who have laboratory-confirmed influenza who may also have laboratory-confirmed COVID-19 and/or laboratory-confirmed RSV in this field. This is a subset of field 5c (Pediatric ICU bed occupancy).</p> <p>See specific guidance for rehabilitation and psychiatric units.</p>
11a	Adult ICU patients with laboratory-confirmed RSV	<p><i>Required.</i> Total number of patients hospitalized in an adult ICU bed who have laboratory-confirmed RSV. Include patients who have laboratory-confirmed RSV who may also have laboratory-confirmed COVID-19 and/or laboratory-confirmed influenza in this field.</p> <p>See specific guidance for rehabilitation and psychiatric beds.</p>
11b	Pediatric ICU patients with laboratory-confirmed RSV	<p><i>Required.</i> Total number of patients hospitalized in a pediatric ICU bed who have laboratory-confirmed RSV. Include patients who have laboratory-confirmed RSV who may also have laboratory-confirmed COVID-19 and/or laboratory-confirmed influenza in this field. This is a subset of field 5c (Pediatric ICU bed occupancy).</p> <p>See specific guidance for rehabilitation and psychiatric units.</p>
12a	Number of new admissions of patients with laboratory-confirmed COVID-19, 0-4 years of age	<p><i>Required.</i> Enter the number of pediatric patients 0-4 years of age who were admitted to an inpatient bed (regardless of whether the bed is designated as pediatric or adult) who had laboratory-confirmed COVID-19 at the time of admission.</p> <p>See specific guidance for rehabilitation and psychiatric units.</p>

12b	Number of new admissions of patients with laboratory-confirmed COVID-19, 5-17 years of age	<p><i>Required.</i> Enter the number of pediatric patients 5-17 years of age who were admitted to an inpatient bed (regardless of whether the bed is designated as pediatric or adult) who had laboratory-confirmed COVID-19 at the time of admission.</p> <p>See specific guidance for rehabilitation and psychiatric units.</p>
12c	Number of new admissions of patients with laboratory-confirmed COVID-19, 18-49 years of age	<p><i>Required.</i> Enter the number of adult patients 18-49 years of age who were admitted to an inpatient bed (regardless of whether the bed is designated as pediatric or adult) who had laboratory-confirmed COVID-19 at the time of admission.</p> <p>See specific guidance for rehabilitation and psychiatric units.</p>
12d	Number of new admissions of patients with laboratory-confirmed COVID-19, 50-64 years of age	<p><i>Required.</i> Enter the number of adult patients 50-64 years of age who were admitted to an inpatient bed (regardless of whether the bed is designated as pediatric or adult) who had laboratory-confirmed COVID-19 at the time of admission.</p> <p>See specific guidance for rehabilitation and psychiatric units.</p>
12e	Number of new admissions of patients with laboratory-confirmed COVID-19, 65-74 years of age	<p><i>Required.</i> Enter the number of adult patients 65-74 years of age who were admitted to an inpatient bed (regardless of whether the bed is designated as pediatric or adult) who had laboratory-confirmed COVID-19 at the time of admission.</p> <p>See specific guidance for rehabilitation and psychiatric units.</p>
12f	Number of new admissions of patients with laboratory-confirmed COVID-19, 75+ years of age	<p><i>Required.</i> Enter the number of adult patients 75+ years of age who were admitted to an inpatient bed (regardless of whether the bed is designated as pediatric or adult) who had laboratory-confirmed COVID-19 at the time of admission.</p> <p>See specific guidance for rehabilitation and psychiatric units.</p>
12g	Number of new admissions of patients with laboratory-confirmed COVID-19, unknown age	<p><i>Required.</i> Enter the number of patients of unknown age who were admitted to an inpatient bed (regardless of whether the bed is designated as pediatric or adult) who had laboratory-confirmed COVID-19 at the time of admission.</p> <p>See specific guidance for rehabilitation and psychiatric units.</p>
13a	Number of new admissions of patients with laboratory-confirmed influenza, 0-4 years of age	<p><i>Required.</i> Enter the number of pediatric patients 0-4 years of age who were admitted to an inpatient bed (regardless of whether the bed is designated as pediatric or adult) who had laboratory-confirmed influenza at the time of admission.</p>

		See specific guidance for rehabilitation and psychiatric units.
13b	Number of new admissions of patients with laboratory-confirmed influenza, 5-17 years of age	<i>Required.</i> Enter the number of pediatric patients 5-17 years of age who were admitted to an inpatient bed (regardless of whether the bed is designated as pediatric or adult) who had laboratory-confirmed influenza at the time of admission.  See specific guidance for rehabilitation and psychiatric units.
13c	Number of new admissions of patients with laboratory-confirmed influenza, 18-49 years of age	<i>Required.</i> Enter the number of adult patients 18-49 years of age who were admitted to an inpatient bed (regardless of whether the bed is designated as pediatric or adult) who had laboratory-confirmed influenza at the time of admission.  See specific guidance for rehabilitation and psychiatric units.
13d	Number of new admissions of patients with laboratory-confirmed influenza, 50-64 years of age	<i>Required.</i> Enter the number of adult patients 50-64 years of age who were admitted to an inpatient bed (regardless of whether the bed is designated as pediatric or adult) who had laboratory-confirmed influenza at the time of admission.  See specific guidance for rehabilitation and psychiatric units.
13e	Number of new admissions of patients with laboratory-confirmed influenza, 65-74 years of age	<i>Required.</i> Enter the number of adult patients 65-74 years of age who were admitted to an inpatient bed (regardless of whether the bed is designated as pediatric or adult) who had laboratory-confirmed influenza at the time of admission.  See specific guidance for rehabilitation and psychiatric units.
13f	Number of new admissions of patients with laboratory-confirmed influenza, 75+ years of age	<i>Required.</i> Enter the number of adult patients 75+ years of age who were admitted to an inpatient bed (regardless of whether the bed is designated as pediatric or adult) who had laboratory-confirmed influenza at the time of admission.  See specific guidance for rehabilitation and psychiatric units.
13g	Number of new admissions of patients with laboratory-confirmed influenza, unknown age	<i>Required.</i> Enter the number of patients of unknown age who were admitted to an inpatient bed (regardless of whether the bed is designated as pediatric or adult) who had laboratory-confirmed influenza at the time of admission.  See specific guidance for rehabilitation and psychiatric units.
14a	Number of new admissions of patients with laboratory-	<i>Required.</i> Enter the number of pediatric patients 0-4 years of age who were admitted to an inpatient bed (regardless of whether the bed is designated as pediatric or adult) who had laboratory-confirmed RSV at the time of admission.

	confirmed RSV, 0-4 years of age	See specific guidance for rehabilitation and psychiatric units.
14b	Number of new admissions of patients with laboratory-confirmed RSV, 5-17 years of age	<i>Required.</i> Enter the number of pediatric patients 5-17 years of age who were admitted to an inpatient bed (regardless of whether the bed is designated as pediatric or adult) who had laboratory-confirmed RSV at the time of admission.  See specific guidance for rehabilitation and psychiatric units.
14c	Number of new admissions of patients with laboratory-confirmed RSV, 18-49 years of age	<i>Required.</i> Enter the number of adult patients 18-49 years of age who were admitted to an inpatient bed (regardless of whether the bed is designated as pediatric or adult) who had laboratory-confirmed RSV at the time of admission.  See specific guidance for rehabilitation and psychiatric units.
14d	Number of new admissions of patients with laboratory-confirmed RSV, 50-64 years of age	<i>Required.</i> Enter the number of adult patients 50-64 years of age who were admitted to an inpatient bed (regardless of whether the bed is designated as pediatric or adult) who had laboratory-confirmed RSV at the time of admission.  See specific guidance for rehabilitation and psychiatric units.
14e	Number of new admissions of patients with laboratory-confirmed RSV, 65-74 years of age	<i>Required.</i> Enter the number of adult patients 65-74 years of age who were admitted to an inpatient bed (regardless of whether the bed is designated as pediatric or adult) who had laboratory-confirmed RSV at the time of admission.  See specific guidance for rehabilitation and psychiatric units.
14f	Number of new admissions of patients with laboratory-confirmed RSV, 75+ years of age	<i>Required.</i> Enter the number of adult patients 75+ years of age who were admitted to an inpatient bed (regardless of whether the bed is designated as pediatric or adult) who had laboratory-confirmed RSV at the time of admission.  See specific guidance for rehabilitation and psychiatric units.
14g	Number of new admissions of patients with laboratory-confirmed RSV, unknown age	<i>Required.</i> Enter the number of patients of unknown age who were admitted to an inpatient bed (regardless of whether the bed is designated as pediatric or adult) who had laboratory-confirmed RSV at the time of admission.  See specific guidance for rehabilitation and psychiatric units.
15a	On hand supply (DURATION in days) n95 respirators	



15b	On hand supply (DURATION in days) surgical and procedure masks	<p><i>Optional.</i> Provide calculated range of days of supply in stock for each PPE category. For supply categories that may have varying quantities or days on hand, report the days on hand for the item that has the lowest stock on hand.</p> <ul style="list-style-type: none"> <li>• 0 days</li> <li>• 1-3 days</li> <li>• 4-6 days</li> <li>• 7-14 days</li> <li>• 15-30 days</li> <li>• &gt;30 days</li> </ul> <p>Calculations may be provided by your hospital's ERP system or by utilizing the CDC's <a href="#">PPE burn rate calculator</a> assumptions.</p>
15c	On hand supply (DURATION in days) eye protection including face shields and goggles	
15d	On hand supply (DURATION in days) single use gowns	
15e	On hand supply (DURATION in days) exam gloves (sterile and non-sterile)	
16a	Are you able to MAINTAIN at least a 3-day supply of these items (y/n/N/A)? N95 respirators	<i>Optional.</i> Enter Y if your facility is able to maintain at least a 3-day supply of N95 respirators. Enter N if your facility is not able to maintain at least a 3-day supply of N95 respirators. Enter N/A if N95 respirators are not relevant at your facility.
16b	Are you able to MAINTAIN at least a 3-day supply of these items (y/n/N/A)? Surgical and procedure masks	<i>Optional.</i> Enter Y if your facility is able to maintain at least a 3-day supply of surgical and procedure masks. Enter N if your facility is not able to maintain at least a 3-day supply of surgical and procedure masks. Enter N/A if surgical and procedure masks are not relevant at your facility.
16c	Are you able to MAINTAIN at least a 3-day supply of these items (y/n/N/A)? Eye protection including face shields and goggles	<i>Optional.</i> Enter Y if your facility is able to maintain at least a 3-day supply of eye protection, including face shields and goggles. Enter N if your facility is not able to maintain at least a 3-day supply of eye protection including face shields and goggles. Enter N/A if eye protection including face shields and goggles are not relevant at your facility.
16d	Are you able to MAINTAIN at least a 3-day supply of these items (y/n/N/A)? Single use gowns	<i>Optional.</i> Enter Y if your facility is able to maintain at least a 3-day supply of single use gowns. Enter N if your facility is not able to maintain at least a 3-day supply of single use gowns. Enter N/A if single use gowns are not relevant at your facility.
16e	Are you able to MAINTAIN at least a 3-day supply of these items (y/n/N/A)? Exam gloves	<i>Optional.</i> Enter Y if your facility is able to maintain at least a 3-day supply of exam gloves. Enter N if your facility is not able to maintain at least a 3-day supply of exam gloves. Enter N/A if exam gloves are not relevant at your facility.

### **Rehabilitation and Psychiatric Reporting**

Some acute care, critical access, or long-term acute care facilities have CMS-certified inpatient rehabilitation facility (IRF) unit and/or CMS-certified inpatient psychiatric facility (IPF) unit located within the facility. These units share the facility OrgID but have a unique CCN (even if different by only one letter or number).

Example:

Facility CCN: 000000

CMS-certified psychiatric unit CCN: 00S000

**Tip:** your facility's billing/administrative department can confirm if the rehab or psych unit is CMS-certified and has a different CCN from the facility.

***Data for CMS-certified IRF units and/or CMS-certified IPF units should be reported separately from the larger parent facility for Hospital Respiratory Data reporting.***

Separate reporting of CMS-certified IRF unit and/or CMS-certified IPF unit data for Hospital Reporting should be done under the same OrgID as the parent hospital and using the Context field in the data collection. Please see Appendix A in the [HRD Protocol](#).

#### **For facilities WITH a CMS-certified IRF unit and/or CMS-certified IPF unit:**

EXCLUDE CMS-certified IRF unit and/or CMS-certified IPF unit beds from the overall counts reported under the HOSP context.

Report the CMS-certified IRF unit and/or CMS-certified IPF unit counts separately for the facility under the IRF and/or IPF context.

#### **For facilities WITHOUT a CMS-certified inpatient rehabilitation unit and/or CMS-certified inpatient psychiatric unit:**

INCLUDE any inpatient rehabilitation and psychiatric beds in your hospital in the bed count for this field, using the HOSP context.