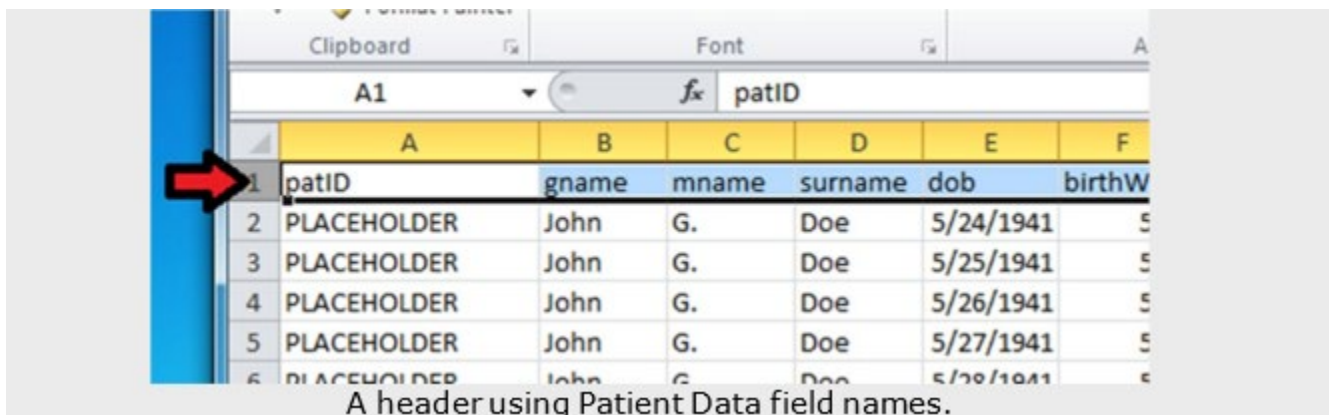


# CSV File Formats

## Flexible File Formatting

In an effort to improve interoperability with hospital information systems, CSV files may be uploaded in any column arrangement *ONLY IF* using Field Names (as listed in the table below) in the first row (*header row*) to specify which fields relate to which columns.



	A	B	C	D	E	F
1	patID	gname	mname	surname	dob	birthW
2	PLACEHOLDER	John	G.	Doe	5/24/1941	5
3	PLACEHOLDER	John	G.	Doe	5/25/1941	5
4	PLACEHOLDER	John	G.	Doe	5/26/1941	5
5	PLACEHOLDER	John	G.	Doe	5/27/1941	5
6	PLACEHOLDER	John	G.	Doe	5/28/1941	5

A header using Patient Data field names.

**Note:** The example above shows Patient Data Import field names. To import residents, use the Resident Import formatting table below.

## NHSN Resident Import File Format for Point of Care (POC) Test Reporting Tool

Field Label	Field Name	Required/Optional	Values	Format
Resident ID	resID	Required	-	Character Length - 15
Medicare Number	medn	Optional	-	Character Length - 15
First Name	gname	Required	-	Character Length - 30
Middle Name	mname	Optional	-	Character Length - 15
Last Name	surname	Required	-	Character Length - 30
Date of Birth	dob	Required	must be $\leq$ today's date; must be $\geq$ 1/1/1890	mm/dd/yyyy
Sex	sex	Required	M - Male F - Female N - Missing	Character Length - 1
Ethnicity	ethnicity	Required	HISP – Hispanic or Latino NOHISP – Not Hispanic or Not Latino	Character - Length 6

Field Label	Field Name	Required/Optional	Values	Format
Race	racecodes	Required	<p>AMIN - for American Indian/Alaskan Native</p> <p>ASIAN – for Asian</p> <p>AAB – for Black or African American</p> <p>NH-PI – for Native Hawaiian/Other Pacific Islander</p> <p>WHITE – for White</p> <p>MENA – for Middle Eastern or North African</p>	<p>Character - Length 5</p> <p>Multiple race entries possible - separate by "/" (e.g., WHITE/ASIAN)</p>
Comment	comment	Optional	-	Character – Length 1000
Custom 1 - 50	<p>Custom [1 – 50]</p> <p>Example: Custom28</p>	Optional	-	<p>Format and order according to custom field set up and sort order.</p> <ul style="list-style-type: none"> <li>• Alphanumeric field length = 15</li> <li>• Numeric field length decimal (1,2,3) 999999999.999</li> <li>• Date field = mm/dd/yyyy</li> </ul>

Updated: January 2026