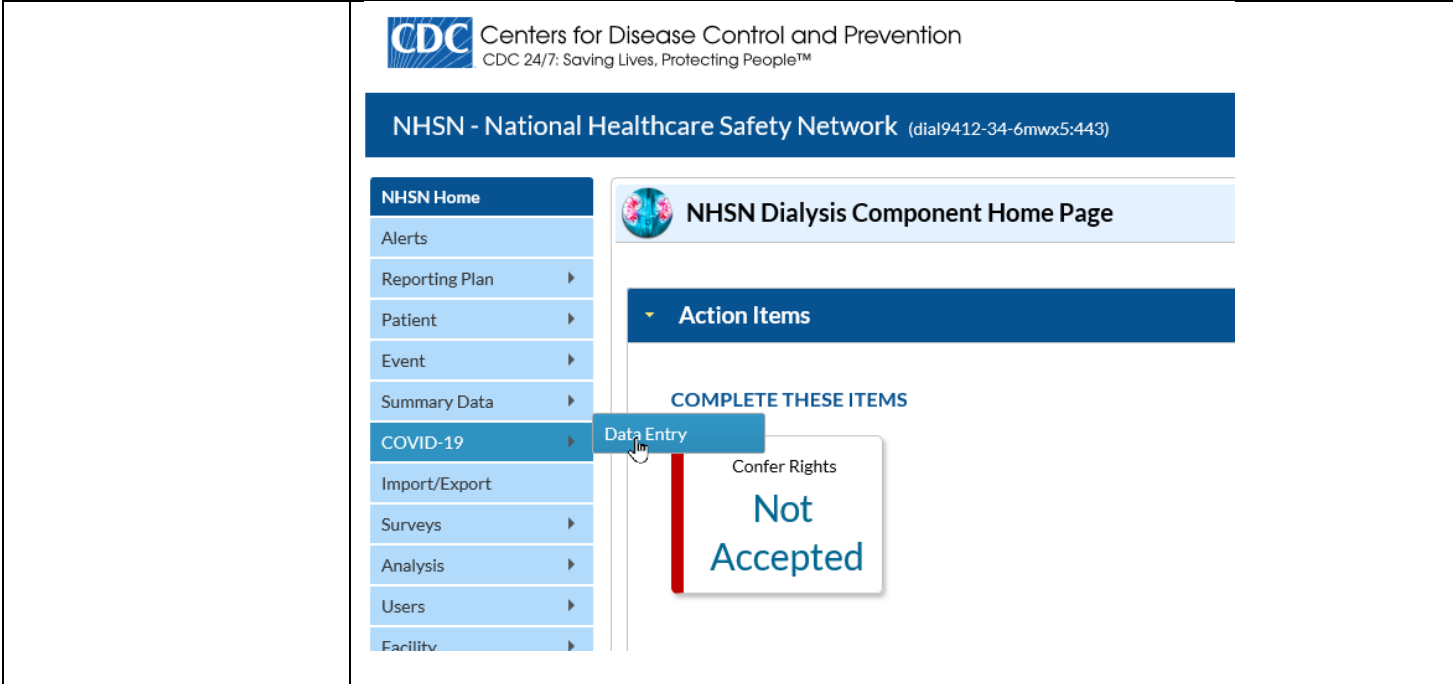


Enrollment	
Topic	Response
Will there be support provided for the enrollment process?	Users may contact NHSN at NHSNEnrollment@cdc.gov with enrollment questions. However, it may take several days to receive a response from NHSN when the helpdesk is experiencing a surge in user emails. Dialysis centers are encouraged to contact their respective ESRD Network for more immediate support and assistance with the enrollment process.
Our facility is not currently enrolled in NHSN, how do we enroll?	Please refer to the guidance posted under “Enrollment” on the Dialysis COVID-19 Module website: https://www.cdc.gov/nhsn/dialysis/covid19/index.html
Our facility is already enrolled in NHSN and has access to the HCP module – how do we add the Dialysis Event module?	Please refer to slides 12 -14 here: https://www.cdc.gov/nhsn/pdfs/covid19/dialysis/dialysis-covid-508.pdf You may be prompted to fill out a facility survey if your reporting requires one: https://www.cdc.gov/nhsn/forms/57.500_OutpatientDialysisSurv_BLANK.pdf
How can our facility update or change the Facility Administrator?	Please find information for reassigning a Facility Administrator at the following webpage and submit the Facility Admin change request form: https://www.cdc.gov/nhsn/facadmin/index.html
How can our facility add an additional user to handle the Dialysis COVID reporting?	Please refer to the How to Add a User in NHSN guidance document: https://www.cdc.gov/nhsn/pdfs/covid19/dialysis/add-user-508.pdf
I have registered for SAMS access and have not heard back. What is the turnaround time?	You may follow-up by emailing SAMS at SAMShelp@cdc.gov .
How can I gain access to a facility for reporting data?	The user must contact the Facility Administrator to be added to the facility as a user. New NHSN users will then receive two emails containing instructions for how to complete SAMS registration and NHSN enrollment. Detailed guidance: https://www.cdc.gov/nhsn/pdfs/covid19/dialysis/add-user-508.pdf

The NHSN application does not recognize my facility CCN. How should I proceed?	Please send an email to NHSNEnrollment@cdc.gov with a subject line “Dialysis Enrollment” for a temporary enrollment number.
If my facility is currently enrolled for Dialysis Event reporting, is there anything I need to do in order to report COVID-19 data?	You will not be required to take any additional steps to gain access to the Dialysis COVID-19 module. However, you will need to confer rights to ESRD Network to enable the network to retrieve your facility’s data.
Should a facility have more than one user to enter data?	The facility administrator may add more than one user to a facility: https://www.cdc.gov/nhsn/pdfs/covid19/dialysis/add-user-508.pdf . It is advised to have more than one user to ensure the continuation of NHSN reporting when the primary user is unavailable.
I have not received any feedback or information regarding the progress of enrollment. Who should I contact?	For information regarding NHSN enrollment, please contact NHSNEnrollment@cdc.gov

SAMS

Question	Response
Do all NHSN users need a SAMS card or can one card be used for an entire facility?	All NHSN users are required to be registered with SAMS and have their own SAMS grid card. It is important to note that SAMS registration is owned by the employee registering and NOT the facility.
What is the SAMS grid used for?	The SAMS grid card is used as part of the NHSN log in process as an identity verification step to provide additional security. All users must have a SAMS grid card to access the NHSN application.
We already have SAMS access, will we automatically have access to the COVID-19 module?	If you have access to the Outpatient Dialysis Component, you will be able to enter the COVID-19 data from the home page.



<p>What is the timeline for completing SAMS registration and gaining access to a facility?</p>	<p>The typical timeline for receiving your SAMS grid card and gaining access to the facility is approximately 3-4 weeks.</p>
<p>If I have a SAMS grid card and leave the facility, is that SAMS grid card property of the facility or the user?</p>	<p>The SAMS grid card is assigned to an individual person after identity verification is completed. The card grants your personal access to the NHSN application and should not be shared. You should take your SAMS grid card when you leave a facility, and you should never share it with another NHSN user.</p>
<p>I currently have a SAMS grid card, but my email has changed within my organization. How do I move forward with getting access/credentials under the new email?</p>	<p>Log in to SAMS with your current SAMS Credentials. Click on My Profile in the upper right corner. Then from the menu on the left select Change My Email and follow the prompts. You'll have to click on the verification link you will receive at your new email address. ** It does takes about 48 hours for SAMS to process the request. (They will send you an email once completed).</p> <p>Please email NHSN@cdc.gov with any questions about this process.</p>
<p>If the facility administrator changes, do we use the SAMS grid card of previous administrator?</p>	<p>No. The SAMS grid card is assigned to an individual person after identity verification is completed. The card grants your personal access to the NHSN application and should not be shared.</p>

General Questions

Question	Response
We are an in-center facility, and we also have a Home and PD program using the same CCN, how should we report our census data?	Facilities should report their in-center patients under the in-center questions and their Home and PD patients under Home census. Patients who reside in long-term care facilities or nursing homes and dialysis is performed in the LTC should be reported under Home census. Patients who are from LTCs or nursing homes and receive dialysis in-center would be reported under in-center census.
My facility is a Home dialysis facility and performs dialysis in an LTC or nursing home. If the LTC is reporting COVID-19 cases, do we need to report data on the Home dialysis patients?	Yes. In order to determine the burden and case rates for the dialysis population, NHSN is requesting the Home dialysis facilities who serve LTC facilities also report the data for patients receiving dialysis. This should also be done for in-center facilities who have Home dialysis patients. The Home dialysis and PD patients should be reported under the Home Dialysis Census and questions with the module.
How do we confer rights for ESRD Network to obtain data for reporting?	Please refer to the How to Join a Group and Accept the Confer Rights Template guidance document under “Resources” on the Dialysis COVID-19 page: https://www.cdc.gov/nhsn/dialysis/covid19/index.html
What if we send out patients to a medical center for testing, do we report the positive test or does the medical center?	If your facility sends the patients out for testing and they continue to be dialyzed in your facility, you should report their positive results on the day/week they are received.
Is the Outpatient Dialysis COVID-19 module for acute inpatient facilities?	No. This data is specifically for outpatient dialysis facilities.
Do we report our previous COVID-19 data we collected prior to using NHSN?	No. Facilities should only report data since the discontinuation of reporting to KCER.

NATIONAL HEALTHCARE SAFETY NETWORK
Outpatient Dialysis COVID-19 Module
Frequently Asked Questions (FAQs)

<p>Do facilities need to report weekly if there is no updated data or change in data?</p>	<p>Yes. You should report your census for the previous week and submit “0” in each category where no change has occurred.</p>																
<p>Do facilities report positive tests done while a patient was hospitalized?</p>	<p>Yes. If a patient was admitted to an inpatient status in a medical center or hospital, testing which occurred during the hospitalization should be included in the in-center data.</p>																
<p>How do we report dialysis patients who are hospitalized with COVID-19?</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: left; padding: 2px;">SARS-CoV-2 Positive (+) Patients and Staff</th> </tr> </thead> <tbody> <tr> <td style="width: 30%; padding: 2px;">_____</td> <td style="padding: 2px;">*Number of newly confirmed in-center patients since last reporting</td> </tr> <tr> <td style="padding: 2px;">_____</td> <td style="padding: 2px;">*Number of newly confirmed in-center patients since last reporting that reside in nursing homes</td> </tr> <tr> <td style="padding: 2px;">_____</td> <td style="padding: 2px;">*Number of newly confirmed patients since last reporting that are home patients</td> </tr> <tr> <td style="padding: 2px;">_____</td> <td style="padding: 2px;">*Number of newly confirmed staff since last reporting</td> </tr> <tr style="border: 2px solid red;"> <td style="padding: 2px;">_____</td> <td style="padding: 2px;">*Number of SARS-CoV-2 patients who are currently admitted to the hospital</td> </tr> <tr> <td style="padding: 2px;">_____</td> <td style="padding: 2px;">*Number of confirmed patients currently self-monitoring and continuing in-center therapy</td> </tr> <tr> <td style="padding: 2px;">_____</td> <td style="padding: 2px;">*Number of confirmed patients currently self-monitoring and continuing home therapy</td> </tr> </tbody> </table>	SARS-CoV-2 Positive (+) Patients and Staff		_____	*Number of newly confirmed in-center patients since last reporting	_____	*Number of newly confirmed in-center patients since last reporting that reside in nursing homes	_____	*Number of newly confirmed patients since last reporting that are home patients	_____	*Number of newly confirmed staff since last reporting	_____	*Number of SARS-CoV-2 patients who are currently admitted to the hospital	_____	*Number of confirmed patients currently self-monitoring and continuing in-center therapy	_____	*Number of confirmed patients currently self-monitoring and continuing home therapy
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<p>What if patients are tested multiple times or are required to have pre-procedure testing?</p>	<p>If a patient is tested multiple times in one week, you will be reporting per patient and not per test. If they are tested once in Week 1 and once in Week 2, you will report an occurrence each week.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: left; padding: 2px;">Testing for SARS-CoV-2 Infection</th> </tr> </thead> <tbody> <tr style="border: 2px solid red;"> <td style="width: 30%; padding: 2px;">_____</td> <td style="padding: 2px;">*Number of new patients who were recently tested for SARS-CoV-2 since last reporting</td> </tr> <tr style="border: 2px solid red;"> <td style="padding: 2px;">_____</td> <td style="padding: 2px;">*Of those new patients who were recently tested for SARS-CoV-2 since last reporting, how many had a negative SARS-CoV-2 test result since last reporting</td> </tr> <tr style="border: 2px solid red;"> <td style="padding: 2px;">_____</td> <td style="padding: 2px;">*Of those new patients who were recently tested for SARS-CoV-2 since last reporting, how many had a positive SARS-CoV-2 test result since last reporting</td> </tr> <tr style="border: 2px solid red;"> <td style="padding: 2px;">_____</td> <td style="padding: 2px;">*Of those new patients who were recently tested for SARS-CoV-2 since last reporting, how many had an unknown SARS-CoV-2 test result since last reporting</td> </tr> </tbody> </table>	Testing for SARS-CoV-2 Infection		_____	*Number of new patients who were recently tested for SARS-CoV-2 since last reporting	_____	*Of those new patients who were recently tested for SARS-CoV-2 since last reporting, how many had a negative SARS-CoV-2 test result since last reporting	_____	*Of those new patients who were recently tested for SARS-CoV-2 since last reporting, how many had a positive SARS-CoV-2 test result since last reporting	_____	*Of those new patients who were recently tested for SARS-CoV-2 since last reporting, how many had an unknown SARS-CoV-2 test result since last reporting						
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<p>If the Dialysis facility is a designated COVID-19 facility, who reports testing or results?</p>	<p>The clinic initiating the testing or home clinic would report. Once the patient arrives to the COVID-19 facility, any further testing should be reported by the clinic where the patient is receiving care and the patient should be included in the metrics of the COVID-19 facility until they return to their home clinic.</p>																

<p>If your dialysis facilities, outpatient and inpatient centers are part of a health system that is already reporting staff numbers to NHSN, are dialysis staff to report though the dialysis data and health system data?</p>	<p>Acute care health systems are not reporting COVID-19 and staff impact data to CDC’s NHSN. We are targeting dialysis specific data and you should report any positive testing or COVID-19 status for outpatient dialysis facilities. This module is specific for outpatient dialysis facilities. Inpatient dialysis data should be reported with the health systems reporting.</p>
<p>For PPE, this is reported for the health system at this time or needs to be broken down specific for a dialysis site?</p>	<p>PPE use should be reported for Outpatient Dialysis specific areas. This information is specific for the resources available to outpatient dialysis facilities to determine the needs and risks for the dialysis patient population.</p>
<p>What does on-site testing refer to?</p>	<p>On-site testing is testing or specimen collection that is performed at the dialysis facility.</p>
<p>Are pediatric outpatient facilities required to report using the Dialysis COVID-19 module?</p>	<p>Pediatric facilities are not exempt for reporting COVID-19 data. ESRD Network state the pediatric facilities and all outpatient dialysis facilities are required to report COVID-19 data. NHSN is the format used by ESRD Network and CMS for reporting COVID-19 data.</p>
<p>How often is reporting required?</p>	<p>ESRD Network states reporting should occur on data collected from Wednesday to Tuesday each week. Data should be submitted to the NHSN application each week by Wednesday at 3 pm EST or 12 noon PST. This is a requirement of ESRD Network for reporting data. Data uploads are scheduled for Wednesday after 3 pm EST or 12 noon PST.</p>
<p>If a patient is COVID-19 positive and has recovered and the patient becomes COVID-19 positive again, should the case be reported again?</p>	<p>Yes. Reinfections should be reported for any patients who meet the criteria for reinfection described at: https://www.cdc.gov/coronavirus/2019-ncov/php/invest-criteria.html</p>
<p>Can an organization who owns multiple facilities access data for their facilities?</p>	<p>Yes. The organization would need to set up a Group User account and each facility must confer rights for the organization to access individual clinic data. For setting up a Group User account, please see the Group User link on the Outpatient Dialysis COVID-19 website.</p>

<p>Should COVID-19 positive rapid testing be reported to the Dialysis COVID-19 module?</p>	<p>All viral antigen and PCR tests should be reported to the Dialysis COVID-19 module. Do not submit antibody test results.</p>
<p>Should COVID-19 antibody testing be reported if the patient was never tested for COVID-19?</p>	<p>No. Only patients with a viral test should be reported.</p>
<p>How do we change the data reported from a previous week?</p>	<p>Data may be revised in NHSN at any time. Upon log in, change your data entry to the desired value and click "SAVE". You should also contact your ESRD Network if data corrections are made following the weekly Wednesday deadline.</p>
<p>Do you need to add the COVID-19 module to the monthly reporting plan?</p>	<p>No. It is not part of the monthly reporting plan.</p>
<p>If a patient tests positive and expires in the same week, does the dialysis facility report both?</p>	<p>Yes. You should report that they were positive and that they expired in the summary data for the week.</p>
<p>Should dialysis facilities include transient patients in our weekly report?</p>	<p>Yes. If a patient is seen in your clinic during the week, they should be counted and reported in your weekly census as well as COVID-19 status.</p>
<p>Can a user who works in different units be added as a user?</p>	<p>Yes, they can be added. Just make sure the email address in SAMS matches their email address in NHSN.</p>
<p>If the dialysis facility has a home facility under a different CCN, should they be reported separately?</p>	<p>Yes. A facility should be reported separately if they have a different CCN.</p>
<p>If a patient is tested twice in one week, are they reported twice?</p>	<p>The testing questions are specifically patient based so you would report if patient was negative or positive. It does not represent the number of tests performed per patient.</p>

<p>If a facility is a designated COVID unit. How do we respond if we have patients under investigation (PUI) shifts only or positive patients?</p>	<p>Each facility would report the number of patients with suspected cases and the number of patient who have received a positive test result.</p>
<p>Should stand alone home dialysis facilities report to NHSN?</p>	<p>All dialysis facilities should report COVID-19 data to NHSN.</p>
<p>If a patient previously reported as PUI one week, will that same patient still need to be reported the following week as PUI?</p>	<p>Yes, if the patient is a PUI during a weekly reporting period, they should be reported.</p>
<p>If LTCs are testing patients weekly, do we report weekly testing?</p>	<p>If a dialysis patient receives a test, it should be reported by the dialysis facility providing care for the patient. This may mean both facilities are reporting the testing but the goal is to determine the burden of COVID-19 in the dialysis patient population.</p>
<p>What if a facility was not reporting to KCER?</p>	<p>For facilities that did not report to KCER, please contact your ESRD Network lead for direction on reporting data.</p>