Hemovigilance Module: Joining a group

The NHSN Facility Administrator must obtain the five-digit Group ID number and the joining password from the Group Administrator before completing these steps.

1. Select Group from the left-hand navigation bar then select Join.

2. On the Memberships page, enter the five-digit Group ID number and the Group Joining Password. Then click ‘Join Group’.

3. Read the pop-up warning and click ‘OK’ to proceed or close the pop-up to end the process.
The **Confer Rights** page indicates which facility data will be shared with the group. Always review the current rights before accepting and conferring rights to the group.

### Confer Rights-Biovigilance

- **View Options**
  - **Patient**
    - With All Identifiers
    - Without Any Identifiers
    - With Specified Identifiers
      - Gender
      - DOB
      - Ethnicity
      - Race
      - Medicare #
      - Name
      - SSN
      - Patient ID
      - Birthweight (NICU only)
  - **Monthly Reporting Plan**
  - **Annual Hemovigilance Facility Survey**
  - **Data Analysis**
  - **Facility Information**

### Incidents and Adverse Reactions

<table>
<thead>
<tr>
<th>Plan</th>
<th>Event</th>
<th>Month</th>
<th>Year</th>
<th>Month</th>
<th>Year</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>(All)</td>
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</tbody>
</table>

### Monthly Denominators

<table>
<thead>
<tr>
<th>Plan</th>
<th>Month</th>
<th>Year</th>
<th>Month</th>
<th>Year</th>
<th>N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>(All)</td>
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</tbody>
</table>

The △ symbol denotes changes to the data rights requested by the Group.

4. Select **N/A** boxes to prevent data sharing with the Group.

5. Check the **Accept** button to confer rights to the Group or click the **Back** button to not confer rights.