

NHSN OrgID Verification

What is the NHSN OrgID/Facility ID?

The NHSN OrgID (Organization Identification Number) also called NHSN **Facility ID** - is a facility's unique numeric identifier in the NHSN application. A facility is automatically assigned the OrgID when enrolled into NHSN. The NHSN OrgID is a protected attribute that is kept confidential and shared only when necessary for the accurate identification of an individual facility.

Important: The NHSN OrgID is labeled as the **Facility ID** in the NHSN application.

Why is NHSN requesting verification of the NHSN OrgID in the TeleTracking system?

- In order for NHSN to link any facility data, the NHSN OrgID must be provided for data to be accurately matched to the correct facility. Facility names and addresses can be duplicative, and other identifiers such as CMS certification number (CCN) can be used by more than one individual facility.

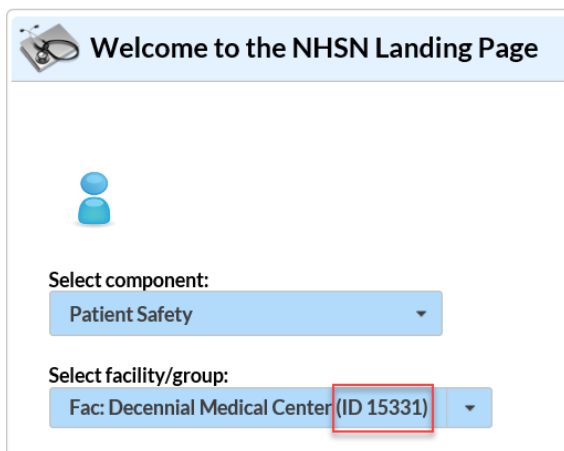
How can I find the NHSN OrgID/Facility ID?

- Reach out to the infection prevention and control department at your facility. All facilities enrolled in NHSN will have at least one facility administrator or user with access to the NHSN application. The infection prevention personnel can likely provide the NHSN OrgID/ Facility ID.
 - If you are unable to identify a NHSN facility administrator or a user for the facility, please email NHSN@cdc.gov and provide the following information, and NHSN will identify that person for you:
 - Email subject line: "COVID Hospital Data - NHSN Facility Identifier"
 - Facility name
 - Facility address (including zip code)
 - CCN (if applicable)
- If the NHSN facility administrator/user is uncertain of the NHSN OrgID/Facility ID, they can find it by logging into the NHSN application. Next to the facility name on the NHSN Landing Page, the NHSN OrgID/Facility ID will be noted in parenthesis (outlined in red below):

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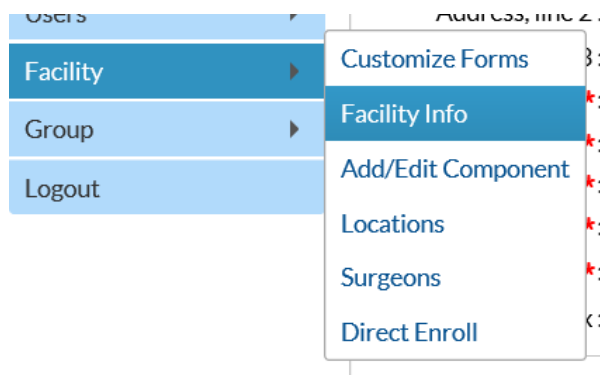


Welcome to the NHSN Landing Page

Select component:
Patient Safety

Select facility/group:
Fac: Decennial Medical Center (ID 15331)

Additionally, once logged into the NHSN facility, the NHSN user can navigate to Facility and Facility Info:



Users

Facility

Group

Logout

Customize Forms

Facility Info

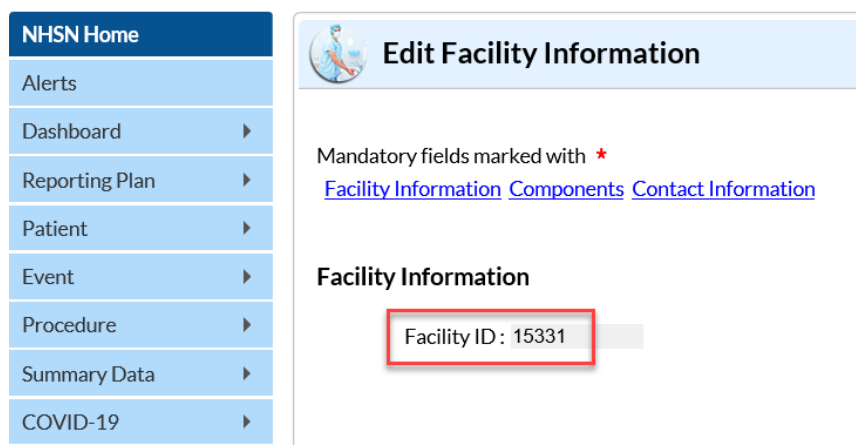
Add/Edit Component

Locations

Surgeons

Direct Enroll

To find the NHSN OrgID/ Facility ID at the top of the page:



NHSN Home

- Alerts
- Dashboard
- Reporting Plan
- Patient
- Event
- Procedure
- Summary Data
- COVID-19

Edit Facility Information

Mandatory fields marked with *

[Facility Information](#) [Components](#) [Contact Information](#)

Facility Information

Facility ID: 15331

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I checked the NHSN OrgID/Facility ID in TeleTracking and is it entered correctly.

- Thank you for your attention to this request! No further action is needed.

I checked the NHSN OrgID/Facility ID in TeleTracking and is it entered incorrectly, or the field is not completed.

- Reach out to NHSN@cdc.gov with “**COVID Hospital Data - NHSN Facility Identifier**” as the subject line, and we will assist you in resolving this discrepancy.

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