



Data Sharing in NHSN: The Confer Rights Template (Patient Safety Component)

June 2011

Objectives

- ❑ **Review NHSN's Group function**
- ❑ **Demonstrate setup of the define rights template for Group users**
- ❑ **Demonstrate acceptance of the confer rights template for facility users**

The Group Function

- ❑ Any entity can maintain a Group in NHSN (state health departments, hospital systems, quality improvement organizations, etc.)
- ❑ Facilities can share data with these partners and agencies using NHSN's Group function
- ❑ Facilities join Groups and provide access to data requested by Group within the NHSN application
- ❑ A facility that joins a Group does not have access to any data from other facilities in the Group

Creating a Group in NHSN

- ❑ **Groups are created through nomination performed by an active NHSN facility**
- ❑ **After nomination, Group Administrator receives email with Group information and link to digital certificate**
- ❑ **Group Administrator sets a joining password on the Group and creates template of data elements that member facilities will share with the Group**
- ❑ **Group Administrator shares Group ID number and password with potential Group members**
- ❑ **More information in “Creating a Group” guide**

Joining a Group in NHSN

- ❑ **Groups in NHSN have a 5 digit ID number and are protected with a joining password set by the Group Administrator**
- ❑ **A Group should provide facilities that would like to join with:**
 - ❑ The Group's 5-digit NHSN ID number
 - ❑ The Group's joining password
 - ❑ Information about data that Group is requesting from member facilities
- ❑ **Facilities select Group and then Join in the NHSN navigation bar to join a Group**
- ❑ **More information in "Joining a Group" guide**

The Confer Rights Template

- ❑ **Group Administrator creates a template of rights that is shared within NHSN with Group's member facilities**
- ❑ **Template specifies which data elements will be shared with Group**
- ❑ **Group members have limited ability to edit the template**
- ❑ **Group members accept the template of rights to complete data sharing with the Group**
- ❑ **Group can update the template as needed, and facilities must accept updated template to change data being shared with the Group**

Creating or Updating Template



Department of Health and Human Services
Centers for Disease Control and Prevention

NHSN - National Healthcare Safety Network (ISD-CLFT-NHSN1)

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Users

Group

▸ Find Facility

▸ Edit Group Info

▸ Joining Password

▸ Evict Members

▸ **Define Rights**

▸ Rights Acceptance Report

Log Out

Logged into Paul's Test Group (ID 10676) as PAULM.
All Facilities Selected.

Memberships

Facilities whose data can be accessed by this group

Evict
Member(s)

Set joining password for this group

New Password:

Verify New Password:

Set
Password

Back

- ❑ **Group Administrator selects “Define Rights” in NHSN navigation bar to create or update template of rights**

Template Setup – General Tips

The screenshot shows a web interface for setting up a survey template. At the top, there is a header labeled 'Surveys'. Below it is a table with three columns: 'Year', 'Year', and 'Survey Type'. The first 'Year' column contains a trash can icon to its left and a dropdown menu. The second 'Year' column contains the word 'to' to its left and a dropdown menu. The 'Survey Type' column contains a dropdown menu. Below the table are two buttons: 'Add Row' and 'Clear All Rows'.

- ❑ Leave the “To” year box blank to ask facilities to share data without an end date
- ❑ Use the trash can icon to remove a row from the template
- ❑ Use the Add Row button to add additional rows to a section of the template
- ❑ Use the Clear All Rows button to remove all of the rows entered in a section of the template

Template Setup (PS) – General

Logged into Paul's Test Group (ID 10676) as PAULM.
All Facilities Selected.

Define Rights-Patient Safety

! Please select the rights that facilities joining "Paul's Test Group" will confer

[? HELP](#)

Patient Safety

Healthcare Personnel Safety

Biovigilance

General

View Options

Patient

With All Identifiers

Without Any Identifiers

With Specified Identifiers Gender DOB Ethnicity Race

Monthly Reporting Plan

Data Analysis

Facility Information

❑ Patient (must select one radio button):

- **With All Identifiers** – all patient identifiers shared with Group
- **Without Any Identifiers** – no patient identifiers shared with Group
- **With Specified Identifiers** – select checkboxes for specific identifiers that will be shared with Group

Template Setup (PS) – General

Logged into Paul's Test Group (ID 10676) as PAULM.
All Facilities Selected.

Define Rights-Patient Safety

! Please select the rights that facilities joining "Paul's Test Group" will confer

[? HELP](#)

Patient Safety

Healthcare Personnel Safety

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General

View Options

Patient

With All Identifiers

Without Any Identifiers

With Specified Identifiers Gender DOB Ethnicity Race

Monthly Reporting Plan

Data Analysis

Facility Information

❑ Select checkboxes to request access to:

- ❑ Monthly reporting plans
- ❑ Ability to analyze or export member facilities' data in NHSN
- ❑ Member facilities' names (**NOTE** - Facility Information box **MUST** be selected for Group to have access to facility names!)

Template Setup (PS) – Surveys



The screenshot shows a web interface titled "Surveys". It features a table with three columns: "Year", "Year", and "Survey Type". The "Year" columns each have a dropdown menu, and the "Survey Type" column has a dropdown menu. Below the table are two buttons: "Add Row" and "Clear All Rows".

- ❑ Use the Surveys section to request access to facilities' annual survey data
- ❑ Select types of survey(s) Group will receive using the Survey Type dropdown menu
- ❑ **NOTE** – some analysis options for surgical site infection surveillance require Groups to have access to annual facility survey data

Template Setup (PS) – Events

Infections and other Events (Not specific to MDRO/CDI)

Plan Month Year to Month Year Event

Add Row Clear All Rows Copy Locations to Summary Data Copy Procs to Denominator data

- ❑ Use the Infections and Other Events section to request access to healthcare-associated infections and other NHSN-defined events
- ❑ Plan dropdown menu controls whether Group has access to in-plan data, out-of-plan data, both in- and out-of-plan data, or all data regardless of plan status
- ❑ Select event to be shared with the Group from Event dropdown menu

Template Setup (PS) – Events Section for Device-Associated Module

Infections and other Events (Not specific to MDRO/CDI)

Plan	Month	Year	Month	Year	Event
In	1	2008	to		BSI - Bloodstream Infection (CLA)

Location type: Location: Other Location Requirements:

Add Row Clear All Rows Copy Locations to Summary Data Copy Procs to Denominator data

- ❑ Device-associated module events (CLABSI, CAUTI, VAP, CLIP, DE) are shared by location
- ❑ Location Type dropdown menu limits units that show in Location dropdown menu
- ❑ Location dropdown allows Group to request access to events from CDC-defined location(s) of interest
- ❑ Other Location Requirements is a free-text field that can be used to provide guidance to facilities

Template Setup (PS) – Events Section for Device-Associated Module

Infections and other Events (Not specific to MDRO/CDI)

Plan	Month	Year	to	Month	Year	Event
In	1	2008				BSI - Bloodstream Infection (CLA)

Location type: CC Location: (ALL) Other Location Requirements: Share data from all critical care locations.

Add Row Clear All Rows Copy Locations to Summary Data Copy Procs to Denominator data

❑ Example:

- ❑ Group is requesting CLABSI data that is in-plan starting in Jan. 2008, going forward with no end date
- ❑ Location type CC and Location ALL indicates that Group is asking for access to CLABSI events from all critical care locations
- ❑ Group has used the Other Location Requirements to clarify data request for facilities

Template Setup (PS) – Events Section for Procedure-Associated Module

Infections and other Events (Not specific to MDRO/CDI)

Plan	Month	Year	to	Month	Year	Event
<input type="checkbox"/> In	1	2008	to			SSI - Surgical Site Infection
Procedure:						Setting:
<input type="text"/>						<input type="text"/>

- ❑ Procedure-associated module events are shared by NHSN procedure category
- ❑ Procedure dropdown menu used to select the procedure for which facilities will share SSI events with the Group
- ❑ Setting dropdown menu used to specify whether facilities will share SSI events that occur after inpatient procedures, outpatient procedures, or both

Template Setup (PS) – Events Section for Procedure-Associated Module

Infections and other Events (Not specific to MDRO/CDI)

Plan	Month	Year	to	Month	Year	Event
 In	1	2008	to			SSI - Surgical Site Infection
Procedure:						Setting:
HER - Herniorrhaphy						Both

❑ Example:

- ❑ Group is requesting SSI events that are in-plan starting in Jan. 2008, going forward with no end date
- ❑ Procedure code HER and setting BOTH indicates that Group is requesting access to SSIs that occur following procedures that fall into the HER category in both inpatient and outpatient settings

Template Setup (PS) – Summary Data for Events

Infections and other Events (Not specific to MDRO/CDI)

Plan	Month	Year	to	Month	Year	Event	Location type:	Location:	Other Location Requirements:
In	1	2008				BSI - Bloodstream Infection (CLA)	CC	(ALL)	Share data from all critical care locations

Summary Data for Events

Plan	Month	Year	to	Month	Year	Location Type	Location	Other Location Requirements
In	1	2008				CC	(ALL)	Share data from all critical care locations

- ❑ The Summary Data for Events section is used to request access to denominator data for the device-associated module
- ❑ Use the Copy Locations to Summary Data button to automatically complete the Summary Data section

Template Setup (PS) – Denominator Data for Events

Infections and other Events (Not specific to MDRO/CDI)

Plan	Month	Year	to	Month	Year	Event
In	1	2008	to			SSI - Surgical Site Infection
Procedure:						Setting:
HER - Herniorrhaphy						Both

Add Row Clear All Rows Copy Locations to Summary Data **Copy Procs to Denominator data**

Summary Data for Events

Plan	MonthYear	MonthYear	Location Type	Location	Other Location Requirem

Add Row Clear All Rows

Denominator Data for Events

Plan	Month	Year	to	Month	Year	Procedure
In	1	2008	to			HER - Herniorrhaphy

Add Row Clear All Rows

- ❑ The Denominator Data for Events section is used to request access to procedure denominator data for the procedure-associated module
- ❑ Use the Copy Procs to Denominator Data button to automatically complete the Denominator Data section

Template Setup (PS) – Summary Data for Vaccinations

Summary Data for Vaccinations

Plan	Month	Year	to	Month	Year	Vaccination Type
 In ▼	1 ▼	2008 ▼	to	▼	▼	FLU ▼

- ❑ Use the Summary Data for Vaccinations section to request access to denominator data in the Vaccination Module

Template Setup (PS) – MDRO/CDI Events

MDRO/CDI Events

Plan	MonthYear	MonthYear	Location Type	Location	Other Location Requirements
▼	▼	▼ to ▼	▼	▼	▼
Specific Organism Type:			Event Type: ▼		
<input type="checkbox"/> ACINE <input type="checkbox"/> CDIF <input type="checkbox"/> CEPHRKLEB <input type="checkbox"/> CREECOLI <input type="checkbox"/> CREKLEB <input type="checkbox"/> MRSA <input type="checkbox"/> MSSA <input type="checkbox"/> VRE					
Add Row		Clear All Rows		Copy Locations to MDRO/CDI Summary Data	

- ❑ The MDRO/CDI Events section is used to request access to data collected from the MDRO/CDI module
- ❑ Structured similarly to device-associated module events section (request access to data by location)
- ❑ Additional requirement – select organism(s) of interest using checkboxes for “Specific Organism Type”

Template Setup (PS) – MDRO/CDI Events

MDRO/CDI Events

Plan	Month	Year	Month	Year	Location Type	Location	Other Location Requirements
In	1	2008	to		CC	(ALL)	Share IS events for MRSA from all ICUs

Specific Organism Type:

- ACINE
- CDIF
- CEPHRKLEB
- CREECOLI
- CREKLEB
- MRSA
- MSSA
- VRE

Event Type:

ALL Infection Events

Add Row Clear All Rows Copy Locations to MDRO/CDI Summary Data

- ❑ Requesting events for Infection Surveillance (IS) option:
 - ❑ Select location(s) of interest.
 - **NOTE** – IS surveillance cannot be done using the FACWIDE denominator
 - ❑ Select organism(s) of interest
 - ❑ Select specific infection event(s) of interest by type of HAI, or select ALL Infection Events to receive all events with selected organism(s)

Template Setup (PS) – MDRO/CDI Events

MDRO/CDI Events

Plan	Month	Year	to	Month	Year	Location Type	Location	Other Location Requirements
In	1	2008				FACWIDE	FacWideIN	Share FACWIDEIN events for CDI

Specific Organism Type:

- ACINE
- CDIF
- CEPHRKLEB
- CREECOLI
- CREKLEB
- MRSA
- MSSA
- VRE

Event Type:

LABID - Laboratory-identified MDRO or CDI Event

Add Row Clear All Rows Copy Locations to MDRO/CDI Summary Data

- ❑ Requesting events for LabID Event option:
 - ❑ Select location(s) of interest
 - ❑ Select organism(s) of interest
 - ❑ Select specific event of interest – LabID (all events) or LabIDBld (blood events only)
 - **NOTE** - LabID surveillance for blood events only can only be done at the FACWIDE level

Template Setup (PS) – MDRO/CDI Summary Data

The screenshot displays two configuration sections. The top section, titled "MDRO/CDI Events", includes a table with columns for Plan, Month, Year, Location Type, Location, and Other Location Requirements. Below the table are checkboxes for "Specific Organism Type" (ACINE, CDIF, CEPHRKLEB, CREECOLI, CREKLEB, MRSA, MSSA, VRE) and a dropdown for "Event Type" (LABID - Laboratory-identified MDRO or CDI Event). A red box highlights the "Copy Locations to MDRO/CDI Summary Data" button. The bottom section, titled "MDRO/CDI Summary Data (Denominators)", includes checkboxes for "Total Patient Days", "Total Admissions", and "Total Encounters", and a sub-section for "For monitoring C. difficile in a FACWIDE location:" with checkboxes for "Patient Days", "Admissions", and "Encounters".

Plan	Month	Year	Month	Year	Location Type	Location	Other Location Requirements
In	1	2008	to		FACWIDE	FacWideIN	Share FACWIDEIN events for CDI

Specific Organism Type:

- ACINE
- CDIF
- CEPHRKLEB
- CREECOLI
- CREKLEB
- MRSA
- MSSA
- VRE

Event Type: LABID - Laboratory-identified MDRO or CDI Event

Buttons: Add Row, Clear All Rows, Copy Locations to MDRO/CDI Summary Data

Plan	Month	Year	Month	Year	Location Type	Location	Other Location Requirements
In	1	2008	to		FACWIDE	FacWideIN	Share FACWIDEIN events for CDI

Total Patient Days Total Admissions Total Encounters

For monitoring C. difficile in a FACWIDE location:

Patient Days Admissions Encounters

Buttons: Add Row, Clear All Rows

- ❑ The MDRO/CDI Summary Data section is used to request access to denominator data for the MDRO module
- ❑ Use the Copy Locations to MDRO/CDI Summary Data button to automatically complete the Summary Data section

Template Setup (PS) – MDRO/CDI Summary Data

The screenshot displays two configuration panels for MDRO/CDI data. The top panel, titled "MDRO/CDI Events", includes fields for Plan (In), Month (1), Year (2008), Location Type (FACWIDE), and Location (FacWideIN). It features a "Specific Organism Type" list with checkboxes for ACINE, CDIF (checked), CEPHRKLEB, CREECOLI, CREKLEB, MRSA, MSSA, and VRE. The "Event Type" is set to "LABID - Laboratory-identified MDRO or CDI Event". The bottom panel, titled "MDRO/CDI Summary Data (Denominators)", shows checkboxes for "Total Patient Days", "Total Admissions", and "Total Encounters". A red box highlights the "For monitoring C. difficile in a FACWIDE location:" section, which includes checkboxes for "Patient Days", "Admissions", and "Encounters".

- ❑ **NOTE** – be sure that CDI denominator boxes are checked if Group is requesting access to FACWIDE data
 - Total Pt. Days and Admissions – for MDRO organisms
 - CDI Pt. Days and Admissions – pt. days and admissions excluding NICU and well baby nursery locations

Template Setup (PS) – MDRO/CDI Process and Outcome Measures

MDRO/CDI Process & Outcome Measures

Plan MonthYear MonthYear Location TypeLocation Other Location Requirements

Process Measures

- Hand Hygiene
- Gown and Gloves

Organism	AST Process & Outcome Measures ASTAdm	AST D/T	AST Incidence	AST Prevalence
<input type="checkbox"/> MRSA	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> VRE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Add Row Clear All Rows

- ❑ The MDRO/CDI Process and Outcome Measures section is used to request access to adherence to hand hygiene, gown and gloves, and active surveillance testing data
- ❑ Request data by location
- ❑ Use the checkboxes to indicate measure(s) and organism(s) of interest

Saving and Sending the Template

Logged into Paul's Test Group (ID 10676) as PAULM.
All Facilities Selected.

Define Rights-Patient Safety

Defined Rights saved successfully for 'Paul's Test Group'

! Please select the rights that facilities joining "Paul's Test Group" will confer

[HELP](#)

Patient Safety **Healthcare Personnel Safety** **Biovigilance**

General

	View Options
Patient	<input type="radio"/> With All Identifiers <input checked="" type="radio"/> Without Any Identifiers <input type="radio"/> With Specified Identifiers <input type="checkbox"/> Gender <input type="checkbox"/> DOB <input type="checkbox"/> Ethnicity <input type="checkbox"/> Race
Monthly Reporting Plan	<input checked="" type="checkbox"/>
Data Analysis	<input checked="" type="checkbox"/>
Facility Information	<input checked="" type="checkbox"/>

- ❑ After completing template screen, click Save button at bottom of screen
- ❑ Message indicating successful creation of template will be displayed for confirmation
- ❑ Template will immediately be sent to all of Group's member facilities for acceptance

New or Updated Template – Facility Notification

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Logged into DHQP MEMORIAL HOSPITAL (ID 10018) as PAULM.
Facility DHQP MEMORIAL HOSPITAL (ID 10018) is following the PS component.

Confer Rights Not Accepted List

 Define rights have been changed or new locations have been added affecting the Group below. You may accept new rights or leave the group. Click the Group Name to view and accept new rights.

[First](#) | [Previous](#) | [Next](#) | [Last](#)

Displaying 1 - 1 of 1

Group Name	Group ID	Status	Status Date
Paul's Test Group	10676	Not Accepted	May 25 2011 9:46AM

[First](#) | [Previous](#) | [Next](#) | [Last](#)

Displaying 1 - 1 of 1

- ❑ The next time a facility in the Group logs in to NHSN, they will be immediately notified that Group's template has been sent
- ❑ Facility can click on link under Group Name to view the new template and accept proposed data rights
- ❑ Facility is not required to accept template immediately, but will be prompted every time they log in to NHSN

Template Acceptance Screen (PS)

Logged into DHQP MEMORIAL HOSPITAL (ID 10018) as PAULM.
Facility DHQP MEMORIAL HOSPITAL (ID 10018) is following the PS component.

Confer Rights-Patient Safety

! Please review the data rights that "Paul's Test Group" is requesting from your facility:

- **Verify locations**

- **Press "accept" button to confer rights or [review current rights before accepting new rights](#)**

 HELP

Patient Safety

General

	View Options
Patient	<input type="checkbox"/> With All Identifiers  <input checked="" type="checkbox"/> Without Any Identifiers  <input type="checkbox"/> With Specified Identifiers <input type="checkbox"/> Gender <input type="checkbox"/> DOB <input type="checkbox"/> Ethnicity <input type="checkbox"/> Race
Monthly Reporting Plan	<input checked="" type="checkbox"/>
Data Analysis	<input checked="" type="checkbox"/>
Facility Information	<input checked="" type="checkbox"/>

- ❑ Facility has the option to view current rights by clicking on link at top of template screen
- ❑ Template acceptance screen is locked for editing in most areas
- ❑ The  icon indicates a new or updated data element that is requested by the Group

Template Acceptance Screen (PS)

Surveys			
Year	Year	Survey Type	N/A
2008 to		Facility Survey Data	<input type="checkbox"/>
2008 to		Ambulatory Surgery Center Survey Data	<input type="checkbox"/>

Infections and other Events (Not specific to MDRO/CDI)					
Plan	Month	Year	Month Year Event	N/A	
In	1	2008 to		BSI - Bloodstream Infection (CLA)	<input type="checkbox"/>
		Location type:	Location:	Other Location Requirements:	Your Locations:
		CC	(ALL)	You will share data for all ICUS.	22ICU - PEDIATRIC ICU, 3- WEST - PI ↓
In	1	2008 to		BSI - Bloodstream Infection (CLA)	<input type="checkbox"/>
		Location type:	Location:	Other Location Requirements:	Your Locations:
		WARD		Please confer rights to one ward.	0000 - IN, 3E - SSI, 4855 - PSYCHOL ↓
In	1	2008 to		SSI - Surgical Site Infection	<input type="checkbox"/>
		Procedure:	Setting:		
		KPRO - Knee prosthesis	In		

- ❑ **Areas of screen that can be edited by facility:**
 - **N/A – facilities can indicate that they do not perform surveillance for a requested event by selecting checkbox**
 - **Locations (DA and MDRO modules) – facilities can select relevant locations requested by Group**

Template Acceptance Screen (PS) – N/A Box

Surveys						
Year	Year	Survey Type			N/A	
2008 to		Facility Survey Data			<input type="checkbox"/>	
2008 to		Ambulatory Surgery Center Survey Data			<input checked="" type="checkbox"/>	

Infections and other Events (Not specific to MDRO/CDI)						
Plan	Month	Year	Month	Year	Event	N/A
In	1	2008 to			BSI - Bloodstream Infection (CLA)	<input type="checkbox"/>
Location type:		Location:		Other Location Requirements:		Your Locations:
CC		(ALL)		You will share data for all ICUS.		22ICU - PEDIATRIC ICU, 3- WEST - PI ↓
In	1	2008 to			BSI - Bloodstream Infection (CLA)	<input type="checkbox"/>
Location type:		Location:		Other Location Requirements:		Your Locations:
WARD				Please confer rights to one ward.		0000 - IN, 3E - SSI, 4855 - PSYCHOL ↓
In	1	2008 to			SSI - Surgical Site Infection	<input checked="" type="checkbox"/>
Procedure:			Setting:			
KPRO - Knee prosthesis			In			

Example:

- Facility checked N/A for ASC Survey Data to indicate they do not complete an ASC survey
- Facility checked N/A for SSI after KPRO procedures to indicate they do not perform this surveillance

Template Acceptance Screen (PS) – Locations

Infections and other Events (Not specific to MDRO/CDI)

Plan	Month	Year	Month	Year	Event	N/A
In	1	2008	to		BSI - Bloodstream Infection (CLA)	<input type="checkbox"/>
Location type:		Location:		Other Location Requirements:		
CC		(ALL)		You will share data for all ICUS.		
In	1	2008	to		BSI - Bloodstream Infection (CLA)	
Location type:		Location:		Other Location Requirements:		
WARD				Please confer rights to one ward.		
In	1	2008	to		SSI - Surgical Site Infection	
Procedure:		Setting:				
KPRO - Knee prosthesis		In				

Your Locations:

- 22ICU - PEDIATRIC ICU, 3- WEST - PI ↑
- 22ICU - PEDIATRIC ICU
- 3- WEST - PEDIATRIC CARD
- 5G - CARDIAC ICU
- 5PEDCC - PEDIATRIC MEDICAL CRITICAL CARE
- 61EAST - PEDIATRIC ICU
- 71ICU - 71 ICU CARDIAC
- 9W - SSI
- AA.CCU - SSI
- F.CARREC - SSI
- F.SICU - SSI
- ICU - ICU

Summary Data for Events

Example:

- NHSN automatically selects all locations mapped as critical care locations since Group requested access to CLABSI events in all ICUs
- Facility has manually un-checked boxes for ICU locations where they do not do CLABSI surveillance

Accepting the Template (PS)

Summary Data for Vaccinations						
Plan	Month	Year	Month	Year	Vaccination Type	N/A

MDRO/CDI Events									
Plan	Month	Year	Month	Year	Location Type	Location	Other Location Requirements	Your Locations	N/A

MDRO/CDI Summary Data (Denominators)									
Plan	Month	Year	Month	Year	Location Type	Location	Other Location Requirements	Your Locations	N/A

MDRO/CDI Process & Outcome Measures									
Plan	Month	Year	Month	Year	Location Type	Location	Other Location Requirements	Your Locations	N/A

- ❑ Facility reviews template and clicks the Accept button at the bottom of the page if they agree to share requested data with the Group
- ❑ Facility can use the Back button if they choose not to accept the template, preventing the Group from accessing requested data

Summary

- ❑ **Groups are responsible for creating a Confer Rights Template of data that they are requesting from facilities**
- ❑ **Template is automatically sent to Group's member facilities upon completion**
- ❑ **Facilities that join the Group after template has been released will be prompted to accept template as part of Group joining process**
- ❑ **Facilities can use editable fields (N/A and Your Locations) to modify data that Group has access to**

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