



Table 2. Instructions for Completion of the Long-term Care Facility Component - Monthly Reporting Plan for LTCF (CDC 57.141)

Data Field	Instructions for Form Completion
Facility ID	Required. The NHSN-assigned facility ID will be auto-entered by the system.
Month/Year	Required. Enter the month and year for the surveillance plan being recorded; use MM/YYYY format.
Healthcare-Associated Infection (HAI)	
Locations	Conditionally required. The location under surveillance will always be FacWideIN (Facility-wide Inpatient) for Long-term Care Facilities.
UTI	Conditionally required. If you plan to follow urinary tract infection (UTI) Events check this box. You will collect and report urinary tract infection (UTI) Event data and the corresponding denominator data (Resident-days and Urinary catheter-days) for the month.
LabID Event	
Locations	Conditionally required. The location under surveillance will always be FacWideIN (Facility-wide Inpatient) for Long-term Care Facilities.
Specific Organism Type	Conditionally required. Select each organism you will be following for LabID Event reporting: MRSA, MRSA/MSSA (if tracking MRSA & MSSA), VRE, CephR-Klebsiella species, CRE (CRE- <i>E. coli</i> , CRE- <i>Enterobacter</i> , and CRE- <i>Klebsiella</i>), MDR- <i>Acinetobacter</i> species, or <i>C. difficile</i> . Note: if conducting surveillance for CRE, the facility must include in the monthly reporting plan and conduct surveillance for all three organisms (CRE- <i>E. coli</i> , CRE- <i>Enterobacter</i> , and CRE- <i>Klebsiella</i>).
±LabID Event All Specimens	Conditionally required. Check the box to indicate that you plan to follow LabID Events for the specific organism type(s) entered. You will collect and report LabID Event data and the corresponding denominator data (Resident-days and Resident admissions).
Prevention Process Measures	
Hand Hygiene	Conditionally required. Select this if the facility plans to monitor Hand Hygiene adherence in the facility.
Gown and Glove Use	Conditionally required. Select this if the facility plans to monitor gown and gloves use adherence in the facility.