



## 2. Healthcare Personnel Safety Reporting Plan

The *Healthcare Personnel Safety Monthly Reporting Plan* (CDC 57.203) is used by NHSN facilities to inform CDC which healthcare personnel safety modules are used during a given month. This allows CDC to select the data that should be included in the aggregate data pool for analysis. Each participating facility is to enter a monthly plan to indicate the modules to be used, if any, and the exposures and/or vaccinations that will be monitored.

A plan must be completed for every month that data are entered into NHSN, although a facility may choose “No NHSN Healthcare Personnel Safety Modules Followed this Month” as an option. When creating a plan for the influenza vaccination summary, all months will be included in the plan regardless of whether data are entered each month. Once the influenza vaccination summary is selected on the reporting plan, it is automatically updated with this information for the entire NHSN-defined influenza season (July 1 to June 30). The *Instructions for Completion of the Healthcare Personnel Safety Monthly Reporting Plan Form* includes brief instructions for collection and entry of each data element on the form.