

Subcommittees and Workgroups to a FACA Committee (NCHS- BSC)

The role of Federal Advisory Committees (NCHS-BSC)

To provide Federal officials and the Nation expert advice on a broad range of issues that affect Federal policies and programs

To allow experts, stakeholders, and the public the opportunity to participate in CDC's planning and decision-making process.

What are Subcommittees and Workgroups ?

Subcommittee

- Members are SGEs
- CDC policy subjects to some FACA requirements
- Reports to parent committee

Workgroup

- Members not SGEs
- Not subject to FACA
- Reports to parent committee or subcommittee

More about Workgroups

CDC uses the term “workgroup” to describe groups that are convened by a chartered advisory committee to conduct

- research
- gather information
- analyze relevant issues and facts and
- draft position papers
- Workgroups report to the parent committee ... in our case the NCHS BSC

Workgroups cont'd

- Composed of individuals drawn entirely or in part from the parent committee(BSC)
- Requires at least two BSC members
- A BSC member serves as Chairperson
- There can be non-BSC subject matter experts
- There can be ad hoc consultants as needed
- Meetings – public access not required
- Meeting summaries required
- Work products part of BSC records