

# Frequently Asked Questions

## CDC-RFA-DD16-1602

Frequently Asked Questions (FAQs) have been compiled in response to CDC's National Centers on Health Promotion for People with Disabilities Funding Opportunity Announcement (FOA) DD16-1602. Questions will be accepted about this FOA until December 31, 2015 by 11:59 p.m. U.S. Eastern Standard Time. Please submit questions to Mary Helen Witten at [muw4@cdc.gov](mailto:muw4@cdc.gov).

### **FAQs as of December 2, 2015**

**Question:** Is there a page limit for the project narrative?

**Answer:** Yes, the project narrative is limited to 20 pages, single spaced, Calibri 12 point, and 1-inch margins. All pages should be numbered. Content beyond 20 pages will not be considered.

**Question:** Can an applicant submit two separate applications, such as one application for Category A and one for Category B?

**Answer:** No, an organization can only submit one application and must choose between either Category A or B.

**Question:** What health topic areas and target populations must Category A address?

**Answer:** Category A should address physical activity, nutrition, and healthy weight in people with mobility disabilities.

**Question:** What health topic areas and target populations must Category B address?

**Answer:** Category B should address physical activity, nutrition, healthy weight, tobacco use and exposure, hypertension, and oral health in people with ID.

**Question:** What is the annual award range for this FOA?

**Answer:** Annual awards will range between \$500,000 and \$3,500,000.

**Question:** Does the work plan need to be included in the narrative section of the application?

**Answer.** The work plan should be referenced in the narrative. However, the full work plan should be uploaded as an appendix. Applicants must name this file "Work Plan" and submit it as a PDF at [www.grants.gov](http://www.grants.gov).

**Question:** What is the difference between a Project Period Objective and an Annual Objective?

**Answer:** The difference is the scope of the objective and time frame. A Project Period Objective describes the overarching strategy that the organization intends to complete by the end of the 5 years. An Annual Objective supports the Project Period Objective by identifying the specific intervention that the organization will accomplish by the end of the first budget year.

The suggested Work Plan template developed by CDC has examples of PPOs and AOs included in the first three tabs for easy access and review.

**Question:** Must I register with all three systems: [grants.gov](https://www.grants.gov), Dun & Bradstreet and SAM?

**Answer:** Yes, an applicant must be registered with all three locations before it can submit an application at [www.grants.gov](https://www.grants.gov). The registration process takes up to 5 business days to complete. Applicants should begin the registration process as early as possible.

**Question:** How will applications be rated?

**Answer:** All applications will be objectively reviewed following CDC agency procedures. Potential applicants can examine the evaluation criteria that will be used to rate applications in the Review and Selection Process section of the FOA. It is important that FOA instructions are followed, and the application and related appendices are accurate, complete and well defined.

**Question:** Are indirect costs awarded in addition to the direct costs?

**Answer:** No, the total costs must include both direct and indirect costs.

**Question:** Are the ceiling limits different for Categories A and B?

**Answer:** Yes, the ceiling limits are different for Categories A and B. For Category A, the ceiling for individual awards is \$1,500,000. For Category B, the ceiling for individual awards is \$3,500,000.

**Question:** There are a number of health promotion centers in operation. Are any funded through earlier funding cycles of this funding stream and, if so, which centers have been funded?

**Answer:** The program has not funded any "Health Promotion" centers under this funding stream; however, we have funded Resources Centers under previous announcements.

**Question:** What center will address sensory disabilities (blind, deaf)?

**Answer:** The priority populations for activities supported by this funding opportunity announcement are people with mobility disabilities and/or ID; however, it is possible that some individuals with mobility disabilities and/or ID will also have sensory disabilities.

**Question:** Will there be a cross disability center (physical, sensory, cognitive)?

**Answer:** Funded programs must be able to address the focal populations of people with mobility disabilities and/or ID.