

Frequently Asked Questions

CDC-RFA-DD16-1603

Frequently Asked Questions (FAQs) have been compiled in response to CDC's Improving the Health of People with Mobility Limitations and Intellectual Disabilities through State-based Public Health Programs Funding Opportunity Announcement (FOA) DD16-1603. Questions will be accepted about this FOA until April 5th, 2016 by 11:59 p.m. U.S. Eastern Standard Time. Please submit questions to Dr. Arlene Vincent-Mark at dsz4@cdc.gov.

FAQ's as of April 6th, 2016

Question: Is a work plan needed for the Enhanced Implementation portion of the FOA?

Answer: Yes, a work plan should be prepared for the Enhanced Implementation Activities.

Question: Can tuition for Master's level students be an allowable cost and can you provide some guidance as to what would constitute sufficient justification?

Answer: Tuition costs may be requested; however, it is up to the applicant to determine what constitutes an appropriate level of justification for this expenditure. Budget requests will be reviewed by OGS and program to determine which expenses will be permitted.

Question: Are costs associated with building an accessible demonstration garden allowed? This would involve materials for building raised beds, pathways and creating a few accessible parking spaces.

Answer: Applicants may use funds for activities that are reasonable and consistent with the purpose, strategies and outcomes outlined in the project narrative. Funding restrictions are listed in the FOA under section D, "Required Registrations," item 17, "Funding Restrictions."

Question: Where should the work plan be referenced and discussed? In the Approach section as indicated by the scoring criteria or in its own section after Organizational Capacity and before the Budget Narrative?

Answer: The work plan should be discussed and referenced in the Project Narrative section which contains several required sub-headings. It is up to the applicant to decide where in this section the work plan should be referenced and discussed.

Question: For the budget narrative, is an itemized budget required for years 2-5? If so, what level of detail is required for these budget years?

Answer: The budget narrative must include an itemized budget only for the first year of the project period.

Question: What is CDC looking for in the Applicant Evaluation and Performance Measurement Plan section for the Medicaid claims data analyses?

Answer: Applicants must provide an evaluation and performance measurement plan that demonstrates how they will fulfill the requirements described in the FOA. Minimum requirements can be found under the Funding Opportunity Description section, Applicant Evaluation and Performance Measurement Plan.

Question: What is CDC looking for in terms of the work plan for the Medicaid claims data analyses?

Answer: Applicants must provide a detailed work plan for the first year of the project period. The work plan must crosswalk to the proposed strategies and activities, short-term and intermediate outcomes, and performance measures presented in the logic model and narrative sections of the FOA.

Question: Should the Enhanced Implementation Activities be written as a separate five- page section or embedded within the core application?

Answer: The Enhanced Implementation Activities should be described in the last five pages of the 25 page project narrative. It should be clearly labeled as a separate sub-heading and titled "Enhanced Implementation Activities."

Question: After reading through the FOA and FAQ's, I'm still confused about the narrative page limit as it relates to the work plan.

Answer: As stated in the FAQ's, there is no page limit for the work plan if it is included as an appendix. However, if an applicant chooses to include the full work plan within the project narrative, it will count against the 20 or 25 page limit.

Question: On page 11 of the FOA, an example of an intermediate outcome is "Findings published in peer-reviewed journals." Can you clarify that including this outcome would not be considered a violation of the requirement that "Awardees may not use funds for research..."

Answer: Findings that are published in peer-reviewed journals may or may not be research. The major difference between research and nonresearch lies in the purpose of the activity. For additional information about the CDC guidelines on the definition of public health research go to <http://www.cdc.gov/od/science/integrity/docs/cdc-policy-distinguishing-public-health-research-nonresearch.pdf>.

FAQs as of March 31st, 2016

Question: If an applicant works with Special Olympics, would the applicant be viewed as working with a National Center on Disability or would it need to work with the National Organization?

Answer: Funded programs are expected to collaborate with a National Center on Disability. Special Olympics Inc. is considered the National Organization for Special Olympics. State and local programs are considered affiliates/partners of the national organization.

Question: At the bottom of page 32 of the FOA, it lists the “optional attachments, as determined by CDC programs.” Are the Bio-sketches for all key staff sufficient for submission or is it also required and/or strongly recommended to include Position Descriptions for all key staff?

Answer: Resumes/CVs, Bio-sketches and Position Descriptions are all optional attachments that can be uploaded as a PDF file as part of the application. It is up to the applicant to choose which combination of optional documents best supports their application.

Question: In the FOA itself, it states that the work plan is included in the 20 page limit. This is stated in both section 10, Project Narrative and section 11, work plan. However, in the FAQs, it states that there is no page limit to the work plan if it is attached as an appendix. Does this mean we can bypass the narrative page limit by attaching the work plan as an appendix rather than incorporating the entire work plan into the narrative body?

Answer: There is no page limit for the work plan if it is included as an appendix; however, the work plan should be referenced in the project narrative. The project narrative is limited to 20 single spaced pages for Capacity Building Programs and Core Implementation Programs without Enhanced Activities. Applicants applying for Core Implementation Programs with Enhanced Implementation Activities are limited to a total of 25 single spaced pages. Content beyond these page limits will not be considered.

Question: Can a university partner with other state agencies (other than the department of health) to apply for this funding?

Answer: The applicant must be considered a governmental organization to apply for this Funding Opportunity Announcement. If a governmental organization other than the state health department were to apply, it is strongly recommended that the applicant organization provide evidence of collaboration with the state health department.

Question: If a state focuses their strategies on one of the risk factors for Cardiovascular Disease or Diabetes, such as physical activity, do these activities have to track to an improvement in one of these conditions? In other words, can physical activity strategies stand on their own with appropriate measures and outcomes?

Answer: Physical activity strategies may stand on their own with appropriate measures and outcomes.

Question: On page seven of the FOA, one of the strategies is to “deploy evidence-based health promotion programs adapted for people with disabilities.” Does this mean to deploy evidence-based programs for the general population in a manner that would be inclusive of persons with mobility limitations or ID or does this mean to deploy evidence-based programs that have already been designed/adapted for persons with disabilities?

Answer: Applicants may choose to either deploy evidence-based programs for the general population in a manner inclusive of persons with disabilities or deploy evidence-based programs that are designed/adapted for persons with disabilities.

Question: What level of detail should be provided for the overall budget for all five years? Are budget figures by line-item such as Section B of the 424A sufficient?

Answer: The mandatory application for Federal assistance (SF-424A) provides sufficient details about the overall five year budget.

Question: States that apply for Core Implementation Programs should address at least two primary health topic areas, one of which must be physical activity. Can a state move beyond the initial two health topics over the Project Period? For example, a state may submit its application to work on physical activity and nutrition, but in later years may want to propose work in another health topic area. Must the additional health topics be identified at the time of the initial application?

Answer: Minimum requirements are listed in the FOA; thus, applicants may propose to address additional health topic areas. These additional health topic areas may be included in the initial application or added in subsequent years as long as the activities fall within the scope of the FOA.

Question: In considering the strategies to be employed over the course of the Project Period, many lend themselves to a more global approach to promote inclusion and access to public health programs. Must all strategies and activities focus on the target population **AND** the selected health topic or can some strategies focus on the target population without direct correlation to a specific health topic? For example, “provide training and education” – this could mean training health care providers about multiple health disparities within a target population, not just a single health topic, such as physical activity.

Answer: Applicants may propose strategies and activities that focus on a target population and a specific health topic or focus more broadly as described above. Whichever approach is chosen, applicants will need to identify outcomes, measures, and activities for each strategy they propose to address and ensure that they are within the scope of the FOA.

Question: Some states are currently working with CDC on analysis of Medicaid data cost and utilization for individuals with Intellectual and Developmental Disabilities. Does CDC expect to utilize the same protocol for identifying the cohort of individuals with Intellectual and Developmental Disabilities under the Enhanced Implementation Activities?

Answer: Details about the Medicaid protocols, analyses and interventions will be finalized across all awardees that are funded for Enhanced Implementation Activities post-award.

FAQs as of March 24th, 2016

Question: Since the CDC is coming up with “long-term” outcomes for proposed strategies and activities, can applicants exclude that column from our logic model?

Answer: Applicants should include “long-term” outcomes in their logic model; however, CDC will be responsible for the long-term outcomes and estimating overall FOA impact based on performance monitoring and progress by all awardees.

Question: The logic model covers Capacity Building, Core, and Enhanced Implementation strategies, activities and outcomes. If applying for Core Implementation with Enhanced Implementation Activities, should applicants include activities to address maintaining or increasing capacity?

Answer: Applicants should demonstrate relevant experience and capacity to implement the proposed activities and achieve the project outcomes. Since Core Implementation programs with or without Enhanced Activities must have an existing infrastructure in place to be “implementation ready,” they are not expected to address strategies and activities to establish internal capacity.

Question: In Core Implementation strategy 2, *Assess, develop, and disseminate health promotion resources, tools, and inclusion strategies*, an example activity is using DHDS to assess and identify health disparities. Is it appropriate to also include activities to maintain and expand our surveillance capacity?

Answer: Applicants may include strategies to maintain and/or expand their surveillance capacity to assess and identify health disparities within the state.

Question: In applying for Core Implementation with Enhanced Activities, two budgets will be developed. If awarded funding for both components, will it be necessary to track expenses for each separately, or if funded, will the dollars be combined?

Answer: If applying for a Core Implementation Program with Enhanced Activities, applicants must include the total funding requested for both budgets on the Application for Federal Assistance SF-424A. Applicants must also submit a separate detailed line item budget and justification for each component. If funded for Core Implementation with Enhanced Activities, applicants will not be required to track expenses separately.

Question: Can applicants use funds for the inclusion of BRFSS questions?

Answer: Applicants may propose to use funds to support BRFSS questions and activities.

Question: In the FAQs, it states that we need to submit an overall budget for the 5-year project period, but we were unable to locate any information/guidance about that requirement in the FOA. Could you provide more information on the 5-year budget?

Answer: An overall budget must be submitted for the 5-year budget period and must be included in the mandatory Application for Federal Assistance SF-424A. Instructions on how to complete the 424A can be found in the grant application package.

Question: If an applicant is applying for Core Implementation Activities and will be carrying out at least two levels of intervention in physical activity and two levels of intervention in another topic area as required in the FOA, must they also carry out two levels of intervention on any additional topics they might choose to address?

Answer: Once the minimum requirements have been met, it is not necessary to address two levels of influence for interventions beyond the required two health topic areas.

Question: In the FAQs document from March 17, the following Q/A is displayed: “A state university wants to apply for the award as the bona fide agent for the state health department. Will the state university need documentation from the state health department indicating that the university is the bona fide agent for the state health department? Answer: Yes, the state university must submit documentation from the state health department indicating that the university is the bona fide agent for the state health department.” Please clarify whether the state university needs a letter from the state health department at all, since they are already a state organization. Do they need a letter indicating that they are the bona fide agent for the state?

Answer: The state university is not considered a governmental agency. They will need a letter from the state health department indicating that the university is the bona fide agent for the state health department.

FAQs as of March 17th, 2016

Question: If an applicant chooses oral health as a health topic area/intervention, does it have to be a sealant delivery program as referenced in the Public Health Strategies document?

Answer: The referenced Public Health Strategies document provides examples of potential evidenced-based interventions that may be modified or adapted for people with mobility limitations and/or ID and included in an applicant’s work plan. If an applicant is proposing activities not on this list, they should provide a justification as to why they meet the intent of the FOA and will achieve the intended outcome(s).

Question: Can you provide a direct link to the FAQ page?

Answer: FAQs can be found at:

<http://www.cdc.gov/ncbddd/disabilityandhealth/funding-opportunity-announcements.html>.

Question: Can an applicant use additional data sources (besides the Medicaid data) to inform activities, for example, BRFSS data on smoking?

Answer: Applicants may use a variety of data sets to assess and identify health disparities and inform the development of their work plans. Only those applicants applying for Core Implementation Programs with Enhanced Implementation Activities are required to use Medicaid data to identify patterns of health and healthcare utilization among people with ID/D.

Question: A state university wants to apply for the award as the bona fide agent for the state health department. Will the state university need documentation from the state health department indicating that the university is the bona fide agent for the state health department?

Answer: Yes, the state university must submit documentation from the state health department indicating that the university is the bona fide agent for the state health department.

Question: The FOA lists the “use of Medicaid claims data to identify leading causes of hospitalization, emergency department and outpatient utilization and their associated costs” as a potential strategy. Does “outpatient” in this context mean outpatient hospital visits?

Answer: Outpatient refers to outpatient hospital visits and other health care related visits.

Question: When comparing populations of interest with other populations, such as people without disabilities or those with other types of disabilities, this comparison can assist applicants in developing and managing effective interventions. Will this comparative type of analysis be acceptable within the scope of work as defined in the Enhanced Implementation Activities?

Answer: Yes, this type of comparative analysis is acceptable. The details of the analysis and intervention will be finalized across all awardees that are funded for Enhanced Implementation Activities post-award with CDC.

Question: The FOA lists the “use of Medicaid claims data to identify leading causes of hospitalization, emergency department and outpatient utilization and their associated costs” as a potential strategy. Does “outpatient” in this context mean outpatient hospital visits?

Answer: Outpatient refers to outpatient hospital visits and other health care related visits.

FAQs as of March 10th, 2016

Question: Where will the call transcript be posted?

Answer: The call transcript will be posted at:
<http://www.cdc.gov/ncbddd/disabilityandhealth/funding-opportunity-announcements.html>.

Question: How are mobility limitations being defined?

Answer: We recognize that mobility limitations can be defined in a variety of ways. It is the applicant’s responsibility to explain how its program defines mobility limitations. Please refer to page 9 of the FOA for additional information on target populations.

Question: If an applicant applies for Core Implementation with Enhanced Implementation Activities, and is not funded, will its application for Core Implementation be considered on its own?

Answer: Yes, applications that are not funded for the Core Implementation with Enhanced Implementation Activities Program will be considered for the Core Implementation without Enhanced Implementation Activities Program.

Question: There are 17 activities listed for the Core Implementation Program in the FOA. Are applicants expected to do all of these at 2 levels of influence, which would be 34 activities?

Answer: No, the activities referenced above are *examples* of activities which could be aligned to public health strategies. Please refer to the FOA logic model for additional information. Applicants will need to identify outcomes, measures, and activities for each of the strategies they propose.

Question: Has this funding opportunity been listed previously, and, if so, is it possible to see what activities awardees proposed?

Answer: CDC-RFA-DD16-1603 is considered a new Funding Opportunity Announcement (FOA). CDC has funded other FOAs with related goals, however, this FOA has new activities and outcomes.

Question: Can applicants choose among the Enhanced Implementation Activities listed in the FOA, or must applicants address all of the activities?

Answer: Applicants for the Core Implementation Program with Enhanced Implementation Activities must address both of these additional activities: (1) mentoring a Capacity Building state to establish infrastructure and support disability-related activities through peer-to-peer networking, and (2) accessing and utilizing Medicaid data to identify patterns of health and health care utilization for people with intellectual/developmental disabilities.

Question: Can you clarify the page limit for the application?

Answer: For applicants applying for the Capacity Building Program or the Core Implementation without Enhanced Implementation Activities Program, there is a page limit of 20 single-spaced pages. For applicants applying for the Core Implementation with Enhanced Implementation Activities Program there is a page limit of 25 single-spaced pages.

Question: Is there a page limit for the work plan if it is attached as an appendix?

Answer: No, there is no page limit for the work plan if it is included as an appendix; however, the work plan should be referenced in the project narrative.

Question: Will applicants for the Core Implementation with Enhanced Implementation Activities Program be required to identify mentees in their application?

Answer: No, applicants for the Core Implementation with Enhanced Implementation Activities Program will not be required to identify mentees in their application. CDC will assist with matching a Capacity Building state (mentee) with a Core Implementation state receiving additional funds for Enhanced Implementation Activities (mentor) post-award.

Question: How many of each type of award will be given?

Answer: The number and type of award will depend on the number of applications received, objective review scores and the availability of funds.

Question: If an applicant applies for and is awarded for the Capacity Building Program, would the applicant be expected to stay at that level for five years, or could it move up?

Answer: It is CDC's expectation that an applicant that receives funding for the Capacity Building Program would, minimally, receive that same level of funding throughout the FOA subject to the availability of funds.

Question: If an applicant applies for and is funded for the Core Implementation with Enhanced Implementation Activities Program, would the applicant receive the same amount over the course of the FOA?

Answer: It is CDC's expectation that an applicant that receives funding at the higher levels can expect to receive funding at that level over the course of the project period.

Question: Regarding evidence-based interventions, if applicants modify programs that have an evidence base in the general population but do not yet have an evidence base among people with mobility limitations and/or intellectual disabilities, does that meet the intention of the FOA?

Answer: Yes, funds can be used to modify evidence-based interventions for people with mobility limitations and/or ID. CDC has developed a list of public health strategies in order to assist applicants in identifying potential interventions that may be modified or adapted for people with mobility limitations and/or ID. This list is available on the Disability and Health Branch website. A direct link to this document can be found in the FOA in the CDC Project Description Section.

Question: Would the Medicaid claims data analysis/intervention referenced in the FOA be funded with the \$150,000 set aside for Enhanced Implementation activities, and when would that analysis/intervention occur?

Answer: Awardees are expected to fund the Enhanced Implementation Activities with the additional funds received from CDC. The Medicaid analysis/intervention will be based on coordination among awardees, so the intervention will likely not occur in Year 1.

Question: Will Medicaid analysis/intervention be coordinated across multiple awardees?

Answer: Yes, CDC will facilitate a discussion among awardees funded under the Enhanced Implementation Activities to help coordinate Medicaid analytic and intervention activities.

Question: Will applicants not have to propose a specific Medicaid analysis/intervention they would complete if funded, and will they just have to demonstrate they have the capacity to do this work?

Answer: Applicants must demonstrate that they have the capacity to do this work. The details of the analysis and intervention will be finalized across all awardees that are funded for Enhanced Implementation Activities post-award.

Question: The Enhanced Implementation Medicaid Data Activity only mentions people with intellectual/developmental disabilities. Does this mean that the Medicaid Data Activity should not focus on people with mobility limitations?

Answer: That is correct. The focus on the Medicaid Data Activity is on people with intellectual/developmental disabilities, not people with mobility limitations.

Question: Given the FOA's focus on physical activity, is there an expectation that applicants should coordinate with activities funded by the National Center for Chronic Disease Prevention and Health Promotion's 1422 FOA?

Answer: Applicants are responsible for proposing potential collaborations in their application. There are a variety of CDC-funded and non-CDC-funded programs with which applicants could collaborate. Applicants are expected to collaborate with other State-based Disability and Health programs supported under this award and with CDC-funded programs, including the National Centers on Health Promotion for People with Disabilities (CDC-RFA-DD16-1602). Collaborations between consumer groups, states, national or community-based organizations, state chronic disease directors, clinicians, and researchers are encouraged.

Question: Would training students, such as those in medical or nursing school, be an allowable activity under the “Provide training and education” strategy?

Answer: Yes, applicants may propose training students under the training and education strategy. Applicants should ensure that their work plan crosswalks to the strategies and activities, short-term and immediate outcomes, and performance measures presented in the logic model and narrative sections of the FOA.

Question: Should the Medicaid Data intervention be limited to the health topics listed in the FOA (Cardiovascular disease, diabetes, physical activity, nutrition, healthy weight, tobacco use and exposure, hypertension, and oral health)?

Answer: The Medicaid Data intervention funded by the Enhanced Implementation Activity Program will be driven by the findings of the data analysis.

Question: If an applicant applies for the Core Implementation with Enhanced Implementation Activities Program, should they submit two work plans and/or budgets?

Answer: An applicant that applies for the Core Implementation with Enhanced Implementation Activities Program should submit a single 25 page project narrative. The first 20 pages of the project narrative should address the Core Implementation Activities, and the final 5 pages should address the Enhanced Implementation Activities. The work plan should clearly align to and differentiate between the Core Implementation Activities and the Enhanced Implementation Activities. The applicant should submit two budgets and budget justifications which can be analyzed separately. The first budget/budget justification should address the Core Implementation Activities and the second budget/budget justification should address the Enhanced Implementation Activities.

Question: Does the target population of the FOA only include adults, or are youth included as well?

Answer: The FOA does not have a targeted age range.

Question: In the budget, can an individual be listed at more than 100% FTE?

Answer: No. An individual should not be listed at more than 100% FTE.

Question: How should applicants applying for the Core Implementation with Enhanced Implementation Activities Program budget for travel to support the mentoring process?

Answer: Applicants applying for the Core Implementation with Enhanced Implementation Activities Program should use their best judgement in submitting a travel budget. Mentor-mentee pairings will not be made public by CDC until post-award.

Question: Is it a one year work plan or 5 years?

Answer: Applicant must provide a detailed work plan for the first year of the project period and a high-level description that covers the remaining four years of the project period.

Question: If an applicant applies for the Core Implementation with Enhanced Implementation Activity Program and is only funded for Core Implementation without Enhanced Implementation Activity Program, can the applicant move proposed personnel from the Enhanced Implementation Activity to the Core Implementation Program?

Answer: If funded, the budget for the proposed personnel can be modified during the negotiation process.

Question: Is a logic model required to be submitted with the application?

Answer: No, applicants are not required to submit a separate logic model with the application. If an applicant chooses to submit one, it should be referenced and discussed in the narrative and uploaded as a PDF file as an appendix.

Question: Should the list of bulleted items on bottom of page 11 and continuing on the top of page 12 be included in the application, or are these components of the Performance Monitoring and Evaluation Plan to be submitted six months after award?

Answer: The bulleted items are components of the Performance Monitoring and Evaluation Plan to be submitted post-award.

Question: Are success stories considered optional attachments?

Answer: Success stories are considered optional attachments and should be submitted as an appendix.

Question: Is the Budget and Budget justification excluded from the page limits?

Answer: Yes, the budget and budget justification are excluded from the page limits.

Question: What are the optional attachments determined by CDC program?

Answer: Optional attachments are listed in the FOA under Section H, "Other Information".

FAQs as of March 3rd, 2016

Question: The FOA implies that applicants need to submit an overall budget for all five years of the FOA, and a separate budget for Year 1. Do applicants only need to submit a more detailed budget for Year 1?

Answer: An overall budget should be submitted for the 5-year project period. In addition, applicants must submit a detailed budget for Year 1.

Question: Can an applicant develop its own logic model based on the one in the FOA rather than just using the one in the FOA?

Answer: Yes. An applicant may develop their own logic model; however, it should include the components outlined in the FOA Logic Model.

Question: Is there a page limit for the project narrative?

Answer: Yes, the project narrative is limited to 20 single spaced pages for Capacity Building Programs and Core Implementation Programs without Enhanced Activities. Applicants applying for Core Implementation Programs with Enhanced Implementation Activities are limited to a total of 25 single spaced pages. Content beyond these page limits will not be considered.

Question: The logic model is not one of the optional appendices listed in the FOA. Can it be included as an appendix, or does it need to be in the 20 pages?

Answer: The logic model does not have to be included in the 20 pages. It should be referenced and discussed in the narrative and uploaded as a PDF file as an appendix.

Question: Does an applicant need to submit position descriptions for every position or just key personnel?

Answer: An applicant should submit position descriptions for only key personnel, such as Principal Investigator and Program Manager.

Question: Are any appendices allowed other than those specifically listed in the FOA?

Answer: Yes, in addition to those requested in the FOA, other appendices are allowed. However, material included in the appendix should be referenced and discussed in the narrative.

Question: Can the NIH Bio sketch template be used for the C.V.'s?

Answer: Yes, the NIH Bio sketch is acceptable.

Question: Does the work plan need to be included in the narrative section of the application?

Answer: The work plan should be referenced and discussed in the narrative. However, the full work plan may be uploaded as an appendix. Applicants must name this file "Work Plan" and submit it as a PDF at www.grants.gov.

Question: Must an applicant register with all three systems: grants.gov, Dun & Bradstreet and SAM?

Answer: Yes, an applicant must be registered with all three locations before it can submit an application at www.grants.gov. The registration process takes up to 5 business days to complete. Applicants should begin the registration process as early as possible.

Question: How will applications be rated?

Answer: All applications will be objectively reviewed following CDC agency procedures. Potential applicants can examine the evaluation criteria that will be used to rate applications in the Review and Selection Process section of the FOA. It is important that FOA instructions are followed, and the application and related appendices are accurate, complete and well defined.

Question: Are indirect costs awarded in addition to the direct costs?

Answer: No, the total costs must include both direct and indirect costs.

Question: Are state institutions eligible to apply for this FOA?

Answer: The announcement is limited to state governmental agencies or their bona fide agents, U.S. Territories, and Native American tribal governments.

Question: Is there a process for submitting questions? Will a FAQ document be available?

Answer: Yes, all programmatic questions should be submitted in writing to Dr. Arlene Vincent-Mark at: DSZ4@ CDC.GOV. Questions regarding financial or budgetary issues should be sent to Carmen Davis at: XBQ9@CDC.GOV. Questions can be submitted up to April 5. The FAQ document will be posted on the Disability and Health Branch website.

Question: Will applicants know what National Centers on Disability (CDC-RFA-DD16-1602) are being funded by CDC, so applicants know which ones to partner with?

Answer: Information about the new National Centers on Disability is not currently available; however, CDC staff will share information about awardees and facilitate information exchanges between awardees post award.

Question: Will there will be an Annual Awardee Meeting in the first year of this cooperative agreement?

Answer: Yes, there may be an Annual Awardee Meeting in Atlanta, GA in Year 1; applicants should plan accordingly.

Question: As part of personnel costs, are funds allowable to cover tuition expenses of PhD students?

Answer: Tuition costs may be requested; however, sufficient justification must be provided for this expenditure. Budget requests will be reviewed by OGS and program to determine which expenses will be permitted.

Question: Will CDC facilitate collaborations between state awardees, and if so, how and when?

Answer: CDC staff will assist with sharing information about and between awardees through routine conference calls and peer to peer exchanges post award.

Question: If applying for the Core Implementation Program, are applicants allowed to write in any planning time to shift from current programs to new ones?

Answer: Applicants requesting funding for Core Implementation Programs should be "implementation ready" and prepared to start activities within the scope of the FOA post award.

Question: Does the FOA focus on intellectual disabilities also include developmental disabilities, or are applicants supposed to limit their focus to intellectual disabilities solely?

Answer: The FOA focus is on people with ID, but we understand that many people with developmental disabilities have ID. Therefore, an applicant requesting funding for Core Implementation Program with Enhanced Implementation Activities may include both ID and DD in their Medicaid data analysis proposals. CDC will coordinate program focus of these Enhanced Implementation Activities across awardees post award.

Question: Are efforts undertaken to “deploy evidence-based health promotion programs adapted for people with disabilities” limited to the people with ID, and similarly, are efforts to “promote evidence-based and innovative, programmatic, policy, systems and environmental changes” limited to people with mobility limitations?

Answer: Strategies and activities included within the work plan can be focused on people with ID and/or mobility limitations. Target population should be clearly identified by the applicant and based on intended outcomes.

Question: Is there opportunity to continue current programs that are not specifically outlined in this cooperative agreement, or are applicants expected to stop all activities that do not fall within the scope of this FOA?

Answer: Applicants may be implementing a variety of programs and related activities within their organizations; however, only activities outlined in this FOA may be supported under this award.

Question: How can an applicant access the list of public health strategies in the FOA?

Answer: The document can be found at the Disability and Health Branch website, and a direct link can also be found in the FOA within the CDC Project Description section.

Question: Can an applicant modify the curriculum for Healthy Lifestyles (HL)? Would the modified curriculum be something that could be implemented and rigorously evaluated?

Answer: Applicants must be able to justify strategies and activities included within their work plans and ensure alignment with outcomes within the FOA Logic Model.

Question: In which section of grants.gov should the Letters of Support and/or MOUs and other attachments be uploaded?

Answer: The Letters of Support and /or MOUs and other attachments should be uploaded as appendices.

Question: Are the Budget and Budget Justification excluded from the page limits?

Answer: Yes, the Budget and Budget Justification are excluded from the page limits.