

**Department of Health and Human Services  
Centers for Disease Control and Prevention  
The Disease, Disability, and Injury Prevention and  
Control Special Emphasis Panel (SEP)**



**CENTERS FOR DISEASE  
CONTROL AND PREVENTION**

Interventions for Youth and Young Adults with Fetal Alcohol Spectrum Disorders  
May 21, 2009  
Teleconference

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**Record of the Proceedings**

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Date: 05/21/2009

The meeting of the Disease, Disability, and Injury Prevention and Control Special

Emphasis Panel: (NAME OF PANEL)

DD 09-006 Intervention for Youth and Young Adults with Fetal Alcohol Spectrum Disorders

was convened on (date) 05/21/2009 at (time) 1:00 pm,  
at the (full address) teleconference

Shanita Williams-Brown

presided as Chair. The roster attached includes all members of the panel. Others in attendance are either listed on the roster or on an attached visitor log.

This meeting was closed to the public in accordance with provisions set forth in Section 552b(c)(4) and (6), Title 5 U.S.C., and the Determination of the Associate Director for Management and Operations, CDC, pursuant to Pub. L. 92-463. The Designated Federal Official explained policies and procedures regarding avoidance of conflict of interest situations, voting and priority ratings; and confidentiality of application materials, committee discussions, and recommendations.

The Committee reviewed 3 applications requesting \$2,372,673.00 in support. 3 applications were recommended for \$2,372,673.00 in support and 0 applications were judged to be noncompetitive (NC).

### ADJOURNMENT

The meeting was adjourned at 3:00 pm on 05/21/2009.  
(time) (date)

### CERTIFICATION

I hereby certify that the foregoing minutes are accurate and complete.

_____	_____	Shanita Williams-Brown
Date	Chairperson Signature	Chairperson (Name)
_____	_____	_____
Date	Chairperson Signature	Chairperson (Name)
_____	_____	Brenda Colley Gilbert
Date	DFO (Signature)	Designated Federal Official (Name)

**Centers for Disease Control and Prevention  
Conflict of Interest and Confidentiality of Information Certification  
and  
SEP Member Roster**

The Disease, Disability, and Injury Prevention and Control Special Emphasis Panel  
(Meeting Name and Program Announcement #): DD 09-006

Interventions for Youth and Young Adults with Fetal Alcohol Spectrum Disorders

Meeting Date(s): 05/21/2009 - 05/21/2009

This will certify that in the review identified above, I did not participate in the evaluation of any grant or cooperative agreement application from: 1) any organization, institution, or university system in which a financial interest exists to myself, my spouse parent, child, or collaborating investigators; 2) any organizations in which I serve as officer, director, trustee, employee, or collaborating investigator; or 3) any organization with which I am negotiating or have any arrangements concerning prospective or other such associations.

Moreover, I fully understand the confidential nature of the applications and committee discussions related thereto and agree: 1) to destroy or return all review-related materials; 2) not to discuss these materials and the review proceedings with any individual except the Designated Federal Official; and 3) to refer all inquiries made of me concerning any aspect of the review proceedings to the Designated Federal Official.

**Official Meeting Roster/Sign-In**

**Today's Date:** 05/21/2009

Member Name	Organization/Address	Title	Signature
Carole Brown			
Carol Evans			
Anne George			
John Hannigan			
Kevin Rudeen			
George Wilton			
Shanita Williams-Brown			
Brenda Colley Gilbert		DFO	
Dolores Lowery		SRA	
Donald Blackman		SPO	