

CHARTER

ADVISORY COMMITTEE FOR INJURY PREVENTION AND CONTROL

Purpose

The Secretary, Department of Health and Human Services (HHS) and, by delegation, the Director of the Centers for Disease Control and Prevention (CDC), are authorized under Sections 301, 311, and 391-394 of the Public Health Service Act, (42 U.S.C. §241, 243, and 280b-280b-3), as amended to: (1) conduct, encourage, cooperate with, and assist other appropriate public health authorities, scientific institutions, and scientists in the conduct of research, investigations, experiments, demonstrations, and studies relating to the causes, diagnosis, treatment, control, and prevention of physical and mental diseases, and other impairments; (2) assist States and their political subdivisions in preventing and suppressing communicable diseases and other preventable conditions and in promoting health and well-being; and (3) conduct and assist in research and control activities related to injury.

Authority

42 U.S.C. 280b-2 (Section 394(a) of the Public Health Service Act, as amended). The committee is governed by the provisions of Public Law 92-463, as amended (5 U.S.C. App. 2), which sets forth standards for the formation and use of advisory committees.

Function

The Advisory Committee for Injury Prevention and Control advises and makes recommendations to the Secretary, HHS, the Director, CDC, and the Director, National Center for Injury Prevention and Control (NCIPC) regarding feasible goals for the prevention and control of injury. The committee makes recommendations regarding policies, strategies, objectives, and priorities, and reviews progress toward injury prevention and control. The committee provides advice on the appropriate balance of intramural and extramural research, and provides guidance on the needs, structure, progress and performance of intramural programs.

The committee also provides guidance on extramural scientific program matters. The committee provides second-level scientific and programmatic review for applications for research grants, cooperative agreements, and training grants related to injury control and violence prevention, and recommends approval of projects that merit further consideration for funding support. The committee also recommends areas of research to be supported by contracts and cooperative agreements and provides concept review of program proposals and announcements.

Structure

The committee shall consist of 16 public members, including the Chair. Members and the Chair shall be selected by the Director, CDC, from authorities knowledgeable in the fields of prevention and control of injuries including public health, health and medical sciences, social and behavioral sciences, and engineering science. The committee shall also consist of nonvoting Federal agency experts: the Director, Administration for Children and Families; the Director, Agency for Healthcare Research and Quality; the Chair, Consumer Product Safety Commission; the Assistant Secretary for Health Affairs, Department of Defense; the Assistant Attorney General, Department of Justice; the Administrator, Health Resources and Services Administration; the Director, Indian Health Service; the Director, National Center for Health Statistics, CDC; the Administrator, National Highway Traffic Safety Administration, Department of Transportation; the Director, National Institute for Occupational Safety and Health, CDC; the Director, National Institute of Mental Health, National Institutes of Health, (NIH); the Director, NIH; and the Administrator, Substance Abuse and Mental Health Services Administration; or their designees, and such additional officials of the U.S. Government deemed necessary for the committee to effectively carry out its functions. There shall also be nonvoting liaison representatives from the American Medical Association, the Association of Schools of Public Health, the Association of State and Territorial Health Officials, the National Association of Injury Control Research Centers, SAFE KIDS, the State and Territorial Injury Prevention Directors Association, and such other nonvoting liaison representatives deemed necessary to effectively carry out the functions of the committee.

Members shall be invited to serve for overlapping terms of up to four years, except that any member appointed to fill a vacancy for an unexpired term shall be appointed for the remainder of that term. Terms of more than two years are contingent upon the renewal of the committee by appropriate action prior to its termination. A member may serve 180 days after the expiration of that member's term if a successor has not taken office.

Subcommittees may be established from time to time with the approval of the Secretary, HHS, or designee. The Department Committee Management Officer will be notified upon establishment of each subcommittee, and will be provided information on its name, membership, function, and estimated frequency of meetings.

Management and support services shall be provided by the National Center for Injury Prevention and Control, CDC.

Meetings

Meetings shall be held approximately two times per year at the call of the Designated Federal Officer, in consultation with the Chair. The Designated Federal Officer shall also approve the agenda and shall be present at all meetings.

Meetings shall be open to the public except as determined otherwise by the Secretary, HHS, or other official to whom the authority has been delegated, in accordance with the Government in the Sunshine Act (5 U.S.C. 552b(c)) and Section 10(d) of the Federal Advisory Committee Act; notice of all meetings shall be given to the public.

Meetings shall be conducted, and records of the proceedings kept, as required by applicable laws and Departmental regulations.

Compensation

Members who are not full-time Federal employees shall be paid at the rate of \$250 per day, or at the rate of \$31.25 per hour, as determined by the agency, not to exceed \$250 per day; plus per diem and travel expenses in accordance with standard government travel regulations.

Annual Cost Estimate

Estimated annual cost for operating the committee, including compensation and travel expenses for members but excluding staff support, is \$77,490. Estimate of annual person-years of staff support required is .55, at an estimated annual cost of \$53,319.

Reports

In the event a portion of a meeting is closed to the public, as determined by the Secretary, HHS, in accordance with the Government in the Sunshine Act (5 U.S.C. 552b(c)) and Section 10(d) of the Federal Advisory Committee Act, a report shall be prepared which shall contain, as a minimum, a list of members and their business addresses, the committee's activities, and recommendations made during the fiscal year. A copy of the report shall be provided to the Department Committee Management Officer.

Termination Date

Continuing. The charter for the Advisory Committee for Injury Prevention and Control will expire on October 28, 2008.

Approved:

10/17/2006

Date

Alvin Hall, M.S.

Director

Management Analysis and Services Office