

EXHIBIT A: TIME TABLE

Process Point	Activity	Persons involved	Max time allowed for activity (calendar days)*	Running Time (days)
Allegation (7 days)	Allegation made	Complainant		7
Allegation (7 days)	Assessment of allegation	RIO		7
Allegation (7 days)	Outcome of assessment	RIO	7	7
Inquiry (60 days)	Notification of respondent and sequestration of records	RIO	7	67
Inquiry (60 days)	Appointment of inquiry committee	RIO	7 (Respondent has 10 days to object to appointment of any inquiry committee member)	67
Inquiry (60 days)	Inquiry meetings and interviews	RIO, respondent, experts, witnesses, complainant* *may include reps from OGC and/or AHRC	Within the 60 days depending on other activities	67
Inquiry (60 days)	Review of Inquiry report	RIO, CC/CO/NC rep, respondent, witnesses, complainant*	10 (7 days to comment on draft report)	67
Inquiry (60 days)	Decision and notification	RIO, DO	7 (ORI must be notified within 30 days)	67
Investigation (120 days)	Notification of respondent and sequestration of records	RIO, respondent, supervisor, CC/CO/NC rep	Within 30 days of decision to investigate (ORI must be notified on or before the date the investigation begins)	187
Investigation (120 days)	Appointment of investigation committee	RIO	Within 10 days (Respondent has 10 days to object)	187
Investigation (120 days)	Investigation Committee meetings and report	Invest. Comm., RIO, respondent, witnesses, experts, complainant*	Within 120 days	187
Investigation (120 days)	Comments on draft report	Invest. Comm. Chair, respondent, complainant	30 days	187
Investigation (120 days)	Transmittal of final report	Invest. Comm.		187
Investigation (120 days)	RIO Review	RIO	7	187

Investigation (120 days)	CDC Decision	DO	14	187
ORI Review/DHHS Decision	Review of investigation report	ORI	Per ORI guidance	
	Issuance of final decision on sanctions	RIO	Not to exceed 60	
Appeal	Request for Appeals Hearing	Respondent, HHS Appeals Board	30 (Must be completed within 120 days)	

This table describes the process points, activities, timeline and persons involved when an allegation of research misconduct is made.

* Note that maximum allowable time for activities do not necessarily total up to the maximum time allowed for the particular process because the variable timing of activity completion or overlap of activities within the time period.

Notes: RIO = Research Integrity Officer (CDC Associate Director for Science)
 OGC = CDC Office of the General Counsel
 DO = Deciding Official (CDC Chief Science Officer)
 CC/CO/NC = coordinating center/coordinating office/national center
 AHRC = Atlanta Human Resources Center
 Days = calendar days, not work days