PS19-1904: Capacity Building Assistance (CBA) for High Impact HIV Prevention Program Integration

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Pre-Application Technical Assistance (TA) Session
Component 2: Regional Technical Assistance
Fall 2018
Purpose

- Supports a CBA Provider Network (CPN)
- Strengthens the capacity and improves the performance of the HIV prevention workforce to optimally plan, integrate, implement, and sustain comprehensive HIV prevention programs and services
- Promotes and supports national prevention goals, the HIV care continuum, and CDC’s High-Impact HIV Prevention (HIP) approach

To strengthen the capacity and improve the performance of the national HIV prevention workforce.

1. National Training
   A. Electronic Learning (eLearning) Training Center
   B. Classroom Learning Training Center

2. Regional Technical Assistance
   A. Clinical HIV Testing and Prevention for Persons with HIV
   B. Nonclinical HIV Testing and Prevention for HIV-Negative Persons
   C. Integrated HIV Activities and Structural Interventions

3. Continuous Quality Improvement and Sustainability for Community-Based Organizations

4. Marketing and Administrative Support for CBA Provider Network

Health Disparities, Social Determinants of Health, Cultural Competence
Presentation Outline

- Required Activities
- Measured Outcomes
- Award Information
- Eligibility Information

- Application Submission
- Application Review
- Pre-Application Technical Assistance
Required Activities
To strengthen the capacity and improve the performance of the national HIV prevention workforce.

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Health Disparities, Social Determinants of Health, Cultural Competence
Component 2: Regional Technical Assistance Overview

- Coordinated approach for technical assistance (TA)
- Four defined regions within the U.S.  
  – i.e., West, Midwest, Northeast, and South
- Strengthen jurisdictional programmatic operations for HIV prevention programs and services
- Building collaborative working relationships with CDC-funded programs and their local partners within the assigned region
- PS19-1904 Technical Assistance Guidance (Attachment D)  
  – Additional context and activity-specific guidance for applicants
Component 2: Regional Technical Assistance
Overview

- Address jurisdictional programmatic challenges to effectively plan, integrate, implement, and sustain HIV prevention programs and services
  - HIP interventions and public health strategies

- Develop and deliver regional TA services, products, and materials to increase the HIV prevention knowledge, skills, and competencies
  - May use staff, subcontractors, consultants, etc.
  - Applicant must perform substantial role
Component 2: Regional Technical Assistance Overview

- **Regional TA services, products, and materials**
  - Includes mentoring, consultation, demonstration, skills building, information, resource development and sharing, and peer learning opportunities
  - Must be culturally, linguistically, and educationally appropriate as well as fully 508-compliant for people with disabilities

- **Partnership with the AIDS Education Training Centers and the National Network of STD/HIV Prevention Training Centers**
Component 2: Regional Technical Assistance Requirements

- Selection of one geographic region in which applicant has an established operating unit or office for implementation of a regional TA program
  - requirement for the applicant organization;
  - physically located within the selected TA delivery region;
  - where the applicant will conduct the business of implementing its proposed program for regional TA delivery;
  - subject to 3-phases of review including pre-decisional site visit; and
  - no required time period to be considered “established”.
  - CDC may apply preference for 2 years of experience
Component 2: Regional Technical Assistance Requirements

- Selection of one of the following tracks and related activities for regional TA delivery
  - Track A: Clinical HIV Testing and Prevention for Persons with HIV (PWH)
  - Track B: Nonclinical HIV Testing and Prevention for HIV-Negative Persons
  - Track C: Integrated HIV Activities and Structural Interventions

- Implementation of all component required activities for selected track within selected region
Track A.
Clinical HIV Testing and Prevention for Persons with HIV

- Clinical HIV Testing
  - Supports HIV testing providers and activities in public and private clinical settings
    - e.g., emergency departments, urgent care clinics, inpatient services, substance use disorder treatment clinics, public health clinics, community clinics, correctional healthcare facilities, and primary care settings

- Prevention for Persons with HIV (PWH)
  - Linkage to, retention in, and reengagement in care
  - ART initiation and adherence
  - PWH behavioral interventions
  - Perinatal HIV prevention
  - Essential support services
Regional Technical Assistance
Track A. Clinical HIV Testing and Prevention for PWH

Measured Short Term Outcomes:

- Strengthened capacity of CDC-funded programs to implement clinical HIV testing
- Strengthened capacity of CDC-funded programs to implement services to prevent new HIV infections and reduce transmission of HIV
Regional Technical Assistance
Track B. Nonclinical HIV Testing and Prevention with HIV-Negative Persons

- **Nonclinical HIV Testing**
  - Supports HIV testing providers and activities in nonclinical settings or sites where medical, diagnostic, and/or treatment services are not routinely provided
    - e.g., CBOs, mobile testing units, churches, bathhouses, parks, shelters, syringe services programs, health-related storefronts, homes, and other social service organizations

- **Prevention with HIV-Negative Persons**
  - PrEP activities
  - Risk reduction behavioral interventions
  - Essential support services
Regional Technical Assistance
Track B. Nonclinical HIV Testing & Prevention with HIV-Negative Persons

Measured Short Term Outcomes:

- Strengthened capacity of CDC-funded programs to implement nonclinical HIV testing
- Strengthened capacity of CDC-funded programs to prevent new HIV infections and reduce transmission of HIV
Regional Technical Assistance
Track C. Integrated HIV Activities and Structural Interventions

- **Integrated HIV Activities**
  - Partner services
  - Data to Care activities
  - Integrated HIV Prevention and Care Planning
  - HIV/HCV transmission clusters and outbreak response

- **Structural Interventions**
  - Social determinants of health
  - Condom distribution
  - Syringe services programs
  - Social marketing campaigns and social media strategies
Regional Technical Assistance
Track C. Integrated HIV Activities & Structural Interventions

Measured Short-Term Outcomes:

- Strengthened capacity of CDC-funded programs to implement integrated HIV activities
- Strengthened capacity of CDC-funded programs to implement structural interventions
Regional Technical Assistance – South Region

(approx. 57 CDC-funded programs)

- 1 TA provider for Track A: Clinical HIV Testing and Prevention for PWH
- 1 TA provider for Track B: Nonclinical HIV Testing and Prevention for HIV-Negative Persons
- 1 TA provider for Track C: Integrated HIV Activities and Structural Interventions

Same model for other 3 TA delivery regions (i.e., Northeast, Midwest, and West)
Component 2: Regional Technical Assistance

Required Activities

- In consultation with CDC, annually develop and implement a work plan to provide regional TA for selected track
  - Outlines the applicant’s development and delivery of TA services, products, and materials
  - Tailored to address needs related to selected track within the selected region
Component 2: Regional Technical Assistance
Required Activities

- Develop and implement annual jurisdictional CBA plans
  - An assessment of existing resources, needs, and gaps for HIV prevention programs and services in the jurisdiction.
    - Based on data provided by CDC and consultations with local stakeholders
  - A description of the proposed TA services, events, activities, products, and resources tailored to address the needs of CDC-funded programs and their local partners within each jurisdiction
Component 2: Regional Technical Assistance
Required Activities

– A description of needs related to training (refer to Component 1) and distance learning program (refer to Component 3);

– A description of efforts to ensure that TA services will be culturally, linguistically, and educationally appropriate for the target audience
  • address health disparities and social determinants of health
Component 2: Regional Technical Assistance
Required Activities

– A clear outline of roles and responsibilities of each Regional TA provider for executing the activities within a jurisdictional CBA plan
  • Strategies for communication, coordination, and collaboration within, and across, the jurisdiction
– Contributes to Regional CBA Plans
Award Information
Component 2: Regional Technical Assistance Funding

- **Cooperative Agreement**
  - Project Period: April 1, 2019 – March 31, 2024

- **Total Fiscal Year (Annual) Funding - $13,400,000**
  - West Region Tracks A, B, or C
    - $898,776 - $948,776 (3 awards)
  - Midwest Region Tracks A, B, or C
    - $735,346 - $785,346 (3 awards)
  - Northeast Region Tracks A, B, or C
    - $1,307,326 - $1,357,326 (3 awards)
  - South Region Tracks A, B, or C
    - $1,525,216 - $1,575,216 (3 awards)
Eligibility Information
Unrestricted Eligibility

- American Indian/Alaska Native tribal governments (federally recognized or state-recognized)
- American Indian/Alaska native tribally designated organizations
- Alaska Native health corporations
- Colleges
- Community-based organizations
- Faith-based organizations
- For-profit organizations (other than small business)
- Healthcare corporations
- Healthcare organizations
- Hospitals
- Nonprofit with 501C3 IRS status (other than institution of higher education)
- Nonprofit without 501C3 IRS status (other than institution of higher education)
- Political subdivisions of States (in consultation with States)
- Professional associations
- Research institutions (that will perform activities deemed as non-research)
- Small, minority, and women-owned businesses
- State and local governments or their Bona Fide Agents
- Tribal epidemiology centers
- Universities
- Urban Indian health organizations
Additional Information on Eligibility

If any of the following required documentation is missing, the application will be deemed nonresponsive and not considered for further review.

– Applicants may submit only one application for one component
– For Component 1, applicants must clearly select one track
– For Component 2, applicants must select one geographic region with documentation of an established operating unit/office
– For Component 2, applicants must clearly select one track
– Applicants are limited to an indirect cost rate of 8% (unless an exempted organization)
– Applicants must submit a complete application
Application Submission
Required Registrations

- **Data Universal Numbering System (DUNS)**
  - [http://fedgov.dnb.com/webform](http://fedgov.dnb.com/webform) or (866) 705-5711
  - 1-2 business days

- **System for Award Management (SAM)**
  - [www.sam.gov](http://www.sam.gov) (must have DUNS number)
  - 3-5 business days but up to 2 weeks, requires annual renewal

- **Grants.gov**
  - [www.grants.gov](http://www.grants.gov) (must have DUNS number and SAM account)
  - Same day but can take up to 8 weeks
  - Register early!!!
Application

- Table of Contents
- Project Abstract Summary
- Project Narrative (19 pages)
  - Background, Approach, Evaluation and Performance Measurement Plan, Organizational Capacity to Implement Approach, Work Plan
- Budget Narrative (no page limit)
- CDC Assurances and Certifications
Application Update

- **Work Plan**
  - Name and submit as an attachment to the application under “Other Attachments”; no page limit
  - Reference named attachment in “Work Plan” section of the Project Narrative

- **Evaluation and Performance Measurement Plan**
  - Name and submit as an attachment to the application under “Other Attachments”; no page limit
  - Reference named attachment in “Evaluation and Performance Measurement Plan” section of the Project Narrative
Application Attachments

- Indirect Cost Rate Agreement, if applicable
- Non-Profit Organization IRS status forms, if applicable
- Demonstration of organizational capacity
  - List of acceptable attachments outlined in “Additional Information on Eligibility” section
  - No page limit
  - Materials will be considered during application review
Important Reminders

- Follow all instructions related to the content, form, and submission of the application
  - requirements, font, line spacing, page limitations, file formats, and file naming conventions

- Letters of Intent are due October 12, 2018
  - CBANOFO@cdc.gov

- Applications are due November 12, 2018 by 11:59pm ET
  - www.grants.gov

- Leave sufficient time to ensure successful application submission before published deadline
Application Review
Phase I Review

- Eligibility, completeness, and responsiveness as detailed in PS19-1904
- Ineligible, incomplete, and non-responsive applications will not be considered for further review
- Notification if application does not meet eligibility criteria and/or application requirements
Phase II Review

- Objective review and evaluation (100 points)
  - Approach (35 points)
  - Evaluation and Performance Measurement (25 points)
  - Organizational Capacity to Implement Approach (40 points)
  - Budget (Reviewed but not scored)

- Ranked scores by component and track

- Notification of application status within 30 days following completion of Phase II Review
Phase III Review

- **CDC Funding Preferences**
  - Preference to avoid unnecessary duplication of services;
  - Preference for balance of funded applicants based on burden of HIV infection within jurisdictions and disproportionately affected geographic regions, as measured by CDC;
  - Preference for applicants that propose cost-effective programs that fully maximize the impact of CDC’s fiscal resources; and
  - Preference for applicants with extensive experience (at least 2 years) building the capacity of the HIV prevention workforce.
Phase III Review

- **Pre-decisional site visit (75 points)**
  - CDC staff meets with applicants
  - CDC technical review of applications
  - CDC assessment of applicant’s demonstrated capacity for proposed program
  - Identification of any needed support from CDC

- **Minimum PDSV score of 50 points**

- **For Component 2, PDSVs will take place with operating unit or office located within the selected region.**
Component 2: Regional Technical Assistance Funding Determination

- Based on ranked scores for each track **within** region from entire application review and consideration for CDC funding preferences
- CDC may consider the rank order of scores for same track applicants located **outside** of a TA delivery region under the following conditions:
  - No eligible applicants for a track are located within a region (Phase I Review);
  - Eligible applicants for a track located within a region fail to successfully complete the objective review process (Phase II Review);
  - Eligible applicants for a track located within a region fail to receive at least 50 of the 75 available points during a pre-decisional site visit (Phase III Review).
Component 2: Regional Technical Assistance Funding Determination

For potential consideration for funding as a TA provider located outside of a region, submit the following:

1) a list of all operating unit and/or office locations,
2) documentation of all track-relevant operational experience regardless of selected region, and
3) written interest in potential consideration by CDC to deliver TA for the same track but in a region other than the one selected in the application.

Please note that this potential consideration will not result in multiple awards for any applicant organization.
Funding Determinations

- Announcement and anticipated award date will be no later than April 1, 2019
Pre-Application Technical Assistance
Important Resources

- **PS19-1904 Application Package**
  - [www.grants.gov](http://www.grants.gov)

- **PS19-1904 Website**
  - Attachments, FAQs, application checklist, etc.

- **Live Web Conference Calls**
  - CDC review and Q&A sessions for each component
  - Information on PS19-1904 website
Agency Contacts

- **For programmatic technical assistance, contact:**
  
  DaDera Moore, Project Officer
  
  Email: cbanofo@cdc.gov
  
  Phone: (404) 718-3180

- **For financial, awards management, and budget assistance, contact:**
  
  Thelma Jackson, Grants Management Specialist
  
  Email: koy8@cdc.gov
  
  Phone: (770) 488-2823
Agency Contacts

- For assistance with submission difficulties related to www.grants.gov, contact:
  
  Contact Center
  
  Phone: (800) 518-4726
  
  Hours of Operation: 24 hours a day, 7 days a week, except on federal holidays

- For all other submission questions, contact:
  
  Technical Information Management Section
  
  Email: ogstims@cdc.gov
  
  Phone: (770) 488-2700
Thank You!!
The findings and conclusions in this report are those of the authors and do not necessarily represent the official position of the Centers for Disease Control and Prevention.