PS18-1802 Combined Demonstration Project Evaluation and Performance Measurement Plan (EPMP) and Work Plan for Component B.

**Note – This document should only reflect the implementation and evaluation of activities related to the PS18-1802 demonstration project. The implementation and evaluation of core PS18-1802 activities should be described in the Combined Jurisdiction Evaluation and Performance Measurement Plan (EPMP) and Work Plan for Component A.**

Name of Jurisdiction/Agency Submitting Plan:

Click to enter text.

Project Name: Click to enter text.

Point of Contact for Correspondences: Click to enter text.

Mailing Address: Click to enter text.

Email: Click to enter text.

Phone: Click to enter text.

Fax: Click to enter text.

Point of Contact for Evaluation: Click to enter text.

Mailing Address: Click to enter text.

Email: Click to enter text.

Phone: Click to enter text.

Fax: Click to enter text.

Project Period: Click to enter text.

Version/Document Date: Click to enter a date.

## Program Description

### Section 1: Brief Description of the PS18-1802 Demonstration Project Being Implemented (Abstract)

Please provide a brief, high-level narrative summary of your PS18-1802-funded demonstration project and include any priority populations (500 words or less).

### Section 2: Logic Model for the Demonstration Project

Please provide a logic model that reflects the relationships between your demonstration project’s goals, activities, outputs, and intended short-term, intermediate and long-term outcomes.

### Section 3: Detailed Program Description

1. In the tables below, please provide a concise description of the program activity to be implemented and SMART objectives to be achieved under Component B of PS18-1802 (demonstration project). SMART objectives should include numerators and denominators. Activities and outcomes described in this section should align with the activities and outcomes noted in the logic model provided in [Section 2](#_Section_2:_Logic). Your description should convey enough detail to ensure the understanding of program goals, activities, or anticipate effects or outcomes. Add lines or cut and paste additional tables as needed.

**Note:** If you need assistance with developing SMART objectives, please contact your assigned PS18-1802 CDC project officer.

| **Strategy/Outcome:** |  |
| --- | --- |
| **Activities & Sub-activities** | **What will be done** |
| **Program description an SMART objectives** | **Entities responsible for performance and monitoring** |
|  |  |  |
|  |  |  |
|  |  |  |

| **Strategy/Outcome:** |  |
| --- | --- |
| **Activities & Sub-activities** | **What will be done** |
| **Year 2** | **Years 3-4** |
|  |  |  |
|  |  |  |
|  |  |  |

1. Please provide a flow diagram of your program activities (optional).

Examples: <https://www.bing.com/images/search?view=detailV2&id=C182F8BF1B76941DADE216C72B85619FABB997B9&thid=OIP.vAYb6jfWaW9JXlkUAmUWrQHaEz&mediaurl=https%3A%2F%2Fwww.researchgate.net%2Fprofile%2FGuillaume_Der_sahakian%2Fpublication%2F232232897%2Ffigure%2Ffig2%2FAS%3A340042699558915%401458083905484%2FFlow-chart-of-procedures-for-HIV-screening-with-a-rapid-test-in-the-ANRS-URDEP-study.png&exph=552&expw=850&q=HIV+program+flow+diagram&selectedindex=21&ajaxhist=0&vt=0&eim=1,2,6>

<https://www.bing.com/images/search?view=detailV2&id=5D27110D9180AE91954EBCA5739F65A0F4232D32&thid=OIP.DnFvKJz0vdQp7w3f3RllOgHaLl&exph=762&expw=487&q=HIV+program+flow+diagram&selectedindex=34&ajaxhist=0&vt=0&eim=1,2,6&ccid=DnFvKJz0&simid=608021158797182185&mediaurl=http%3A%2F%2F4.bp.blogspot.com%2F-2R4HovwQy18%2FUJpqXcUxHMI%2FAAAAAAAADi4%2Fbo7IkmkQUVo%2Fs1600%2FPROCESS.tiff.jpg>

## Evaluation Plan

### Section 4: Evaluation

1. Please briefly describe the evaluation and analysis plan you intend to use to assess your program’s effectiveness and demonstrate progress towards achieving objectives (noted in [Section 3](#_Section_3:_Detailed)) for your non-research demonstration project.
2. Please use Table 1 below to list any reports or publications you intend to produce from your demonstration project.

| **Table 1. Evaluation Reports**  |
| --- |
| **Report Title** | **Primary Target Audience**  | **Purpose of Report** | **Report Frequency and Timing** |
|  |  |  |  |
|  |  |  |  |

### Section 5: Data Management Plan (DMP)

Please ensure that personally identifiable information (PII) is appropriately collected, processed, stored, and protected to maintain compliance with public laws, federal regulations, and executive orders.

Please indicate:

1. Persons and/or entities that will have access to and/or will work directly with PII as part of their work duties;
2. Types and frequency of privacy and security awareness trainings and education required to gain and maintain access to PII;
3. Procedures for handling a data security breach (provide brief high-level description of procedure and name of primary point of contact for data breach)

**Note**: The management, security, and confidentiality of data for the Component B demonstration project should be addressed and updated in the PS18-1802 DMP for Component A. The DMP must be updated annually or when any significant change is made to a data set or system to ensure that the DMP remains current throughout the lifecycle of the project. A final DMP must also be submitted at the close out of the PS18-1802 demonstration project.

### Section 6: Human Subjects

Please place an “X” in the appropriate box to indicate whether or not a Human Subjects Protection/Institutional Review Board approval is needed for any aspects of your non-research demonstration Project

|  |  |
| --- | --- |
|  | Yes |
|  | No |

### Section 7: Memoranda and Data Sharing

1. Use Table 2 to list Memoranda of Understanding (MOU), Agreements (MOA), or data sharing agreements that you have or will establish to support demonstration project related activities.

| **Table 2. Memoranda of Understanding, Memoranda of Agreement, or Data Sharing Agreements** |
| --- |
| **Collaborator or Contributor** | **Services or Resources to be Provided** |
|  |  |
|  |  |

## Glossary of Locally Defined Terms

### Section 8: Glossary

Please provide definitions for all locally defined/used terms and activities relevant to the implementation and evaluation of your PS18-1802-funded demonstration project in Table 11.

| **Table 11. Locally Defined Terms** |
| --- |
| **Term** | **Definition** |
|  |  |
|  |  |