

**1308 Performance Achievement and Monitoring Work Plan
Strategy 3 – Capacity Building Assistance for School-Based HIV/STD Prevention**

Organization Name:

Cooperative Agreement Number:

Grant Year:

Identify your Level: SEA LEA

Identify your Approach: ESHE SHS SSE

5 Year Goal 1: Provide effective CBA to support sustainable initiatives in districts and schools that contribute to reductions in HIV/STD infections among adolescents, and reductions in disparities in HIV/STD infections experienced by specific adolescent sub-populations.

FOA Required Activities

1. Assess internal staff capacity to provide CBA to awarded education agencies.
2. Identify and disseminate research on approach and policies that have successfully addressed school-based HIV/STD prevention.
3. Create Web site content, slide shows, or written documents that identify policies and practices that are effective in improving school efforts to implement approach.
4. Develop materials and resources needed to provide CBA to education agencies on the approach.
5. Provide CBA to awarded education agencies to implement required approach through professional development (PD), training, technical assistance (TA), follow-up support (FUS) (e.g., mentoring, coaching, site visits), financial or other incentives; tools/resources, policy assessment, and implementation support.
6. Disseminate modified or existing tools, resources, and materials to support education agencies to implement required approach.
7. As necessary, revise scope and degree of CBA to education agencies based on program monitoring.
8. Apply CDC PD Practices in planning and implementing PD, TA, and FUS.
9. Actively participate in a minimum of two CDC/DASH approved in-person trainings each year.
10. Comply with the “Requirements for Contents of AIDS-Related Written Materials, Pictorials, Audiovisuals, Questionnaires, Survey Instruments, and Educational Sessions in Centers for Disease Control and Prevention (CDC) Assistance Programs,” and submit to a Program Review Panel to review and approve all applicable materials prior to their distribution and use in any activities funded in any part with CDC assistance funds.

Program Context:

Activity Number	Action Steps	Person Responsible	Proof of Completion	Program Year			
				2	3	4	5

From whom do you need additional TA to implement action steps? Not Needed Project Officer CDC surveillance specialist
 CDC content specialist CDC evaluation specialist Professional Development Contractor Evaluation Contractor Policy Other:

Describe what specific type of TA is needed to accomplish this work:

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5 Year Goal 2: Improve the working relationships with strategic partners to achieve program impact and sustainability within the organization and with funded education agencies.

FOA Required Activities

1. Collaborate with other NGO awarded under Strategy 3 to coordinate activities across education agencies to minimize duplication of efforts.
2. Educate stakeholders and decision makers about the importance of the required approaches.
3. Leverage membership/chapter/affiliate resources to provide support for the required activities.
4. Maximize partnerships with other federally awarded organizations to avoid duplication of efforts and leverage funds.
5. Expand working relationships between education agencies, national NGOs, and PD Contractor.
6. Expand partnerships with health agencies and other organizations.
7. Identify potential options for long-term sustainability of implemented activities with awarded education agencies.

Program Context:

Activity Number	Action Steps	Person Responsible	Proof of Completion	Program Year			
				2	3	4	5

From whom do you need additional TA to implement action steps? Not Needed Project Officer CDC surveillance specialist
 CDC content specialist CDC evaluation specialist Professional Development Contractor Evaluation Contractor Policy Other:

Describe what specific type of TA is needed to accomplish this work:

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5 Year Goal 3: Provide technical assistance to educate Decision Makers on Policy, Implement and Track Policy (Policy) to education agencies for funded approach (ESHE, SHS and SSE).

FOA Required Activities

1. Support education agencies in assessing state policies and priority district policies related to approaches (ESHE, SHS, and SSE).
2. Support the development of guidance to support the implementation of science-based policy practices.
3. Deliver training and TA to support the implementation of science-based policy practices related to approaches (ESHE, SHS, and SSE).
4. Maintain existing strategic partnerships to support policy assessment and implementation monitoring and, if needed, developing new partnerships.

Program Context:

Activity Number	Action Steps	Person Responsible	Proof of Completion	Program Year			
				2	3	4	5

From whom do you need additional TA to implement action steps? Not Needed Project Officer CDC surveillance specialist
 CDC content specialist CDC evaluation specialist Professional Development Contractor Evaluation Contractor Policy Other:

Describe what specific type of TA is needed to accomplish this work: