

In Model Aquatic Health Code (MAHC)
STEERING COMMITTEE

CONFERENCE CALL MINUTES
FEBRUARY 10, 2010 2:30–4:00 PM

Members Present: Michael Beach, Tracynda Davis, Jim Dunn, Colleen Maitoza Doug Sackett - Director, Charles Otto, Bob Vincent, Amanda Long - Assistant to the Director, and Lee Tate - MAHC Project Coordinator.

Members Absent: Chip Cleary, John Linn, and Chuck Neuman.

1. **January 13, Meeting Minutes:** The Steering Committee (SC) approved the January 13, 2010 meeting minutes as corrected.

2. **SC Meeting Discussion:**

The SC discussed Technical Committee (TC) progress. Several TCs have drafts ready for SC review. The SC will hold a special conference call on February 16 to consider consolidated comments on those module drafts ready for review. Mr. Tate will send a call notice and review drafts to all SC members. The SC will triage comments and return those documents to the TCs. After TC corrections, the SC will give final approval for public comment posting. Details for the in-person SC meeting were finalized for March 30 and 31st in Albany, New York.

Monitoring & Testing - Comments received to date have been consolidated and returned to the TC to address.

Operator Training - The Operator Training draft module comments have also been consolidated and sent to the TC to address.

Contamination Burden - The Contamination Burden TC has begun addressing SC comments and will have a revised version back to the committee in early March.

Facility Maintenance & Operation - The Facility Maintenance & Operation TC has addressed earlier SC comments and has sent another version for the SC to review.

Facility Design & Construction - The Facility Design & Construction TC has met and is moving along on schedule. This TC started later than the others. In order to provide information pertaining to facility design and construction issues to other TCs, they will submit sections of their draft material as it becomes available.

Disinfection & Water Quality - The Disinfection & Water Quality TC is still moving well should have a draft ready for SC review by the first part of March.

Recirculation Systems & Filtration – The Recirculation Systems & Filtration TC hopes to have an initial draft in March. To ensure this TC is moving on track according to its mission, a preliminary draft was circulated for the SC’s examination.

Regulatory Program Administration – The Regulatory Program Administration TC has almost completed their draft module and should have it available by mid-March.

Ventilation & Air Quality - The Ventilation & Air Quality TC has completed several components and is working hard to get everything ready for review in the near future.

Lifeguarding/Bather Supervision - The Lifeguarding/Bather Supervision TC is working diligently. However, the TC has discovered some code elements where further guidance is needed from the SC. Mr. Tate will get those questions out to the SC for feedback.

Risk Management/Safety - The Risk Management/Safety TC anticipates draft module completion by the first of March.

Hygiene Facilities - The Hygiene Facilities TC is close to completion. Their draft material will also be ready for our March meeting in Albany.

3. Action Items:

- a. Mr. Tate will send a meeting notice to all SC members regarding the February 16 call.
- b. The SC will meet March 30 and 31st in Albany, New York.
- c. Mr. Tate will send consolidated drafts of reviewed modules to the SC as they become available.

The call adjourned at 4 PM.