

In Model Aquatic Health Code (MAHC)
STEERING COMMITTEE

CONFERENCE CALL MINUTES
JANUARY 13, 2010 2:30–4:00 PM

Members Present: Michael Beach, Tracynda Davis, John Linn, Doug Sackett - Director, Bob Vincent, Amanda Long - Assistant to the Director, and Lee Tate - MAHC Project Coordinator.

Members Absent: Chip Cleary, Jim Dunn, Chuck Neuman, Charles Otto, and Colleen Maitoza.

1. **December 9, 2009 Meeting Minutes:** The Steering Committee (SC) deferred the December 9, 2009 meeting minutes until the next meeting.

2. **SC Meeting Discussion:**

The SC discussed TC progress. Since several TCs have drafts ready for review, the SC will hold a special conference call on January 19 to consider consolidated comments on each module draft ready for review. Mr. Tate will send a call notice to absent members. The SC will triage comments and return those documents to the TCs. After TC corrections, the SC will give final approval for public comment posting.

An in-person SC meeting was also tentatively scheduled for March 30 and 31st in Albany, New York.

Monitoring & Testing - Comments received to date have been consolidated. Mr. Tate will send the latest consolidated version to all SC members in preparation of the January 19 call.

Operator Training - The Operator Training draft module comments have also been consolidated. These will also be ready for the SC conference call review.

Contamination Burden - The Contamination Burden draft will also be ready for SC review on January 19. This TC had no regulatory language to write since they were only providing information for other committees on particulate loading and nitrogenous loading. Mr. Linn will develop a comment on future considerations this committee needs to examine.

Facility Maintenance & Operation - The Facility Maintenance & Operation TC has addressed earlier SC comments and will be sending the corrected draft shortly. The new draft will then be sent to the TC chairs and the SC. Mr. Tate will then consolidate all comments for a future SC review.

Facility Design & Construction - The Facility Design & Construction TC has met regularly. The TC is very organized and the TC Chairperson has made committee assignments. Calls are on schedule.

Disinfection & Water Quality - The Disinfection & Water Quality TC is still moving well and hopes to have a draft ready for TC and SC review by March 3.

Filtration & Recirculation – The Filtration & Recirculation TC hopes to have an initial draft in March. To ensure this TC is moving on track according to its mission, Mr. Tate was requested to contact that TC and obtain a preliminary draft by February 1 for the SC’s examination.

Regulatory Program Administration – The Regulatory Program Administration TC has almost completed their draft module. However, more public health input is needed. The TC has requested additional public-health worker participation to clarify certain issues for an upcoming call. Although the TC has received requests to produce a model inspection form, the SC still believes this task is premature and form development should only occur after all the code elements have been completed.

Ventilation & Air Quality - The Ventilation & Air Quality TC has completed several components. These need to be consolidated into a preliminary draft scheduled for completion by mid-February.

Lifeguarding/Bather Supervision - The Lifeguarding/Bather Supervision TC is working diligently and also hopes to have a draft by mid-February.

Risk Management/Safety - The Risk Management/Safety TC anticipates draft module completion by the end of January.

Hygiene Facilities - The Hygiene Facilities TC is close to completion. The TC has decided to meet weekly and finish as quickly as possible. Target date for initial draft completion is February 10.

3. Action Items:

- a. Mr. Tate will send a meeting notice to all SC members regarding the January 19 special call.
- b. The SC will tentatively meet March 30 and 31st in Albany, New York.
- c. Mr. Tate will send consolidated drafts of the Monitoring & Testing, Operator Training, and Contamination burden TCs prior to the January 19 meeting.

The call adjourned at 4 PM.