

Model Aquatic Health Code (MAHC)
STEERING COMMITTEE

CONFERENCE CALL MINUTES
DECEMBER 9, 2009, 2:30–4:00 PM

Members Present: Tracynda Davis, Colleen Maitoza, Doug Sackett - Director, Bob Vincent, Amanda Long - Assistant to the Director, and Lee Tate - MAHC Project Coordinator.

Members Absent: Michael Beach, Chip Cleary, Jim Dunn, John Linn, Chuck Neuman, and Charles Otto.

1. **October 14, 2009 and October 27, 2009 Meeting Minutes:** The Steering Committee (SC) approved the October 14 and the October 27 meeting minutes, as corrected. The SC did not meet in November.

2. **SC Meeting Discussion:**

Mr. Tate was asked to contact ASTM to obtain a copy of their standard for diaper changing tables to compare with the recommendations of the Hygiene Facilities Technical Committee (TC). He was also asked to follow-up on the earlier request for references to the Keuten bather load study paper presented in London last March.

Ms. Long will develop a sign-off review form for each TC Chairperson to complete when reviewing other modules. The form will indicate review completion and also whether or not that TC needs further input from other TCs. Mr. Tate will attach a review form to all future module review requests.

Mr. Tate was also requested to review the current rosters with each TC Chairperson and determine which members are no longer active.

Mr. Tate will obtain estimates of module completion dates from each TC Chairperson.

Facility Design & Construction - Chairperson - Carl Nylander made committee assignments at the first meeting of the Facility Design & Construction TC. Ms. Maitoza will discuss adding a member to represent large scale operators with Mr. Nylander.

Regulatory Program Administration – The Regulatory Program Administration TC is currently addressing SC comments on their module. Although the TC has received requests to produce a model inspection form, the SC believes this task is premature. Form development should only occur after all the code elements have been completed, so that each form item will pertain to specific code sections.

Operator Training - The Operator Training TC has been addressing SC comments and is working on their section for the Annex.

Disinfection & Water Quality - The Disinfection & Water Quality TC is moving well and hopes to have a draft ready for SC review shortly.

Contamination Burden - The Contamination Burden TC is nearing completion of their module.

Facility Maintenance & Operation - The Facility Maintenance & Operation TC should have their revised draft ready for SC review shortly.

Ventilation & Air Quality - The Ventilation & Air Quality TC should have their draft module ready by January.

Lifeguarding/Bather Supervision - The Lifeguarding/Bather Supervision TC is working diligently and the subgroups hope to have their material completed shortly.

Risk Management/Safety - The Risk Management/Safety TC anticipates draft module completion soon.

Monitoring & Testing - Comments that have been received to date on the Monitoring & Testing TC module have been consolidated. The Steering Committee was asked to submit comments on this module if they have not done so already.

Hygiene Facilities - The Hygiene Facilities TC draft is nearing completion.

3. Action Items:

- a. Mr. Tate was asked to contact ASTM for a copy of their standard for diaper changing tables.
- b. Mr. Tate will follow-up a previous references request on the Keuten bather load paper.
- c. Mr. Tate will obtain a listing of TC members that are no longer active.
- d. Ms. Long will develop a review sign-off sheet for module reviews.
- e. Mr. Tate will obtain completion estimates from each TC Chairperson.
- f. Mr. Tate will consolidate Monitoring & Testing review comments received to date.

The call adjourned at 4 PM.