

Model Aquatic Health Code (MAHC)

STEERING COMMITTEE

JULY 8, 2009

Members Present: Doug Sackett - Director, Michael Beach, Chip Cleary, Tracynda Davis, John Linn, Amanda Long - Assistant to the Director, and Lee Tate - MAHC Project Coordinator.

Members Absent: Chuck Neuman, Charles Otto, and Bob Vincent.

1. **June 25 Meeting Minutes:** The Steering Committee (SC) delayed approval of the June 25, 2009 meeting minutes pending minor corrections and submittal of the long version minutes.
2. **Steering Committee Replacements:** Two vacancies on the SC remain unfilled. Prospective replacements will be contacted.
3. **SC Meeting Discussion:**
The Operator Training Technical Committee (TC) has submitted draft material to the SC for review. They would like SC comments prior to their next call on July 10th. The SC will recommend proctored exams for all MAHC training certifications. Reasons should be discussed in the Annex. This policy will be communicated to all applicable committees.

The Regulatory Program Administration TC has also submitted review material. After discussion, it was decided that much of their draft material belonged in the Annex. This includes discussions affecting the regulators, such as training, equipment, and inspections. Language pertaining to design and submission requirements belongs in the code body. A suggested model inspection form will also be recommended. Mr. Otto has an inspection form that could be used as a starting point. Ms. Davis will contact Mr. Otto when he returns from vacation. A list of “imminent health hazards” was also prepared for comment. This list of items should also be distributed to other TCs because there are “imminent health hazards” related to those committees as well.

The Facility Maintenance and Operation TC’s draft is almost ready for SC review.

A list of proposed individuals for the Facility Design & Construction TC is nearly complete and ready for SC approval.

The list of potential members developed for the Hygiene Facilities TC was approved. Their first conference call will be on July 15.

4. **Action Items:**
 - a. Contact two potential SC candidates for membership.
 - b. Comments on the Operator Training TC draft are due by Friday, July 10.
 - c. Ms. Davis will follow-up on the model inspection form.
 - d. Comments on the Regulatory Program Administration TC draft are due.
 - e. The Facility Maintenance & Operation TC draft needs review.
 - f. MAHC will recommend proctored exams for training courses.