

Model Aquatic Health Code (MAHC)
STEERING COMMITTEE Meeting Minutes
APRIL 8, 2009, 2:30–4:00 PM EDT

Members Present: Doug Sackett - Director, Michael Beach, Chip Cleary, Joe Hunsaker, John Linn, Charles Otto, Ted Ruff, Bob Vincent, Amanda Long – Assistant to the Director, and Lee Tate – Project Coordinator.

Members Absent: Chuck Neuman, and Tracynda Davis.

1. **March 11 Meeting Minutes:** The Steering Committee (SC) approved the March 11 minutes.
2. **April 2 Summit Call:** The second Summit call was held April 2. Several TC potential overlaps were discussed and responsibilities decided. All TC's should use the same definitions, rather than developing subsets. Mr. Tate will serve as a “definitions clearinghouse” and compile a master list as TC's develop their code content. It was also confirmed that the MAHC is not designed to cover residential pools.
3. **Steering Committee Resignation:** Mr. Steve Goode has submitted his resignation from the SC due to his increased employment responsibilities.
4. **Overview of Technical Committee (TC) Progress:**

Disinfection & Water Quality – The TC gained a good understanding of peer reviewed reference data from their last call. The committee is also now aware of the importance of referencing their conclusions in the Annex.

Operator Training – This TC is developing draft code language for consideration.

Contamination Burden – The Contamination Burden TC’s first draft was submitted to the SC. This TC was the first to submit draft code language. It deserves recognition for its time and efforts. However, the code language needs to be strengthened. Scientific references need expansion and placement in the Annex. Mr. Sackett will consolidate SC comments and respond to the TC.

Facility Maintenance & Operation – This TC is making good progress. The committee has divided into working groups to consider appropriate Strawman elements. Subgroup code language drafts are being consolidated into one document and the TC should have a viable draft for the SC’s review in the near future.

Recirculation Systems & Filtration - Roy Fielding has been selected as Vice Chairperson. Dr. Amburgey has given individual work assignments and has also developed a detailed spreadsheet to consolidate the data collected. The committee is very focused, and moving in a very positive direction.

Ventilation & Air Quality – Ms. Gonzales is doing a great job of moving her TC forward. She has also given assignments to each member. The earlier webinar material presented jointly to the Disinfection and Water Quality TC is available for other TCs to view.

Monitoring & Testing – This TC has held its first conference call. Subsequent calls are scheduled every two weeks. The TC was oriented on procedural matters and goals. The existing state codes document has been placed in a spreadsheet format. The TC anticipates having code language drafted by September.

Regulatory Program Administration – The TC membership list has been approved and the first meeting was held March 31. Tom Vyles was selected as Vice Chairperson. The TC is scheduled to meet every two weeks.

Lifeguarding/Bather Supervision – This TC Membership list was modified to include broader representation and is almost ready for approval. Their first committee meeting will be scheduled in the near future.

Risk Management/Safety – The Risk Management TC has been approved and the first conference call is scheduled..

Hygiene Facilities– Ms. Davis is liaison. The TC still needs a Chairperson.

Facility Design & Construction –Mr. Hunsaker is stepping down as SC Liaison, but will now become a member in order to avoid the appearance of a conflict of interest since the nominated Chairperson is a member of Mr. Hunsaker’s firm. Mr. John Linn has agreed to become SC Liaison.

5. Other Items:

- Mr. Hunsaker raised a concern about potential omissions in code coverage topics by the TC's. Duplication of material coverage by TCs is readily apparent. However, omissions are harder to detect. It was stressed that as draft material is submitted from the TC's, these components must be compared to the Strawman to ensure complete coverage.
- Dr. Beach announced that he has a copy of the DIN standards.
- The June SC meeting in Atlanta was discussed. It appears most members can attend.

6. Decisions Reached:

- The June SC meeting in Atlanta will be downtown and follow the NEHA conference.
- Mr. Joe Hunsaker will continue as a member on the Design TC and Mr. John Linn will become SC Liaison.
- A SC replacement for Mr. Steve Goode will be selected from a local health department.

7. Action Items:

- Mr. Tate will update the guidance and submission forms for TCs and develop a check list and a generic letter to send to each TC.
- Mr. Tate will send Dr. Beach the 508 compliant minutes for January, February, and March.
- Dr. Beach will seek further clarification on the use of the DIN standards.
- Ms. Davis will schedule a meeting room for the June SC meeting following NEHA.
- The next Summit call will be on May 7 at 1:00 PM EST. Calls will continue at this time on the first Thursday of each month.
- The next SC Conference call will be held on May13 at 3:00 P.M. EDT.

The call ended at 4:00 PM EDT.