

**Model Aquatic Health Code (MAHC)**  
**STEERING COMMITTEE**

**CONFERENCE CALL MINUTES**  
**NOVEMBER 12, 2008, 2:30–4:00 PM**

**Members Present:** Michael Beach, Doug Sackett, Chip Cleary, Charles Otto, Tracynda Davis, Joe Hunsaker, Chuck Neuman, Amanda Long – Assistant to the Director, and Lee Tate – Project Coordinator.

**Members Absent:** Steve Goode, John Linn, and Bob Vincent.

**1. October 15<sup>th</sup> Meeting Minutes:** The Steering Committee (SC) approved the October 15 meeting minutes.

**2. Project Status:**

- Technical Committees - Current and upcoming technical committees (TCs) were identified, their status was determined, and priorities were set:

| <b>Technical Committee</b>         | <b>Liaison</b> | <b>Chairperson</b> | <b>Membership Completed?</b> | <b>Conference Calls Started?</b> |
|------------------------------------|----------------|--------------------|------------------------------|----------------------------------|
| Disinfection & Water Quality       | John Linn      | Jim Dingman        | Yes                          | Yes                              |
| Operator Training                  | Doug Sackett   | Dennis Berkshire   | Yes                          | Yes                              |
| Monitoring & Testing               | Bob Vincent    | Geoff Rogers       | No                           | No                               |
| Recirculation Systems & Filtration | Chuck Neuman   | James Amburgey     | No                           | No                               |
| Contamination Burden               | Joe Hunsaker   | Geoff Brown        | Yes                          | Yes                              |
| Ventilation & Air Quality          | Doug Sackett   | Franceen Gonzales  | No                           | No                               |
| Lifeguarding & Safety              |                |                    | No                           | No                               |
| Risk Management/ Safety            |                |                    | No                           | No                               |
| Hygiene Facilities                 | Tracynda Davis |                    | No                           | No                               |
| Facility Design & Construction     | Joe Hunsaker   |                    | No                           | No                               |
| Facility Maintenance & Operation   |                |                    | No                           | No                               |
| Regulatory Program Administration  | Tracynda Davis |                    | No                           | No                               |

**3. Overview of Progress:** The 60-day public comment period for the modules and annex posted in October ends on December 9, 2008.

**4. Decisions Reached:**

- All TCs should have completed their portions of the widely accepted practices for the MAHC by October 2009. Topics requiring additional research and detailed literature investigations will be posted as they are completed.
- SC members were asked to provide suggestions for Liaisons and Chairpersons for the remaining TCs.
- The Response to Enteric Illness Outbreaks Annex will be completed by the SC. It will likely incorporate materials from CDC's Cryptosporidiosis Outbreak Response and Evaluation (CORE) Guidelines. The SC should look to the aquatic and health communities for input on this Annex.
- The Project Coordinator was asked to serve an "unofficial liaison" to all TCs that do not have SC Liaison volunteers by November 21.
- SC members are to review the following materials and provide comments by November 21: Latest MAHC Strawman; TC Scopes of work for the remaining six TCs; TC Chairperson Duties; and Long and Short Minutes Templates, and CDC's Cryptosporidiosis Outbreak Response & Evaluation (CORE) document.
- A 5-month timetable for completion of the widely accepted practices for each module by the TCs was proposed.

The next SC conference call will be December 10, 2008 at 2:30 PM EST.