**Quick Reference Facts**

**PURPOSE:**

This is an example of an easy-to-use, quick reference tool that can be shared with customers during a water advisory.

**DIRECTIONS:**

Use this information in fact sheets and on websites; adapt as necessary to suit the type of advisory (e.g., Boil Water, Do Not Drink, Do Not Use) and primacy agency guidance. Be sure to provide links to additional information or guidance.

**Example of Quick Tips for a Boil Water Advisory**

|  |  |  |
| --- | --- | --- |
| **Use Tap Water for:** | **Use Boiled Water for:** | **Use Caution:** |
| *Washing clothes**(unless the water is cloudy)**Washing hands**Taking showers**(for adults and older children)**Flushing toilets* | *Drinking**Brushing teeth**Washing fruits and vegetables**Preparing food**Mixing baby formula**Making ice* *Giving water to pets* | *Most kitchen and other household water filters do not remove bacteria or viruses**Coffee makers, vending machines, and soda dispensers with a line to the water supply**Bathing babies and young children (give sponge bath; use boiled water that has cooled)**Use clean, sanitized containers for storing boiled water* |

**Example of Quick Tips for a Do Not Drink Advisory**

|  |  |  |
| --- | --- | --- |
| **Use Tap Water for:** | **Use Bottled Water for:** | **Use Caution:** |
| *Approved actions will depend on the chemical or toxin present. A preliminary assessment of the contaminant must be completed before recommendations can be developed. In some instances, actions such as washing hands, flushing toilets, and showering with the contaminated tap water will be considered safe; in other instances, none or only a few of these actions will be permissible.* | *Drinking**Brushing teeth**Washing fruits and vegetables**Preparing food**Mixing baby formula**Making ice**Giving water to pets* | *With appliances that use water. Many coffee makers, refrigerator water dispensers, vending machines, and soda dispensers have a line to the water supply**When bathing babies and young children as they might swallow water (give sponge bath and use bottled water)* |