

## GrantSolutions Grants Management Module Amendment Action Types for Non-research Grantees

CDC's non-research grantees will be able to do these types of amendments in the GrantSolutions Grants Management Module.

Amendment Type	Description
Carryover of Funds	Usually requested when funds need to be carried over from one budget period to the next budget period.
Change of Grantee Address	Grantee requests an official change to a mailing address.
Change in Key Personnel	Grantees can request a change in key personnel. Key personnel are typically documented in the NOA; examples include an Authorizing Official, Principal Investigator, or Program.
No Cost Extension	This action is an extension of the project period that does not include additional funds.
Notification of a Contractor or Consultant	This happens when the contact details of a contractor/consultant are not known at the time of application. Funds are restricted by CIO PO until grantee notifies OGS of these details. The action is typically followed by the Release of Restriction amendment.
Organization Name Change	This action involves a legal name change.
Other	This action involves administrative actions by OGS.
PPHF Budget Period Extension	This action relates to processing current FY money to obligate in GMM/UFMS specifically for 1) NOAs with separate CFDA numbers within one grant number (e.g., PPHF/Ebola), 2) issuing multiple rounds of funding on grantee current budget periods throughout the 12- month period, and 3) partially funding an NOA due to a federal Continuing Resolution.
Redirection of Funds	This action is related to the HHS policy of requiring CDC prior approval for redirection of funds that exceed the 25% cumulative threshold.
Release of Restriction	The CIO PO will use the CDC standardized template to document release of restrictions based on their original review of applications and supplemental material grantee provided or as a result of the Notification of a Contractor amendment.

Successor of Interest	This action involves OFR action in de-obligating funds from current grantee and re-obligating funds to new awardee.
Summary Statement/Technical Review Response to Weaknesses	Frequently, the Summary Statement will identify the problems with insufficient contractor/consultant details. Therefore, the grantee will submit a response document to the Agency for review. The action may also be followed by the Notification of a Contractor or Consultant amendment and the Release of Restriction amendment.