

About the China FETP Mentor and Field Supervisor Training

Description of the Training

This training teaches mentoring and field supervision of Field Epidemiology Training Program (FETP) trainees. It addresses both technical and management issues including

- responsibilities of the mentors and supervisors in the FETP program;
- technical review of trainees' field responsibilities, including emergency epidemiologic investigation, surveillance activities, research protocols for epidemiologic studies, and seminar and conference presentations; and
- approaches to management of trainees' time, common obstacles encountered in the field component of the program, and implementing public health recommendations.

Instructional Goals

1. Assist officer with the use of time management strategies and tools in order to complete the CFETP program requirements.
2. Mentor an officer who is conducting an emergency epidemiologic investigation
3. Mentor an officer who is analyzing surveillance data
4. Mentor an officer who is conducting a surveillance project
5. Mentor an officer who is developing a research protocol
6. Mentor an officer who is preparing a seminar or conference presentation
7. Manage difficulties an officer might encounter in the field
8. Manage obstacles to implementing public health recommendations

Training Techniques: Content and examples are presented through lecture and demonstration. Practice activities include group discussion and role-play.

Time: 3 days

Prerequisites: Participants should have an understanding of epidemiology and public health, but do not need to be experts in field epidemiology.

Recommended Class Size: 10-24 participants per class is preferable, but the training has been done with as many as 30 participants. You will need at least one facilitator for every 6-8 participants.

Instructor Profile: The facilitators should be expert epidemiologists and should have experience in field epidemiology and in mentoring Field Epidemiology Training Program trainees.

Mentor and Field Supervisor Workshop Syllabus

Dates :

Hour	Day 1 Date:	Day 2 Date:	Day 3 Date:
8:30	Introduction	Recommendations Activity	Intro: Reports and Protocols
9:00			Research Protocol Activity
9:30	Time Management	Further Study/Actions Activity	Tea Break 10:15-10:30 Intro: Seminar/Conference Presentations
10:00	Tea Break 10:00-10:15	Tea Break 10:00-10:15 Intro: Surveillance Analysis	
10:30			
11:00	Intro: Emergency Investigations	Surveillance Data Analysis Activity	Presentation Activity
11:30	Determine Need for Investigation Activity		
12:00	Hypothesis/Case Definition Activity		
12:30	Lunch	Lunch	Lunch
1:00			
1:30	Questionnaire Activity	Intro: Surveillance Project	FETP Evaluations
2:00		Surveillance Project Proposal Activity	Intro: Operational Issues
2:30	Tea Break 2:30-2:45 Questionnaire Activity (cont.)	Tea Break 2:30-2:45 Surveillance Project Proposal Activity (Cont.)	Tea Break 2:30-2:45 Difficulties in the Field Discussion Activity
3:00			
3:30	Analysis Activity	Surveillance Project Recommendations Activity	Obstacles to Implementing Recommendations Discussion Activity
4:00			
4:30			Evaluation/Conclusion