

CDC



**CENTERS FOR DISEASE™  
CONTROL AND PREVENTION**

**Centers for Disease Control and Prevention**

Center for Global Health

Expansion Supplement - Cooperative Agreement with the Kenya Medical Research Institute (KEMRI)

CDC-RFA-GH10-1001001SUPP01

Application Due Date: 08/31/2015

Only

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Use

Only

## Part 1. Overview Information

**Federal Agency Name:**

Federal Centers for Disease Control and Prevention (CDC)

**Funding Opportunity Title:**

Expansion Supplement - Cooperative Agreement with the Kenya Medical Research Institute (KEMRI)

**Announcement Type:****Agency Funding Opportunity Number:**

CDC-RFA-GH10-1001001SUPP01

**Catalog of Federal Domestic Assistance Number:**

93.283

**Key Dates:**

**Due Date for Application: 08/31/2015**

**Additional Overview Content:**

The purpose of the program is to improve public health in Kenya through collaboration by addressing the following public health practice goals:

1. To implement evidence-based public health programs on important human infectious diseases, with an emphasis on HIV/AIDS, Malaria, Emerging and Re-emerging Infectious Diseases, Neglected Tropical Diseases, Tuberculosis, Influenza and other diseases with pandemic potential as well as Environmental Health Issues, Chronic Diseases, Maternal and Child Health, Public Health Preparedness, Bio-safety, Injury Control and Prevention.
2. To provide training for students, public health professionals and select staff in public health program planning, implementation and evaluation and other related issues such as data collection, data analysis, financial planning and management.
3. To strengthen KEMRI's institutional capacity to plan, implement and evaluate public health programs, conduct surveillance, and develop evidence-based public health interventions that support national and regional infectious disease identification and control efforts.
4. To incorporate the results of program evaluations and lessons learned into operational disease prevention and control programs in the Republic of Kenya and with other nations, non-governmental agencies and academic institutions.

Total amount expected for award \$7,800,000 USD.

Eligible Applicant: KEMRI - Kenya Medical Research Institute

**Executive Summary:**

Assistance will be provided only to the Kenya Medical Research Institute (KEMRI). No other applications are solicited. KEMRI is the most appropriate and qualified agency to conduct the activities specified under this cooperative agreement because:

1. KEMRI is the only organization in Kenya that possesses the requisite scientific and technical expertise, the infrastructure capacity and who has conducted malaria and HIV public health practice in areas of high morbidity (20 years for malaria and 10 years for HIV/AIDS). These combined attributes make them uniquely qualified as the only organization in Kenya capable of effectively conducting the public health program activities proposed for this cooperative agreement.
2. A major operational unit of KEMRI is located in an area of western Kenya with high HIV infection rates

and intense and perennial malaria transmission and where incidence and prevalence of chronic and other diseases and injuries are very high, and thus ideally located to evaluate approaches and preventing as well as controlling these public health problems.

3. KEMRI was established through the Science and Technology Act of the Republic of Kenya and has a Board of Management appointed by the Minister of Health which is responsible for overseeing activities and which has a well-developed secretariat to provide administrative and technical support to public health activities.

4. KEMRI has been collaborating with health agencies, including CDC, on priorities public health problems for over 30 years on the grounds of KEMRI facilities in Nairobi, Kisumu and other locations in Kenya. KEMRI has experienced staff, equipment, and facilities to support the collaboration. They have a long history of achieving goals and accomplishing objectives that have lead to improving the health and quality of life in Kenya. Also, KEMRI has shared advances in research and lessons learned in public health practice with CDC and the rest of the world.

Measurable outcomes of the program will be in alignment with one (or more) of the following performance goal(s) for the CGH:

Priority areas for this cooperative agreement include: 1) implementation of proven disease prevention and control interventions, 2) application of proven public health tools, 3) identification of potential global initiatives for disease control and, 4) public health training and capacity building.

This announcement is only for non-research activities supported by CDC. If research is proposed, the application will not be reviewed. For the definition of research, please see the CDC Web site at the following Internet address: <http://www.cdc.gov/od/science/integrity/docs/cdc-policy-distinguishing-public-health-research-nonresearch.pdf>.

## Part 2. Full Text

### Section I. Funding Opportunity Description

#### Statutory Authority

PHSA, Section 307 [42 U.S.C 242L], as amended, as well as under Public Law 108-25 (the United States Leadership Against HIV/AIDS, Tuberculosis and Malaria Act of 2003) [22 U.S.C. 7601, et seq.] and Public Law 110-293 (the Tom Lantos and Henry J. Hyde United States Global Leadership Against HIV/AIDS, Tuberculosis, and Malaria Reauthorization Act of 2008) [42 U. S. C. 300cc-40a et seq.].

#### Background

N/A

#### Purpose

CDC-RFA-GH10-1001001SUPP01 titled Cooperative Agreement with the Kenya Medical Research Institute (KEMRI) purpose is to improve public health in Kenya through collaboration with CDC.

#### Program Implementation

##### Recipient Activities

A. Conduct surveillance for malaria, HIV, and other emerging or reemerging human infectious diseases, as well as other existing public health problems in Kenya, to help guide program priorities that will assure the implementation of effective interventions. In addition, provide planning data for use by other entities concerned about public health issues in the region.

B. Conduct epidemiological assessments in targeted areas.

C. Translate epidemiological and project evaluation findings into public health practice in the Republic of Kenya and ensure sharing of expertise and lessons learned with other nations, non-governmental agencies and academic institutions.

D. Participate in the planning, implementation and evaluation of public health interventions and projects that lead to improved health outcomes for targeted populations.

E. Disseminate results of surveillance, intervention planning, execution and evaluation results through written publications, oral presentations, or other means.

In a cooperative agreement, CDC staff is substantially involved in the program activities, above and beyond routine grant monitoring.

### **CDC Activities**

Provide technical assistance or advice on any information collections on 10 or more people that are planned or conducted by the awardee. All such information collections – where CDC staff will be or are approving, directing, conducting, managing, or owning data – must undergo OMB project determinations by CDC and may require OMB PRA clearance prior to the start of the project.

## **Section II. Award Information**

<b>Type of Award:</b>	Cooperative Agreement CDC substantial involvement in this program appears in the Activities Section above.
<b>Award Mechanism:</b>	U19
<b>Fiscal Year Funds:</b>	2015
<b>Approximate Total Supplemental Funding:</b>	\$7,866,995 This amount is subject to availability of funds. Includes direct costs.
<b>Approximate Number of Awards:</b>	1
<b>Approximate Average Award:</b>	\$7,866,995 This amount is for a 12-month budget period, and includes direct costs.
<b>Floor of Individual Award Range:</b>	\$0
<b>Ceiling of Individual Award Range:</b>	\$0 This ceiling is for a 12-month budget period.
<b>Anticipated Award Date:</b>	08/15/2015
<b>Budget Period Length:</b>	12 month(s)
<b>Project Period Length:</b>	1 year(s)
<b>Competing Continuation Project Period Length:</b>	1 year(s)

## **Section III. Eligibility Information**

### **Eligible Applicants**

The following recipients may submit an application:

Eligibility Category: Others (see text field entitled "Additional Information on Eligibility" for clarification)

Kenya Medical Research Institute (KEMRI)

PO Box 54840

Nairobi, Kenya

## Required Registrations

### System for Award Management and Universal Identifier Requirements

All applicant organizations **must obtain** a DUN and Bradstreet (D&B) Data Universal Numbering System (DUNS) number as the Universal Identifier when applying for Federal grants or cooperative agreements. The DUNS number is a nine-digit number assigned by Dun and Bradstreet Information Services.

The recipient is required to have the original DUNS identifier to apply for additional funds.

An AOR should be consulted to determine the appropriate number. If the organization does not have a DUNS number, an AOR should complete the **US D&B D-U-N-S Number Request Form** or contact Dun and Bradstreet by telephone directly at 1-866-705-5711 (toll-free) to obtain one. A DUNS number will be provided immediately by telephone at no charge. Note this is an organizational number. Individual Program Directors/Principal Investigators do not need to register for a DUNS number.

Additionally, all applicant organizations must register in the System for Award Management (SAM) and maintain their SAM registration with current information at all times during which it has an application under consideration for funding by CDC and, if an award is made, until a final financial report is submitted or the final payment is received, whichever is later. SAM is the primary registrant database for the Federal government and is the repository into which an entity must provide information required for the conduct of business as a recipient. Additional information about registration procedures may be found at the SAM internet site at <https://www.sam.gov/portal/SAM/#1>.

If an award is granted, the grantee organization must notify potential sub-recipients that no organization may receive a sub-award under the grant unless the organization has provided its DUNS number to the grantee organization.

### Cost Sharing or Matching

Cost Sharing / Matching    No  
Requirement:

Cost Sharing or matching funds are not required for this program.

## Other

### Special Requirements

Note: Title 2 of the United States Code Section 1611 states that an organization described in Section 501(c)(4) of the Internal Revenue Code that engages in lobbying activities is not eligible to receive Federal funds constituting a grant, loan, or an award.

### Maintenance of Effort

Maintenance of Effort is not required for this program.

## Section IV. Application and Submission Information

## Address to Request Application Package

Applicants must download the application package associated with this funding opportunity from [Grants.gov](https://www.grants.gov). If access to the Internet is not available or if the applicant encounters difficulty accessing the forms on-line, contact the HHS/CDC Procurement and Grants Office Technical Information Management Section (PGO TIMS) staff at (770) 488-2700 for further instruction. CDC Telecommunications for the hearing impaired or disable is available at: TTY 1-888-232-6348.

If the applicant encounters technical difficulties with Grants.gov, the applicant should contact Grants.gov Customer Service. The Grants.gov Contact Center is available 24 hours a day, 7 days a week, with the exception of all Federal Holidays. The Contact Center provides customer service to the applicant community. The extended hours will provide applicants support around the clock, ensuring the best possible customer service is received any time it is needed. You can reach the Grants.gov Support Center at 1-800-518-4726 or by email at [support@grants.gov](mailto:support@grants.gov). Submissions sent by email, fax, CD's or thumb drives of applications will not be accepted.

## Content and Form of Application Submission

Unless specifically indicated, this announcement requires submission of the following information:

**A Project Abstract** must be completed in the Grants.gov application forms. The Project Abstract must contain a summary of the proposed activity suitable for dissemination to the public. It should be a self-contained description of the project and should contain a statement of objectives and methods to be employed. It should be informative to other persons working in the same or related fields and insofar as possible understandable to a technically literate lay reader. This abstract must not include any proprietary/confidential information.

**A Project Narrative** must be submitted with the application forms. The project narrative must be uploaded in a PDF file format when submitting via Grants.gov. The narrative must be submitted in the following format:

- Maximum number of pages: 25. If your narrative exceeds the page limit, only the first pages which are within the page limit will be reviewed.
- Font size: 12 point unreduced, Times New Roman
- Single spaced
- Page margin size: One inch
- Number all narrative pages; not to exceed the maximum number of pages.

The narrative should address activities to be conducted over the entire project period and must include the following items in the order listed:

For each Project proposed, applicant is to provide the following:

- Purpose and Intent – (Health Problem or Issue being addressed)
- Objective or Objectives – (Must be specific, measureable, achievable, realistic and time-phased)
- Activities – (Under each objective)
- Plan of Evaluation – (For each Objective)

Additional information may be included in the application appendices. The appendices must be uploaded to the "Other Attachments Form" of application package in Grants.gov. Note: appendices will not be counted toward the narrative page limit. This additional information includes:

- List of Partners or Collaborators (Resumes, Vitas, Letters of Support can be attached)

Additional information submitted via Grants.gov must be uploaded in a PDF file format, and should be named:

#### Other Attachments

No more than 10 electronic attachments should be uploaded per application.

**CDC Assurances and Certifications:** All applicants are required to sign and submit “Assurances and Certifications” documents indicated at

<http://www.cdc.gov/grants/interestedinapplying/applicationprocess.html>

Applicants may follow either of the following processes:

- Complete the applicable assurances and certifications on an annual basis; name the file “Assurances and Certifications” and upload it as a PDF file at [www.grants.gov](http://www.grants.gov)
- Complete the applicable assurances and certifications and submit them directly to CDC on an annual basis at [http://wwwn.cdc.gov/grantassurances/\(S\(mj444mxct51lnrv1hljjjmaa\)\)/Homepage.aspx](http://wwwn.cdc.gov/grantassurances/(S(mj444mxct51lnrv1hljjjmaa))/Homepage.aspx)
- Assurances and certifications submitted directly to CDC will be kept on file for one year and will apply to all applications submitted to CDC by the applicant within one year of the submission date. Complete the applicable assurances and certifications and submit them directly to CDC on an annual basis at [http://wwwn.cdc.gov/grantassurances/\(S\(mj444mxct51lnrv1hljjjmaa\)\)/Homepage.aspx](http://wwwn.cdc.gov/grantassurances/(S(mj444mxct51lnrv1hljjjmaa))/Homepage.aspx)

Assurances and certifications submitted directly to CDC will be kept on file for one year and will apply to all applications submitted to CDC by the applicant within one year of the submission date.

#### Submission Dates and Times

This announcement is the definitive guide on application content, submission, and deadline. It supersedes information provided in the application instructions. If the application submission does not meet the deadline published herein, it will not be eligible for review and the recipient will be notified the application did not meet the submission requirements.

This section provides applicants with submission dates and times. Applications that are submitted after the deadlines will not be processed.

If Grants.gov is inoperable and cannot receive applications, and circumstances preclude advance notification of an extension, then applications must be submitted by the first business day on which grants.gov operations resume.

#### Application Deadline Date

**Due Date for Applications: 08/31/2015**

**Explanation of Deadlines:** Application must be successfully submitted to Grants.gov by 11:59pm Eastern Standard Time on the deadline date.

#### Intergovernmental Review

Executive Order 12372 does not apply to this program.

#### Funding Restrictions

Restrictions, which must be taken into account while writing the budget, are as follows:

- Recipients may not use funds for research.
- Recipients may not use funds for clinical care.
- Recipients may only expend funds for reasonable program purposes, including personnel, travel, supplies, and services, such as contractual.
- Awardees may not generally use HHS/CDC/ATSDR funding for the purchase of furniture or equipment. Any such proposed spending must be identified in the budget.
- The direct and primary recipient in a cooperative agreement program must perform a substantial role in carrying out project objectives and not merely serve as a conduit for an award to another party or provider who is ineligible.

The recipient can obtain guidance for completing a detailed justified budget on the CDC website, at the following Internet address: <http://www.cdc.gov/grants/interestedinapplying/applicationprocess.html>

## Other Submission Requirements

### Application Submission

Submit the application electronically by using the forms and instructions posted for this funding opportunity on [www.Grants.gov](http://www.Grants.gov). If access to the Internet is not available or if the recipient encounters difficulty in accessing the forms on-line, contact the HHS/CDC Procurement and Grant Office Technical Information Management Section (PGO TIMS) staff at (770) 488-2700 for further instruction.

***Note: Application submission is not concluded until successful completion of the validation process. After submission of your application package, recipients will receive a "submission receipt" email generated by Grants.gov. Grants.gov will then generate a second e-mail message to recipients which will either validate or reject their submitted application package. This validation process may take as long as two (2) business days. Recipients are strongly encouraged check the status of their application to ensure submission of their application package is complete and no submission errors exists. To guarantee that you comply with the application deadline published in the Funding Opportunity Announcement, recipients are also strongly encouraged to allocate additional days prior to the published deadline to file their application. Non-validated applications will not be accepted after the published application deadline date.***

***In the event that you do not receive a "validation" email within two (2) business days of application submission, please contact Grants.gov. Refer to the email message generated at the time of application submission for instructions on how to track your application or the Application User Guide, Version 3.0 page 57.***

### Electronic Submission of Application:

Applications must be submitted electronically at [www.Grants.gov](http://www.Grants.gov). Electronic applications will be considered as having met the deadline if the application has been successfully made available to CDC for processing from Grants.gov on the deadline date.

The application package can be downloaded from [www.Grants.gov](http://www.Grants.gov). Recipients can complete the application package off-line, and then upload and submit the application via the Grants.gov website. The recipient must submit all application attachments using a PDF file format when submitting via Grants.gov. Directions for creating PDF files can be found on the Grants.gov website. Use of file formats other than PDF may result in the file being unreadable by staff.

Applications submitted through Grants.gov (<http://www.grants.gov>), are electronically time/date stamped and assigned a tracking number. The AOR will receive an e-mail notice of receipt when HHS/CDC receives the application. The tracking number serves to document submission and initiate the electronic validation process before the application is made available to CDC for processing.

If the recipient encounters technical difficulties with Grants.gov, the recipient should contact Grants.gov Customer Service. The Grants.gov Contact Center is available 24 hours a day, 7 days a week. The Contact Center provides customer service to the recipient community. The extended hours will provide recipients support around the clock, ensuring the best possible customer service is received any time it's needed. You can reach the Grants.gov Support Center at 1-800-518-4726 or by email at [support@grants.gov](mailto:support@grants.gov). Submissions sent by e-mail, fax, CD's or thumb drives of applications will not be accepted.

***Organizations that encounter technical difficulties in using [www.Grants.gov](http://www.Grants.gov) to submit their application must attempt to overcome those difficulties by contacting the Grants.gov Support Center (1-800-518-4726, [support@grants.gov](mailto:support@grants.gov)). After consulting with the Grants.gov Support Center, if the technical difficulties remain unresolved and electronic submission is not possible to meet the established deadline, organizations may submit a request prior to the application deadline by email to the Grants Management Specialist/Officer for permission to submit a paper application. An organization's request for permission must: (a) include the Grants.gov case number assigned to the inquiry, (b) describe the difficulties that prevent electronic submission and the efforts taken with the Grants.gov Support Center (c) be submitted to the Grants Management Specialist/Officer at least 3 calendar days prior to the application deadline. Paper applications submitted without prior approval will not be considered.***

***If a paper application is authorized, the recipient will receive instructions from PGO TIMS to submit the original and two hard copies of the application by mail or express delivery service.***

## **Section V. Application Review Information**

Eligible recipients are required to provide measures of effectiveness that will demonstrate the accomplishment of the various identified objectives of the **CDC-RFA-GH10-1001001SUPP01**. Measures of effectiveness must relate to the performance goals stated in the "Purpose" section of this announcement. Measures of effectiveness must be objective, quantitative and measure the intended outcome of the proposed program. The measures of effectiveness must be included in the application and will be an element of the evaluation of the submitted application.

### **Criteria**

Eligible recipients will be evaluated against the following criteria:

#### **Technical Review**

**Maximum Points: 100**

CDC will provide eligible recipient with technical review based on the following:

#### **Background and Need:**

Extent to which applicant's discussion of the background for the proposed project(s) demonstrates a clear understanding of the purpose and objectives of this cooperative agreement program. Extent to which applicant illustrates and justifies the need for the proposed project that is consistent with the purpose and objectives of this program.

#### **Capacity:**

- a. Extent to which applicant describes adequate resources and facilities (both technical and administrative) for conducting the project. This includes the capacity to conduct quality laboratory measurements.
- b. Extent to which applicant documents that professional personnel involved in the project are qualified and have past experience and achievements in research and programs related to that

proposed as evidenced by curriculum vitae, publications, etc.

**Objectives and Technical Approach:**

- a. Extent to which applicant describes specific objectives of the proposed program that are consistent with the purpose and goals of this announcement and which are measurable and time-phased.
- b. Extent to which the applicant identifies appropriate populations for study or intervention, with an adequate size to assure significance.
- c. Extent to which applicant presents a detailed operational plan for initiating and conducting the program, which clearly and appropriately addresses all recipient activities. Extent to which applicant clearly identifies specific assigned responsibilities for all key professional personnel. The extent to which the plan clearly describes applicant's technical approach/methods for developing and conducting the proposed project and evaluation and extent to which the plan is adequate to accomplish the project objectives.

**Plan of Evaluation:**

Extent to which applicant provides a detailed and adequate plan for evaluating program results. This includes plans for evaluating objectives, specific project objectives as well as plans for evaluating overall measures of effectiveness.

Budget (SF 424A) and Budget Narrative (Reviewed, but not scored):

Extent to which the proposed budget is reasonable, clearly justifiable, and consistent with the intended use of cooperative agreement funds.

**Review and Selection Process**

**Review**

Eligible applications will be jointly reviewed for responsiveness by **CGH** and PGO. Incomplete applications and applications that are non-responsive will not advance through the review process. Recipients will be notified in writing of the results.

An objective review panel will evaluate complete and responsive applications according to the criteria listed in Section V. Application Review Information, subsection entitled "Criteria".

CDC will provide eligible recipient with technical review

**Selection**

CDC will provide justification for any decision to fund out of rank order.

**Anticipated Announcement and Award Dates**

Anticipated Award is August 15, 2015

**Section VI. Award Administration Information**

**Award Notices**

Successful recipients will receive a Notice of Award (NoA) from the CDC Procurement and Grants Office. The NoA shall be the only binding, authorizing document between the recipient and CDC. The NoA will be signed by an authorized Grants Management Officer and e-mailed to the program director. A hard copy of the NoA will be mailed to the recipient fiscal officer identified in the application.

Unsuccessful recipients will receive notification of the results of the application review by mail.

## Administrative and National Policy Requirements

Successful recipients must comply with the administrative requirements outlined in 45 Code of Federal Regulations (CFR) 2 Part 215 or Part 92, as appropriate. For competing supplements, ARs remain in effect as published in the original announcement.

### Continuing Continuations -

- AR-1 Human Subjects Requirements
- AR-2 Requirements for Inclusion of Women and Racial and Ethnic Minorities in Research
- AR-4 HIV/AIDS Confidentiality Provisions
- AR-5 HIV Program Review Panel Requirements
- AR-6 Patient Care
- AR-7 Executive Order 12372
- AR-8 Public Health System Reporting Requirements
- AR-9 Paperwork Reduction Act Requirements
- AR-10 Smoke-Free Workplace Requirements
- AR-11 Healthy People 2010
- AR-12 Lobbying Restrictions
- AR-13 Prohibition on Use of CDC Funds for Certain Gun Control Activities
- AR-14 Accounting System Requirements
- AR-15 Proof of Non-Profit Status
- AR-16 Security Clearance Requirement
- AR-17 Peer and Technical Reviews of Final Reports of Health Studies-ATSDR
- AR-18 Cost Recovery-ATSDR
- AR-19 Third Party Agreements-ATSDR
- AR-20 Conference Support
- AR-21 Small, Minority, and Women-Owned Business
- AR-23 States and Faith-Based Organizations
- AR-24 Health Insurance Portability and Accountability Act Requirements
- AR-25 Release and Sharing of Data

Additional information on the requirements can be found on the CDC Web site at the following Internet address: [http://www.cdc.gov/od/pgo/funding/Addtl\\_Reqmnts.htm](http://www.cdc.gov/od/pgo/funding/Addtl_Reqmnts.htm).

For more information on the Code of Federal Regulations, see the National Archives and Records Administration at the following Internet address: <http://www.access.gpo.gov/nara/cfr/cfr-table-search.html>.

### Reporting

Federal Funding Accountability And Transparency Act Of 2006 (FFATA): Public Law 109-282, the Federal Funding Accountability and Transparency Act of 2006 as amended (FFATA), requires full disclosure of all entities and organizations receiving Federal funds including grants, contracts, loans and other assistance and payments through a single publicly accessible Web site, USASpending.gov. The Web site includes information on each Federal financial assistance award and contract over \$25,000, including such information as:

1. The name of the entity receiving the award
2. The amount of the award
3. Information on the award including transaction type, funding agency, etc.
4. The location of the entity receiving the award
5. A unique identifier of the entity receiving the award; and
6. Names and compensation of highly-compensated officers (as applicable)

Compliance with this law is primarily the responsibility of the Federal agency. However, two elements of the law require information to be collected and reported by recipients: 1) information on executive compensation when not already reported through the Central Contractor Registry; and 2) similar information on all sub-awards/subcontracts/ consortiums over \$25,000.

For the full text of the requirements under the Federal Funding Accountability and Transparency Act of 2006, please review the following website: [http://frwebgate.access.gpo.gov/cgi-bin/getdoc.cgi?dbname=109\\_cong\\_bills&docid=f:s2590enr.txt.pdf](http://frwebgate.access.gpo.gov/cgi-bin/getdoc.cgi?dbname=109_cong_bills&docid=f:s2590enr.txt.pdf)

Funded applicants must provide CDC with an original and two hard copies of the following reports:

1. Interim progress report, (use form PHS 2590, OMB Number 0925-0001, rev. 5/2001 as posted on the CDC website) no less than 90 days before the end of the budget period. The Interim Progress Report will serve as the non-competing continuation application, and must contain the following elements:

- a. Standard Form (“SF”) 424S Form.
- b. SF-424A Budget Information-Non-Construction Programs.
- c. Budget Narrative.
- d. Project Narrative.

2. Annual progress report, due 90 days after the end of the budget period.

Provide a report on the status of addressing the public health practice goals identified under the Purpose in this FOA for the budget period.

3. Financial Status Report (SF 269) and annual progress report, no more than 90 days after the end of the budget period.

4. Final performance and Financial Status Reports, no more than 90 days after the end of the project period.

**AUDIT REQUIREMENTS:** Foreign recipients are subject to audit requirements specified in 45 CFR 74.26(a). A non-Federal audit is required, if during the recipient’s fiscal year, the recipient expended a total of \$500,000.00 or more, under one or more HHS awards (as a direct recipient and/or as a sub recipient). The recipient either may have (1) A financial related audit (as defined in the Government Auditing Standards, GPO stock #020-000-00-265-4) of a particular award in accordance with Government Auditing Standards, in those cases where the recipient receives awards under only one HHS program; or, if awards are received under multiple HHS programs, a financial related audit of all HHS awards in accordance with Government Auditing Standards; or (2) An audit that meets the requirements contained in OMB Circular A-133.

These reports must be submitted to the attention of the Grants Management Specialist listed in the Section VIII below entitled “Agency Contacts”.

## **Section VII. Agency Contacts**

CDC encourages inquiries concerning this announcement.

For **programmatic technical assistance and general inquiries**, contact:

Kyle Jessop, Project Officer

Department of Health and Human Services  
Centers for Disease Control and Prevention  
1600 Clifton Road  
MS - E29  
Atlanta, GA 30329  
Telephone: (404) 718-6291  
Email: [vfvl@cdc.gov](mailto:vfvl@cdc.gov)

For **financial, grants management, budget assistance and general inquiries**, contact:

Angie Tuttle, Grants Management Specialist  
Department of Health and Human Services  
CDC Procurement and Grants Office  
2920 Brandywine Road  
MS K-75  
Atlanta, GA 30341  
Telephone: (770) 488-2863  
Email: [aen4@cdc.gov](mailto:aen4@cdc.gov)

For **application submission** questions, contact:

Technical Information Management Section  
Department of Health and Human Services  
CDC Procurement and Grants Office  
2920 Brandywine Road, MS E-14  
Atlanta, GA 30341  
Telephone: 770-488-2700  
Email: [pgotim@cdc.gov](mailto:pgotim@cdc.gov)

## Section VIII. Other Information

Other CDC funding opportunity announcements can be found at [www.grants.gov](http://www.grants.gov).

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