



CHARTER

SAFETY AND OCCUPATIONAL HEALTH STUDY SECTION

Committee's Official Designation.

Safety and Occupational Health Study Section.

Authority.

Section 222 of the Public Health Service Act [42 U.S.C. §217a], as amended. The Safety and Occupational Health Study Section (SOHSS or Study Section) is governed by provisions of Public Law 92-463, as amended [5 U.S.C. §§1001-1014].

Objective and Scope of Activities.

The Secretary, Department of Health and Human Services (HHS), and by delegation, the Director, Centers for Disease Control and Prevention (CDC), are authorized under Sections 301 and 308 of the Public Health Service Act [42 U.S.C. §241 and 42 U.S.C. § 242m], as amended; Sections 20-22 of the Occupational Safety and Health Act of 1970 [29 U.S.C. §§669- 671], as amended; and Sections 501-503 of the Federal Mine Safety and Health Act of 1977 [30 U.S.C. §§951-953], as well as 30 U.S.C. §937, as amended, to conduct, directly or by grants or contracts, research, experiments, and demonstrations relating to occupational safety and health and mine health, and to conduct, directly or by grants or contracts, education (training) programs to provide an adequate supply of qualified occupational safety and health personnel.

The Study Section shall provide advice and make recommendations to the Secretary, HHS; the Director, CDC; and the Director, National Institute for Occupational Safety and Health (NIOSH), on scientific, research, and training areas related to occupational safety and health, which are in need of special emphasis and expertise to meet such needs.

Description of Duties.

The Study Section shall provide review of the scientific and technical merit of all research and demonstration grant applications, as well as fellowships in the program areas related to the cause, prevention, and control of diseases and injuries in the occupational environment; provide review

of the educational, scientific, and technical merit of safety and occupational health training grant applications; and shall recommend grant applications which merit support, to the appropriate national advisory councils.

Agency or Official to Whom the Committee Reports.

The Study Section shall provide advice and make recommendations to the Secretary, HHS; the Director, CDC; and the Director, NIOSH.

Support.

Management and support services shall be provided by NIOSH, CDC. Receipt and referral of applications shall be provided by the Center for Scientific Review, National Institutes of Health, through an interagency agreement.

Estimated Annual Operating Costs and Staff Years.

Estimated annual cost for operating the Study Section, including compensation and travel expenses for members, excluding staff support, is \$236,499. The estimate of annual person-years of required staff support is .65, at an estimated annual cost of \$84,661.

Designated Federal Officer.

CDC will select a full-time or permanent part-time Federal employee to serve as the Designated Federal Officer (DFO) to attend each meeting and ensure that all procedures are within applicable statutory, regulatory, and HHS General Administration Manual directives. The DFO will approve and prepare all meeting agendas, call all Study Section and subcommittee meetings, adjourn any meeting when the DFO determines adjournment to be in the public interest, and chair meetings when directed to do so by the official to whom the Study Section reports. The DFO or his/her designee shall be present at all meetings of the full committee and subcommittees.

Estimated Number and Frequency of Meetings.

Meetings shall be held approximately three times a year at the call of the DFO, in consultation with the Chair.

Meetings shall be open to the public except as determined otherwise by the Secretary, HHS, or other official to whom the authority has been delegated; in accordance with the Government in the Sunshine Act (5 U.S.C. §552b(c)) and Section 10(d) of the Federal Advisory Committee Act; notice of all meetings shall be given to the public.

Meetings shall be conducted, and records of the proceedings kept, as required by applicable federal laws and departmental regulations.

Duration.

Continuing.

Termination.

Unless renewed by appropriate action, the Study Section will terminate two (2) years from the date the charter is filed.

Membership and Designation.

The Study Section shall consist of 20 permanent members, including the Chair, and may include Federal employees. Members and the Chair shall be selected by the Secretary, HHS, or designee, from experts knowledgeable in the fields of occupational medicine and nursing, industrial hygiene, occupational safety and engineering, toxicology, chemistry, safety and health education, ergonomics, epidemiology, economic science, psychology, pulmonary pathology/physiology, and social science. All non-Federal members serve as CDC Peer Review Consultants. Federal members shall be deemed Regular Government Employees.

The permanent membership of the Study Section may be supplemented at any meeting through temporary members who have experience or expertise in the fields and disciplines related to the Study Section's function and are appointed to review some or all the applications considered at that meeting. The Secretary, HHS has delegated to the Director, CDC, the authority to appoint temporary members from experts knowledgeable in the fields of occupational safety and health. Temporary members shall be selected by the Director, NIOSH, from authorities knowledgeable in the fields of occupational safety and health.

Upon approval by the Director, CDC, the Designated Federal Officer will notify the individual to attend the meeting. Individuals appointed as temporary members shall have all the rights and obligations of committee membership at that meeting, and the right to vote only on recommendations in which the individual fully participated as a reviewer. Temporary Members shall be deemed CDC Peer Review Consultants for one meeting. As necessary, the Study Section and its subcommittees shall seek advice from special consultants. Quorum for the Study Section shall be seven standing members.

Permanent members shall be invited to serve for overlapping terms of up to four years, except that any member appointed to fill a vacancy for an unexpired term shall be appointed for the remainder of that term. A permanent member may serve 180 days after the expiration of that member's term if a successor has not taken office.

Subcommittees.

Subcommittees composed of permanent members of the parent committee and temporary members may be established with the approval of the Secretary, HHS, or his/her designee.

The subcommittees must report back to the parent committee and do not provide advice or work products directly to the agency. The Department Committee Management Officer will be notified upon establishment of each subcommittee and will be provided information on its name, membership, function, and estimated frequency of meetings.

Record Keeping.

The records of the Study Section and established subcommittees of the Study Section shall be managed in accordance with General Records Schedule 6.2, Federal Advisory Committee Records, or other approved agency records disposition schedule. These records shall be available for public inspection and copying, subject to the Freedom of Information Act, 5 U.S.C. §552.

Filing Date.

June 30, 2024

Approved:

Date

Kalwant Smagh -S^{-S} Digitally signed by Kalwant Smagh
Date: 2024.06.26 16:36:19 -04'00'

Director
Office of Strategic Business Initiatives