



**CHARTER**  
**of the**  
**ADVISORY COUNCIL FOR THE ELIMINATION OF TUBERCULOSIS**

**Advisory Committee's Official Designation.**

Advisory Council for the Elimination of Tuberculosis (ACET or Council).

**Authority.**

The ACET was established under Section 317E(f) of the Public Health Service Act, [42 U.S.C. §247b-6(f)], as amended. The Council is governed by the provisions of the Federal Advisory Committee Act (FACA), Public Law 92-463, (5 U.S.C. § 1001 et seq.), as amended.

**Objective and Scope of Activities.**

The Secretary, Department of Health and Human Services (HHS), and by delegation, the Assistant Secretary for Health, HHS and the Director, Centers for Disease Control and Prevention (CDC) are authorized under Sections 301 and 311 of the Public Health Service Act, [42 U.S.C. Sections 241 and 243], as amended to: (1) conduct, encourage, cooperate with, and assist other appropriate public authorities, scientific institutions, and scientists in the conduct of research, investigations, experiments, demonstrations, and studies relating to the causes, diagnosis, treatment, control, and prevention of physical and mental diseases, and other impairments; and (2) assist States and their political subdivisions in preventing and suppressing communicable diseases and other preventable conditions and in promoting health and well-being. The ACET shall provide advice and recommendations regarding the elimination of tuberculosis to the Secretary, HHS; the Assistant Secretary for Health, HHS; and the Director, CDC.

**Description of Duties.**

The Council shall, with respect to the elimination of tuberculosis, make recommendations regarding policies, strategies, objectives, and priorities; address the development and application of new technologies; provide guidance and review on CDC's Tuberculosis Prevention Research portfolio and program priorities; and review the extent to which progress has been made toward eliminating tuberculosis. The Council shall make or update recommendations on the development, revision, and implementation of a comprehensive plan to eliminate tuberculosis in the United States. The Council shall also submit a biennial report to the Secretary on its activities to eliminate tuberculosis in the United States. Each such report shall include the opinion of the Council on the extent to which its recommendations regarding the elimination of tuberculosis have been implemented.

**Agency or Federal Officer Receiving the Advisory Committee's Advice/Recommendations.**

The ACET shall provide advice and recommendations to the Secretary, HHS; the Assistant Secretary for Health, HHS; and the Director, CDC.

**Support.**

Management and support services shall be provided by the Office of the Director, National Center for HIV, Viral Hepatitis, STD, and TB Prevention (NCHHSTP), CDC.

**Estimated Annual Operating Costs and Staff Years.**

Estimated annual cost for operating the Council, including compensation and travel expenses for members, but excluding staff support is \$61,841. Estimate of annual person-years of staff support required is 0.58, at an estimated annual cost of \$178,411.

**Designated Federal Officer.**

CDC will select a full-time or permanent part-time Federal employee to serve as the Designated Federal Officer (DFO) for the committee, and the DFO must:

- A. Ensure their ACET activities comply with the FACA, the FACA Final Rule, their agency administrative procedures, and any other applicable laws and regulations;
- B. Approve or call all meetings of the ACET or its subcommittee;
- C. Approve the agenda;
- D. Attend all ACET and subcommittee meetings for their duration;
- E. Fulfill the requirements under § 10(b) of the Act (codified at 5 U.S.C. 1009(b));
- F. Adjourn any meeting when the DFO determines it to be in the public interest;
- G. Chair any meeting when so directed by the agency head;
- H. Maintain information on the ACET's activities and provide such information to the public, as applicable;
- I. Ensure the ACET members and subcommittee members, as applicable, receive the appropriate training (e.g., FACA overview, ethics training) for efficient operation and compliance with the FACA and FACA Final Rule; and

J. The DFO should ensure a public-facing website is created and maintained for the ACET pursuant to 41 CFR § 102-3.120(b).

If the DFO cannot fulfill the assigned duties, one or more full-time or permanent part-time employees will be assigned as DFO and carry out these duties on a temporary basis.

**Estimated Number and Frequency of Meetings.**

Meetings shall be held approximately two times per year at the call of the DFO, in consultation with the Chair.

Meetings shall be open to the public except as determined otherwise by the Secretary, HHS, or other official, to whom the authority has been delegated, in accordance with the Government in the Sunshine Act [5 U.S.C. §552b(c)] and Section 10(d) of the FACA, (5 U.S.C. §1009(d)), as amended. Notice of all meetings shall be given to the public.

**Duration.**

Continuing

**Termination.**

Unless renewed by appropriate action, the ACET charter will terminate two years from the date this charter is filed.

**Membership and Designation.**

The ACET, shall consist of ten voting members including the Chair. Members and the Chair shall be selected by the Secretary from authorities knowledgeable in the fields of public health, epidemiology, immunology, infectious diseases, pulmonary disease, pediatrics, tuberculosis, microbiology, and preventive health care delivery. The ACET membership shall also include one member who has had tuberculosis disease or who is the parent of a child who had tuberculosis disease. These ten members shall be deemed Special Government Employees.

The ACET shall also consist of non-voting agency representatives from: the Agency for Healthcare Research and Quality; the United States Agency for International Development; the Federal Bureau of Prisons; the Food and Drug Administration; the Department of Defense; the Department of Homeland Security; the Department of Veterans Affairs; the Health Resources and Services Administration; the Indian Health Service; the National Institutes of Health; the National Institute for Occupational Safety and Health; the Office of Minority Health, Office of the Secretary, HHS; the United States – Mexico Border Health Commission – United States Section; and such additional officials of the U.S. Government as the Secretary deems necessary for the ACET to effectively carry out its functions. Agency representatives shall be deemed ex-officio members.

The ACET shall also include non-voting liaison representatives from the American College of Chest Physicians; the American Lung Association; the American Thoracic Society; the Association for Professionals in Infection Control and Epidemiology; the Association of Public Health Laboratories; the Association of State and Territorial Health Officials; the Council of State and Territorial Epidemiologists; the Infectious Disease Society of America; the National Association of County and City Health Officials; the National Health Care for the Homeless Council; the National Commission on Correctional Health Care; the National Medical Association; the National Tuberculosis Controllers Association; the North American Region of the International Union Against Tuberculosis and Lung Disease; the Pacific Island Health Officers Association; RESULTS; the Society of Healthcare Epidemiology of America; STOP TB USA; the Treatment Action Group; We are TB; the American College of Occupational and Environmental Medicine; the Association of Asian Pacific Community Health Organizations and such other non-voting representatives from organizations with interests in the prevention and control of tuberculosis as the Secretary deems necessary to effectively carry out the function of the ACET. Liaisons shall be deemed representatives.

The ten voting members shall be invited to serve for overlapping terms of up to four years, except that any member appointed to fill a vacancy for an unexpired term shall be appointed for the remainder of that term. A member may serve up to 180 days after the expiration of that member's term if a successor has not taken office.

#### **Subcommittees.**

Subcommittees composed of members and non-voting representatives of the parent committee may be established with the approval of the Secretary, HHS, or his/her designee. The subcommittee must report back to the parent committee and does not provide advice or work products directly to the agency. The Department Committee Management Officer will be notified upon establishment of each subcommittee and will be provided information on its name, membership, function, and estimated frequency of meetings.

#### **Recordkeeping.**

The records of the ACET, established subcommittees, or other subgroups of the ACET shall be managed in accordance with General Records Schedule 6.2, Federal Advisory Committee Records, or other approved agency records disposition schedule. These records shall be available for public inspection and copying, subject to the Freedom of Information Act, 5 U.S.C. §552.

Filing Date.

March 15, 2025

Approved:

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Date

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Director  
Office of Strategic Business Initiatives