SPECIAL RECRUITMENT NOTICE

FEDERAL CAREER INTERN PROGRAM

A 2-YEAR TRAINING AND DEVELOPMENT PROGRAM

APPLICATION OPENING PERIOD: SEPTEMBER 10, 2010 THROUGH SEPTEMBER 14, 2010			
Position and Announcement Number	**Salary**	**Duty Locations**	**Organization**
Health Policy Analyst, GS-0301-09 **EmoryRSPH-2010-0020**	GS-9: $49,581.00	Atlanta, Georgia	Financial Management Office
Public Health Advisor/Analyst, GS-0685-09 **EmoryRSPH-2010-0021**	GS-9: $49,581.00	Atlanta, Georgia	National Center for Environmental Health Agency for Toxic Substances and Disease Registry Office of Surveillance, Epidemiology, and Laboratory Services Office for State, Tribal, Local and Territorial Support National Center for Immunization and Respiratory Diseases National Center for Emerging and Zoonotic Infectious Diseases National Center for HIV/AIDS, Viral Hepatitis, STD and TB Prevention
Management/Program Analyst, GS-0343-09 **EmoryRSPH-2010-0022**	GS-9: $49,581.00	Atlanta, Georgia	Office of Surveillance, Epidemiology, and Laboratory Services Office for State, Tribal, Local and Territorial Support National Center for HIV/AIDS, Viral Hepatitis, STD and TB Prevention
Epidemiologist, GS-0601-09 **EmoryRSPH-2010-0023**	GS-9: $49,581.00	Atlanta, Georgia	Office of Surveillance, Epidemiology, and Laboratory Services National Center for Emerging and Zoonotic Infectious Diseases
Health Scientist, GS-0601-09 **EmoryRSPH-2010-0024**	GS-9: $49,581.00	Atlanta, Georgia	Office of Surveillance, Epidemiology, and Laboratory Services
Health Communication Specialist, GS-1001-09 **EmoryRSPH-2010-0025**	GS-9: $49,581.00	Atlanta, Georgia	Office of Surveillance, Epidemiology, and Laboratory Services National Center for Emerging and Zoonotic Infectious Diseases
Information Technology Specialist, GS-1001-09 **EmoryRSPH-2010-0026**	GS-9: $54,032.00	Atlanta, Georgia	Office of Surveillance, Epidemiology, and Laboratory Services
Administrative Support Specialist, GS-0301-09 **EmoryRSPH-2010-0027**	GS-9: $49,581.00	Atlanta, Georgia	Center for Global Health

Federal Career Intern Program	***THE FEDERAL CAREER INTERN PROGRAM (FCIP)*** *is a 2-year entry-level, full-time employment and career development training program designed to prepare students and non-students for a career in public service. Upon successful completion of the program, FCIP participants may receive a permanent, full-time position with CDC.* *1. FCIP is open to students and non-students. You do NOT have to be a student to participate in the FCIP. Refer to job postings for required qualifications.* *2. FCIP participants are eligible for federal benefits.* *3. For additional information on FCIP visit www.opm.gov/careerintern/QandAof12-20-00.asp.*
How to Apply	Register with HHS Careers Intern Opportunities (https://jobs1.quickhire.com/scripts/hhs-elp.exe) and follow the on-screen instructions to complete the on-line process. The human resources office will evaluate your application to ensure that you meet the minimum qualifications of the position and will provide the hiring manager with a list of eligible candidates. Veterans receive preference in selection. **IMPORTANT:** You must apply on-line by **11:59 p.m. Eastern Time on September 14, 2010** to receive consideration for employment.
Supporting Documentation	▪ Supporting documentation may be required as part of the evaluation process. Refer to the Required Documents section of the job posting for information on required documentation (e.g., academic transcript, proof of military service, etc.), if any. ▪ Failure to submit the required documentation by the deadline date will result in loss of employment consideration. Required documentation must be received no later than 11:59 pm (EST) on the closing date of the announcement. **FAX REQUIRED DOCUMENTATION (if applicable)** ▪ Review instructions for faxing supporting documentation. ▪ Refer to the *How to Apply* section of the job posting for information on faxing required documentation. ▪ Fax required documentation as indicated in the *Required Documents* section of the job posting to **1-866-539-4484**. Alternate fax number: 1-571-258-4052 Each document "type" requires a separate fax transmittal sheet
Qualifications	**QUALIFICATIONS**: To be considered for a position, you must meet the minimum qualifications within 60 days of the announcement. **Minimum qualifications (one of the following):** • **GS-09:** One year of specialized experience equivalent to the GS-07 grade; **OR** Master's or equivalent graduate degree if related to the position; **OR** 2 full years of progressively higher level graduate education leading to a master's or equivalent degree; **OR** A *combination* of qualifying education and experience as noted above. Refer to the actual job posting for additional information on qualifications.
Veterans' Preference	You may be eligible for veterans' preference if you served on active duty in the United States military and were separated under honorable or general conditions. CDC adjudicates veteran preference claims based on the documentation you submit (e.g., DD-214).

Code	Description of Preference Category
CPS	Compensable preference based on a service-connected disability of 30% or more
CP	Compensable preference based on a service-connected disability of 10% or more, but less than 30%
XP	Other preference granted to recipients of the Purple Heart, persons with a noncompensable service-connected disability (less than 10%), widow/widower or mother of a deceased veteran, or spouse or moth of a disabled veteran.
TP	Preference (i.e., other types of qualifying military service)
NV	Non-veteran

Assistance	Contact Human Resources Customer Service at hrcs@cdc.gov or 770-488-1725.