Announcement Number:	**CDCFCIP-F1-2008-0005**
Vacancy Description:	**Emergency Response Specialist, GS-0301-09**
Open Period:	**11/06/2007 - 11/09/2007**
Series/Grade:	**GS-0301-09**
Salary:	**$44,993.00**
Promotion Potential:	**GS-12**
Hiring Agency:	**Centers for Disease Control and Prevention**
Duty Locations:	**FEW vacancies Atlanta, GA**
For more information, Contact:	**HR Customer Service, 770-488-1725 hrcs@cdc.gov**

Who May Apply:

Interested candidates who attend the CDC career fair on Tuesday, November 6, 2007, are eligible to be considered for this position.

Interested candidates MUST attend the career fair AND complete the on-line process to receive consideration for employment. Failure to complete both requirements will result in candidates being disqualified for employment consideration.

Job Summary:

The Centers for Disease Control and Prevention (CDC) is the agency Americans trust with their lives. As a global leader in public health, CDC is the nation's premier health promotion, prevention, and preparedness agency. Whether we are protecting the American people from public health threats, researching emerging diseases, or mobilizing public health programs with our domestic and international partners, we rely on our employees to make a real difference in the health and well-being of people here and around the world.

This position is located in the Coordinating Office for Terrorism Preparedness and Emergency Response (COTPER). COTPER has primary oversight and responsibility for all programs that comprise CDC's terrorism preparedness and emergency response portfolio. COTPER helps the nation prepare for and respond to urgent threats to the public's health through an all-hazards approach to preparedness focusing on threats from natural, biological, chemical, nuclear, and radiological events.

Key Requirements:
To receive consideration, candidates must:
* attend the career fair on November 6, 2007
* be a U.S. citizen
* meet the minimum qualifications as stated in this announcement
* pass a security clearance and meet suitability requirements, if selected
* must be available 24 hours a day & for domestic travel 25% of the time..

Position Information:
This position is being filled under the Federal Career Intern Program.
FCIP is a 2-year training program designed to prepare you for a career with CDC.

Major Duties:
As an intern, you will participate in developmental assignments designed to train you for successful performance at the target GS-12 grade level. At the GS-12 grade level, you will:

- Perform a variety of operational activities such as coordinating transportation for the movement of supplies, personnel, medical specimens and possibly patients; preparing exercise directives, coordinating CDC involvement with other Federal agencies and preparing personnel and equipment for participation in exercises or actual deployments.
- During actual deployments/exercises provide material management and transportation lifeline coordination in support of the CDC mission.

Qualifications and Evaluations:
You must meet the minimum qualifications within 60 days of this career fair to qualify for this position and receive consideration. The minimum qualifications include one of the following:

- One year of specialized experience equivalent to the GS-07 grade level in the Federal service. Specialized experience is experience which has equipped you with the particular knowledge, skills, abilities, and competencies to successfully perform the duties of the position (i.e., experience in planning, managing, coordinating, and deploying supplies and personnel in an emergency response related to all hazards, e.g. bioterrorism, technological, and natural disasters); OR
- Master's or equivalent graduate degree; OR
- 2 full years of progressively higher level graduate education leading to a master's or equivalent degree; OR
- LL.B. or J.D., if related; OR
- A *combination* of qualifying education and experience as noted above.

How You Will Be Evaluated:
Your experience, education, and responses to the assessment and core questions will be evaluated against the requirements of the position. Misrepresentation of your experience may result in your being removed from consideration. Veterans' preference will be applied. For more information on the application of veterans' preference, refer to http://www.cdc.gov/employment/pdf/FCIP_Veterans_Preference_Abbreviated.pdf.

How to Apply:
The on-line process is a **two-step process**. You must complete both steps to be considered for this position:

1. Attend the career fair. You must attend the career fair to be considered for this position.
   - While at the career fair, submit your resume or C.V.

- If you do not have a resume or C.V. available, complete the Applicant Information Sheet and submit to the CDC representative prior to leaving the event.
- **The Applicant Information Sheet is only available at the career fair.**

2. Register with *HHS Careers Intern Opportunities* and complete the on-line process at https://jobs1.quickhire.com/scripts/hhs-elp.exe by 11:59 p.m. Eastern Time on November 9, 2007.
   - While at the career fair, you will be issued a pass code which confirms your participation at the career fair. Do not lose or share the pass code provided to you. The pass code is required when completing on the on-line process.
   - The on-line process requires you to also upload your current resume.
   - The on-line process must be completed no later than 11:59 p.m. Eastern Time on November 9, 2007. This job posting will not be available after this date.

IMPORTANT: Resumes received outside of this career fair and/or after November 9, 2007, will not be considered.

Required Documents:
- **Proof of Military Service**
- **College Transcript**

1. **Proof of Military Service** - You may be eligible for veterans' preference if you served on active duty in the United States military and were separated under honorable or general conditions. For information on veterans' preference, visit http://www.opm.gov/veterans/html/vetsinfo.asp. Fax a copy of your:
   a. DD-214 "Certificate of Release or Discharge from Active Duty if you are claiming 5-point preference; or
   b. SF-15, "Application for 10-Point Veterans' Preference" and required proof if you are claiming 10-point preference.
2. **College Transcript** - Provide a copy of your college transcript if you are basing your qualifications for the position solely on education or a combination of specialized experience and education. An official college transcript is required if you are selected for the position.

Fax required documents to 770-488-1979 when you apply for the position on-line. Include your full name and the job announcement number on each piece of paper. The required documents must be received prior to 11:59 p.m. Eastern Time on November 9, 2007.

Candidates who fail to submit the required documents by 11:59 p.m. Eastern Time on November 9, 2007, may be disqualified for consideration.

What to Expect Next:
IMPORTANT: You must attend the career fair AND apply on-line to receive consideration for employment. Only candidates who attend the career fair AND complete the on-line process are eligible for consideration.

After attending the job fair, complete the on-line process at https://jobs1.quickhire.com/scripts/hhs-elp.exe by 11:59 p.m. November 9, 2007.

The human resources office will evaluate your on-line assessment, resume/CV, and supporting document(s), if applicable, to ensure that you meet the minimum qualifications of the position and will provide the hiring manager with a list of qualified candidates for consideration. Veterans receive preference in selection. For more information on the application of veterans' preference, refer to http://www.cdc.gov/employment/pdf/FCIP_Veterans_Preference_Abbreviated.pdf.

Benefits:
CDC offers competitive starting salaries with increases, unparalleled benefits, and rewarding assignments. Benefits include:

- Incentives and Awards
- Vacation, Personal, and Sick Time
- Paid Holidays
- Flexible Work Schedules
- Comprehensive Medical Benefits
- Child Care
- Employee Assistance and Referral Programs
- Flexible Spending Accounts (FSA)
- Retirement Benefits and Pension Plan
- Life Insurance
- Long-Term Care Insurance
- Commuter Subsidies
- Telework/Telecommute
- Family Friendly Leave Policies
- Continuing Education and Professional Development
- Wellness, Fitness & Other Benefits

Visit http://www.cdc.gov/employment/salarybenefits.htm for more information on benefits.

Additional Information:

Federal Career Intern Program (FCIP)
This position is being filled under the Federal Career Intern Program. As an FCIP intern, you will complete a comprehensive 2-year training program designed to provide you with real-world, developmental assignments that prepare you for a career with the CDC. The training program consists of self-development and on-the-job, classroom, and rotational assignments. Upon successful completion of the training program, you may be non-competitively assigned to a permanent position with the CDC.

Full Performance Level
The full performance position is an Emergency Response Specialist, GS-301-12. You must also successfully perform at the GS-11 grade level for a minimum of 52-weeks to be eligible for promotion to the full performance GS-12 level.

Contact
Contact Atlanta Human Resources Customer Service at 770-488-1725 or hrcs@cdc.gov for additional information.

The CDC does not discriminate in employment on the basis of race, color, religion, sex, national origin, political affiliation, sexual orientation, marital status, disability, age, membership in an employee organization, or other non-merit factor.

The CDC provides reasonable accommodation to candidates with disabilities where appropriate. Candidates requiring reasonable accommodation for any part of the application and hiring process should contact the Atlanta HR Customer Service at hrcs@cdc.gov. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.