

Operational Readiness Review (ORR) Workshop Point of Dispensing (POD) Planning



Judith Robinson and Kimberley Ricketts
Medical Countermeasure Specialists
CDC Division of State and Local Readiness
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Office of Public Health Preparedness and Response
Division of State and Local Readiness

Point of Dispensing (POD) Planning Form

Why is this information collected?

The POD planning form is used to maintain accurate, up-to-date information about POD location, population served, and staffing necessary to support dispensing activities.

The information can be used to identify staffing shortages and opportunities for technical assistance.

Point of Dispensing (POD) Planning Form

What impacts achieving “Established” status?

To be eligible for this status, you must update and submit the POD planning form for at least two PODs every 12 months.

Point of Dispensing (POD) Planning Form

Form Question	Form Hint
Maximum number of dispensing stations in the POD design	Given an anthrax planning scenario, provide the maximum number of stations this POD could set up for antibiotic dispensing.
Population served by the POD	Provide the total expected number of people in each geographic area who will receive their regimens from PODs.
Latitude (optional)	May use this link: http://www.latlong.net
Longitude (optional)	May use this link: http://www.latlong.net

Point of Dispensing (POD) Planning Form

Form Question	Form Hint
Estimated population who will visit the POD	Provide an estimate of the number of people from each geographic unit of analysis anticipated to visit a POD. If a “head-of-household” (HoH) model is planned, estimate the average number of regimens the HoH will receive.
Required POD person per hour to meet the 48-hour goal	Provide the throughput number using this formula: $\frac{\text{Estimated population who will visit the POD}}{(48 \text{ hour target time}) - (\text{distribution time})}$
Antibiotic Dispensing Operation: Staffing Section	Complete if applicable to this POD staffing plans.

Point of Dispensing (POD) Planning FORM

Form Question	Form Hint
Core Required Security Staff Calculation	Indicate how many core security staff are available and how many are needed.
Core Required Management/Lead Staff	POD management lead staff includes: Manager, Operations Chief, Logistics Chief, etc. Core staff that require pre-training should be included in this calculation.
Additional Required Management/Lead Staff	Provide any additional positions deemed necessary for this POD operation.

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Form Question	Form Hint
Core Required Medical Health Department Staff	Provide type and number of medical staff from any part of the health department that are available to support clinical POD operations.

Questions?



For more information please contact Centers for Disease Control and Prevention

1600 Clifton Road NE, Atlanta, GA 30333

Telephone, 1-800-CDC-INFO (232-4636)/TTY: 1-888-232-6348

E-mail: cdcinfo@cdc.gov Web: www.cdc.gov

The findings and conclusions in this report are those of the authors and do not necessarily represent the official position of the Centers for Disease Control and Prevention.



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