

Operational Readiness Review (ORR) Workshop Dispensing Full Scale Exercise (FSE)



Judith Robinson and LCDR Travis Mann
CDC Division of State and Local Readiness
July 18, 2017



Office of Public Health Preparedness and Response
Division of State and Local Readiness

Dispensing Full-scale Exercise

Why is this information collected?

- ❑ The dispensing FSE provides information on operational function specific to staff notification and assembly procedures for PODs.
- ❑ The exercise measures the accuracy of staff rosters, timeliness of staff confirmations to the notification, and staff ability to report for duty within a designated timeframe.

Dispensing Full-scale Exercise

Why is this information collected (continued)?

- ❑ The exercise also assesses the ability for a complete, timely POD setup with the necessary materiel, layout, and supplies for the general population as well as vulnerable populations.
- ❑ The exercise tests timeliness for developing and releasing public health messages to the public (including vulnerable populations).

DISPENSING FULL-SCALE EXERCISE (FSE)

What impacts achieving “Established” status?

- ❑ To be eligible for this status, recipients must conduct a dispensing full-scale exercise within the five year project period.

DISPENSING FULL-SCALE EXERCISE

Form Question	Form Hint
Type	Select whether you are reporting a FSE or actual incident/event.
Start date/time and end date/time	A date picker (calendar pop-up) will appear for date/time fields.
EOC staff received initial prophylaxis as part of exercise (or incident, if applicable)	Select “yes” if any type of EOC (public health EOC/DOC, EMA EOC, etc.) staff is given initial prophylaxis.

DISPENSING FULL-SCALE EXERCISE

SMEs involved	Select all SMEs that were included in the planning or participated in the exercise/incident.
POD Name	POD name should match the POD planning sheet. Submit no more than 5 PODs per exercise or incident/event.
Total number of planned primary PODs within jurisdiction	Provide number of PODs; this number should match the number entered on the POD planning sheets.

DISPENSING FULL-SCALE EXERCISE

POD staff notification start date/time and end date/time	Staff notification may occur at the same time as the start of the activity or it can differ (depending on the scenario). Provide the date/time start even if the same as the date/time start of the activity.
Staff notification/assembly: Extent of advance notification	Select type of notification (full, partial, none) described in the exercise objectives.
Staff notification/assembly: Communication platform/s used for notification	Select relevant communication platforms used or tested; this should align with planning documentation.
Staff notification/assembly: Call notification process	Select type of notification (automated, manual, hybrid); this should align with planning documentation.

DISPENSING FULL-SCALE EXERCISE

Staff notification/assembly: Automated system type	Select either concurrent or sequential; this should align with planning documentation.
Staff notification/assembly staffing categories: Management/Lead staff, Security staff, General health department staff, Volunteer staff	Complete if applicable to this point-of-dispensing (POD) staffing plans.
Staff notification/assembly: Current first shift core POD management/lead staff	Include number of staff participating in the activity. If multiple PODs are activated at different times based on the scale of the incident, provide numbers for each notification. If PODs are activated individually, provide numbers per POD.

DISPENSING FULL-SCALE EXERCISE

Staff notification/assembly: Total number of staff who acknowledged notification	If staff responded outside of the specified event day/time, do not include them in the total number.
Staff notification/assembly: Acknowledgement completion time	Auto-calculated value, based on the following formula: (Date/time last person acknowledged) – (Date/time first person notified)
Staff notification/assembly: Acknowledgement percentage	Auto-calculated value, based on the following formula: $\frac{\text{Total \# staff who acknowledged} \times 100}{\text{Total \# staff contacted}}$

DISPENSING FULL-SCALE EXERCISE

Staff notification/assembly: Assembly completion time (in minutes)	Auto-calculated value, based on the following formula: (Date/time last staff member arrived at facility) – (Date/time first staff member notified)
Staff notification/assembly: Assembly percentage	Auto-calculated value, based on the following formula: $\frac{\text{Total \# staff physically assembled} \times 100}{\text{Total \# staff notified}}$
POD Staff Notification: Number of security available	Provide the number of security staff available to participate. If this number cannot be provided given the security contract, enter 000.

DISPENSING FULL-SCALE EXERCISE

Messages about POD locations and hours of operation were disseminated during the incident/event	Select “yes” if public health messages were disseminated during the incident/event and enter date/time that communication was sent.
Vulnerable population stakeholders included in planning for the exercise (CRI/TFAS/DFL)	In this section information about stakeholders that support planning and communication to vulnerable populations is verified. Exercise and incident/event experiences should align with dispensing planning evidence.

DISPENSING FULL-SCALE EXERCISE

POD Set Up Section	Provide information for up to 5 PODs, including at least one of each size POD exercised (e.g., one standard POD and one mega POD).
POD total setup time (in minutes)	Auto-calculated value, based on the following formula: $(\text{POD setup end date/time}) - (\text{POD setup start date/time})$

DISPENSING FULL-SCALE EXERCISE

Reporting throughput section	Throughput should be provided for each size POD tested. Throughput can be entered from calculations outside of the system or the system will calculate throughput if a minimum of 50 samples are entered.
Total people participating in POD throughput	A minimum of 50 must be submitted to calculate throughput.

DCIPHER Demonstration



For more information please contact Centers for Disease Control and Prevention

1600 Clifton Road NE, Atlanta, GA 30333

Telephone, 1-800-CDC-INFO (232-4636)/TTY: 1-888-232-6348

E-mail: cdcinfo@cdc.gov Web: www.cdc.gov

The findings and conclusions in this report are those of the authors and do not necessarily represent the official position of the Centers for Disease Control and Prevention.



Office of Public Health Preparedness and Response
Division of State and Local Readiness

DCIPHER Practice Session



For more information please contact Centers for Disease Control and Prevention

1600 Clifton Road NE, Atlanta, GA 30333

Telephone, 1-800-CDC-INFO (232-4636)/TTY: 1-888-232-6348

E-mail: cdcinfo@cdc.gov Web: www.cdc.gov

The findings and conclusions in this report are those of the authors and do not necessarily represent the official position of the Centers for Disease Control and Prevention.



Office of Public Health Preparedness and Response
Division of State and Local Readiness

Questions?



For more information please contact Centers for Disease Control and Prevention

1600 Clifton Road NE, Atlanta, GA 30333

Telephone, 1-800-CDC-INFO (232-4636)/TTY: 1-888-232-6348

E-mail: cdcinfo@cdc.gov Web: www.cdc.gov

The findings and conclusions in this report are those of the authors and do not necessarily represent the official position of the Centers for Disease Control and Prevention.



Office of Public Health Preparedness and Response
Division of State and Local Readiness