## Partner Planning Worksheet

**Purpose**: The Partner Planning Worksheet is the preliminary planning tool for gathering information about existing and potential partners.

**Instructions:** As a starting point,use the Partner Planning Worksheet to identify existing partners engaged in activities relevant to planning for access and functional needs. Many of these partners may lend their knowledge and expertise for risk communication planning. Next, expand the list and identify potential partners to engage.

* Strive for representation across access and functional needs.
* Define the intended partner role and primary and back-up contact information.
* Note that the organizations listed on a state-based worksheet will look different from those listed on the jurisdictional worksheet.
* Routinely update the worksheet.

Accessible version: <https://www.cdc.gov/cpr/readiness/afntoolkit.htm>

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| **Priority Area examples** | **Organization Name** | **Existing Role(s)/**  **Potential Role(s)** | **Notes** |
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| **Individuals with a physical, developmental, or intellectual disability** |  |  |  |
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| **Individuals with economic disadvantage** |  |  |  |
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| **Older adults** |  |  |  |
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| **Children** |  |  |  |
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| **Pregnant women** |  |  |  |
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| **Individuals with limited literacy or English proficiency** |  |  |  |
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| **Individuals with a chronic medical condition, pharmacological dependency, or temporary injury** |  |  |  |
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| **Individuals with limited access to transportation** |  |  |  |
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